

# Pravara Institute of Medical Sciences (Deemed to be University)

University Established under section (3) of UGC Act,1956.

NAAC Accredited with 'A' Grade (CGPA 3.17)

LONI - 413736, (Near Shirdi), Tal. Rahata,  
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- Dr. Balasaheb Vikhe Patil Rural Medical College
- Rural Dental College
- Dr. APJ Abdul Kalam College of Physiotherapy
- Smt. Sindhutai Eknathrao Vikhe Patil College of Nursing
- Centre for Bio-Technology
- School of Public Health and Social Medicine
- Dr. Vitthalrao Vikhe Patil Pravara Rural Hospital

Ref. No.

Date :

Ref. No. PIMS/ R/ 2023/ 1907

Date:- 10/11/2023

To,

Dean / Principals/ Directors

Dr. Balasaheb Vikhe Patil Rural Medical College

Rural Dental College

Dr. APJ AK College of Physiotherapy

Smt. Sindhutai Eknathrao Vikhe Patil College of Nursing

College of Biosciences and Technology

School of Public Health and Social Medicine

College of Pharmaceutical Sciences

**Subject:- Annual Academic Calendar/ Schedule for various  
activities for the Academic Session 2023-24.**

Sir / Madam,

With reference to the above subject I am here by submitting the Academic Calendar, Schedule of the Meetings, Schedule for Internal and University Examinations, Schedule of CME / Seminar / Conferences for the Academic year 2023-24 for the Student and Staff of constituent Colleges and Centers under Pravara Institute of Medical Sciences (Deemed to be University), Loni.

This is for your kind information and necessary perusal.

**Dr. Arunkumar Vyas**

Registrar

Registrar

Pravara Institute of Medical Sciences  
(Deemed to be University)  
Loni-413736, Tal. Rahata, Dist. Ahmednagar  
(M.S. India)

**Encl :** Format of Academic Calendar 2023-24

**Copy for information to :-**

- 1) Hon'ble President, PIMS (DU)
- 2) Hon'ble Vice-Chancellor, PIMS (DU)

**Copy to :-** 1) The Manager IT – For uploading on website.  
2) Controller of Examinations.



**PRAVARA INSTITUTE OF MEDICAL SCIENCES**  
(DEEMED TO BE UNIVERSITY)

Ref: PIMS/ R/ 2023/ 1907(4)

Date: 17/10/2023

**NOTIFICATION**

**Smt. Sindhutai Eknathrao Vikhe Patil College of Nursing**

**ANNUAL ACADEMIC CALENDAR/SCHEDULE FOR VARIOUS ACTIVITIES FOR THE ACADEMIC YEAR 2023-24.**

It is notified for information of all concerned that the Academic Calendar, schedule of the meetings of the statutory and non-statutory authorities including detailed Internal and University examination schedule, Schedule of CME/Seminar/Conferences for the Academic year 2023-24 for constituent colleges & the courses under the ambit of Pravara Institute of Medical Sciences (Deemed to be University) shall be as under.

**1. TERMS & VACATION :**

Term	From	To	Total days	No. of Holidays					Available working days
				Sundays	Public Holidays	Vacation	Uni. Exam	Total Holidays	
<b>Post Graduate Programmes I &amp; II Year M.Sc. Nursing</b>									
I year	01.08.2023	31.07.2024	365	52	17	10	15	79	286
Vacation									
II year	07.08.2023	06.08.2024	365	52	17	10	15	79	286
Vacation									
<b>Under Graduate Programmes I &amp; II Year P.B.B.Sc. Nursing</b>									
I year	01.08.2023	31.07.2024	365	52	17	10	15	79	286
Vacation									
II year	14.08.2023	13.08.2024	365	52	17	10	15	79	286
Vacation									
<b>Under Graduate Programmes I, II, III, IV Year B.Sc. Nursing</b>									
I <sup>st</sup> Sem	01.08.2023	30.01.2024	183	26	09	07	15	42	141
II <sup>nd</sup> Sem	31.01.2024	31.07.2024	182	26	08	07	15	41	141
III <sup>rd</sup> Sem	01.09.2023	29.02.2024	182	26	09	07	15	41	141
IV <sup>th</sup> Sem	01.03.2024	31.08.2024	183	26	08	07	15	42	141
V <sup>th</sup> Sem	01.09.2023	29.02.2024	182	26	09	07	15	41	141
VI <sup>th</sup> Sem	01.03.2024	31.08.2024	183	26	08	07	15	42	141
IV <sup>th</sup> Annual	07.08.2023	06.08.2024	365	52	17	10	15	79	286

**Duration of the Academic Term will vary according to changes as per the admission procedures**

Sr. No.	Programmes	Days in First Term	Days in Second Term	Total Days
1	PG: I & II Year M.Sc. Nursing	143	143	286
2	UG: I & II Year P.B.B.Sc. Nursing	143	143	286
3	UG: I, II, III Year B.Sc. Nursing	141	141	282
	IV Year B.Sc. Nursing	143	143	286
4	<b>Minimum total working days required each year =240 Days</b>			

## 2. ADMISSIONS

Particulars	Dates of 2023-2024
Conduct of CET for Nursing	11 June 2023
All India Ph. D Entrance Test (2022-2023)	28 June 2023
Admissions to commence from	B.Sc. (N): 05.07.2023 & PBBSc. (N): 08.07.2023 M.Sc. (N): 24.07.2023
Commencement of Academic Session	UG Nursing courses -01.08.2023 PG Nursing courses - 01.08.2023
Last date of admission	30.09.2023

## 3. INDUCTION/ORIENTATION PROGRAMME

Particulars	Dates of 2023-2024
Orientation of PG Nursing Programmes	I M.Sc. Nursing: 01.08.2023 II M.Sc. Nursing: 07.08.2023
Orientation of UG – Nursing Programmes	B.Sc. Nursing Sem I: 01.08.2023 I PBBSc. Nursing: 01.08.2023
Orientation of UG	B.Sc. Nursing Sem-III & Sem-V: 01.09.2023 B.Sc. Nursing Annual Pattern: 07.08.2023 II PBBSc. Nursing: 14.08.2023
Interns Orientation Programme	Immediately after completion Requirement: 01.03.2024

## 4. INTERNAL EXAMINATIONS – (Regular Batch)

Course	Year/ Batch	First / Terminal (T/P)/Mid Term	Second Sessional / Terminal (T/P)	Preliminary Exam (T/P)	Annual / Sem Final Exam
<b>Smt. Sindhutai Eknathrao Vikhe Patil College of Nursing</b>					
<b>P.B.B.Sc. Nursing</b>	<b>I<sup>st</sup></b>	20.11.2023	12.02.2024	27.05.2024	15.07.2024
	<b>II<sup>nd</sup></b>	20.11.2023	12.02.2024	27.05.2024	15.07.2024
<b>B.Sc. Nursing</b>	<b>I<sup>st</sup> Sem</b>	23.10.2023	08.01.2024	--	22.01.2024
	<b>II<sup>nd</sup> Sem</b>	08.04.2024	24.06.2024	--	22.07.2024
	<b>III<sup>rd</sup> Sem</b>	20.11.2023	05.02.2024	--	22.02.2024
	<b>IV<sup>th</sup> Sem</b>	08.04.2024	24.06.2024	--	22.07.2024
	<b>V Sem</b>	20.11.2023	05.02.2024	--	22.02.2024
	<b>VI<sup>th</sup> Sem</b>	08.04.2024	24.06.2024	--	22.07.2024
	<b>IV<sup>th</sup> Year Annual</b>	20.11.2023	12.02.2024	27.05.2024	15.07.2024
<b>M.Sc. Nursing</b>	<b>I<sup>st</sup></b>	01.01.2024	--	27.05.2024	15.07.2024
	<b>II<sup>nd</sup></b>	01.01.2024	--	27.05.2024	15.07.2024

**\*(Time table for odd batch will be declared later)**

- Foundation day of the Pravara Institute of Medical Sciences : **29<sup>th</sup> September 2023**
- Founder's Birth Anniversary celebration of Padamshree Dr. Vitthalrao Vikhe-Patil, Pravara Medical Trust, Loni 413736 : **30.08.2023**
- Birth Anniversary celebration of Padmabhushan, Dr. Balasaheb Vikhe Patil, Managing Trustee / President, PMT / PIMS : **05.05.2024**

## 8. VACATION – TEACHERS :

Vacation	From	To	Days
Winter Vacation	University will declare Later		30 days
Summer Vacation			40 days

**Important Note:**

- a) Each teaching staff shall avail only the half vacation i.e. 50 % of the total vacation period at the discretion of the Dean/ Principal. They shall sanction the vacation in such a way that 50 % teaching staff of the department shall be present in the department during the vacation period (as per Statute, Ordinance and Direction of the University from time to time).
- b) The teachers shall avail either the first half or second half of the vacation period ensuring that 50% of the staff are working at any given half of the vacation period specified and notified. There shall be no advancement or postponement of vacation period availment by the teaching staff. The 50% of unutilized/ unavailed vacation period shall be consider as PL at a ratio 2:1 (Vacation days: PL days). During the working days teachers are entitle for CL/ Sick Leave/ PL only.
- c) The University authorities may cancel the availment of vacation by the staff in emergency situations like Inspections, Crisis and Disaster Management. In such case they will be suitably completed with PL as per rule.
- d) The Dean/ Principal shall ensure that sufficient teaching staff shall be present during University examination period for smooth conduct of examinations.

**Sports and Co-Curricular Activities :**

**Participation of University team in various sports competitions/Games/Sport Events and Cultural Activities, as per schedule fixed by Association of Indian Universities, New Delhi.**

SN	Sports/Activities	Schedule of the Calendar
1	Inter Collegiate Sports gathering(Padmanjali)/ Cultural Activities	As per University Guidelines
2	All India /Zonal Sports Activities	As per University Guidelines

**University Functions :**

SN	Event	Schedule of Calendar
1	Annual University Convocation	As per decision of PIMS (DU)
2	University Anniversary	29 <sup>th</sup> sept.2023

**9. SCHEDULE OF THE MEETINGS FOR STATUTORY AND NON STATUTORY BODIES OF THE UNIVERSITIES :**

Statutory Body	Proposed Schedule
<b>Board of Management</b>	<ol style="list-style-type: none"> <li>1. <b>March</b> <ol style="list-style-type: none"> <li>a. To consider and approve Budget Estimates for ensuing year</li> <li>b. Appointment of Auditors for statutory Audit of the PIMS (DU)</li> <li>c. Any other Financial Matters</li> </ol> </li> <li>2. <b>July</b> To consider recommendations of Academic Council, University Authorities/Bodies</li> <li>3. <b>September</b> To consider recommendations of Academic Council, University Authorities/Bodies</li> <li>4. <b>November/December</b> To consider recommendations of Fee Fixation Committee on Fixation/revision of fees of UG/PG courses and other charges</li> </ol>
<b>Academic Council</b>	<ol style="list-style-type: none"> <li>1. <b>December</b> To consider the recommendations of various Board of Studies and approval on syllabi, panel of Examiners, Introduction of new courses updation of syllabi and any other academic matters etc.</li> <li>2. <b>July</b> To consider recommendations of various Board of Studies and approval on syllabi, panel of Examiners, Introduction of new courses updation of syllabi and any other academic matters etc.</li> </ol>
<b>Board of Studies</b> 1. <b>Faculty of Medical – 8 Board of studies</b> 2. <b>Faculty of Dental - 4 Board of Studies</b> 3. <b>Faculty of Nursing – 2 Board of</b>	<b>May/June</b> <ol style="list-style-type: none"> <li>a. Prescribe syllabus</li> <li>b. Revision of syllabus</li> <li>c. Recommend Panel of Examiners</li> <li>d. Suggest Introduction/starting new courses- Degree / Diploma/Certificate</li> <li>e. Any other matter related to academic improvement</li> </ol>

<p><b>Studies</b></p> <p>4. <b>Faculty of Allied Health Sciences</b></p> <p><b>a. Physiotherapy</b></p> <p><b>b. Biotechnology</b></p> <p><b>c. Social Medicine</b></p>	<p><b>November / December</b></p> <ol style="list-style-type: none"> <li>Prescribe syllabus</li> <li>Revision of syllabus</li> <li>Recommend Panel of Examiners</li> <li>Suggest Introduction/starting new courses- Degree / Diploma/Certificate</li> </ol> <p>Any other matter related to academic improvement</p>
<p><b>Planning and Monitoring Board</b></p>	<p><b>September/October</b></p> <ol style="list-style-type: none"> <li>Prepare University and College development Plans- Short Term/Long Term plans keeping in view with the objectives of the University with National Educational Policy</li> <li>Recommend Development and Collaborative programme for the college/university</li> <li>Evaluate and assess the use of grants by colleges/university in respect of development projects</li> <li>Assess the manpower's requirement of trained persons in different field of Health Sciences</li> <li>Introduction of strengthening suggestion of new courses</li> <li>Organize Academic Audit and Collaborative programmes of the University</li> <li>To recommend measures to create links and develop specific schemes of the University</li> </ol>
<p><b>Board of Examinations</b></p>	<p><b>Meeting are schedules before commencement of examinations and after completion</b></p> <p><b>1. March/April – Last week</b></p> <ol style="list-style-type: none"> <li>Approve schedule of examinations and centres</li> <li>Appointment of Paper Setters/ Moderators / Examiners (Theory/Practical/Clinical/Viva Voce etc.)</li> <li>To consider reports on Malpractices resorted by examinee Paper Setters/Examiners and other staff appointed for conduct of disciplinary action against persons found guilty</li> <li>To consider reports of vigilance squad, senior supervisors etc. relating to conduct of Examinations</li> <li>Any other matter related to examinations</li> </ol> <p><b>2. September/October- Last week</b></p> <ol style="list-style-type: none"> <li>Approve schedule of examinations and centres</li> <li>Appointment of Paper Setters/ Moderators / Examiners (Theory/Practical/Clinical/Viva Voce etc.)</li> <li>To consider reports on Malpractices resorted by examinee Paper Setters/Examiners and other staff appointed for conduct of disciplinary action against persons found guilty</li> <li>To consider reports of vigilance squad, senior supervisors etc. relating to conduct of Examinations</li> <li>Any other matter related to examinations</li> </ol>
<p><b>Board of Sports</b></p>	<p><b>1.August – First week</b></p> <ol style="list-style-type: none"> <li>Sports activity calendar</li> <li>Organization of various sports competitions</li> <li>All India/Zonal Sports participation</li> </ol> <p><b>2.April – First week</b></p> <ol style="list-style-type: none"> <li>Annual Report</li> <li>Sport day organization</li> <li>Infrastructure development</li> </ol>
<p><b>University Grievance Committee for staff and students</b></p>	<p>Preview and conduction of meeting frequently on receipt of grievances</p>
<p><b>Internal Complaint Committee</b></p>	<p>Preview and conduction of meeting frequently on receipt of grievances</p>
<p><b>Anti Ragging Committee</b></p>	<p><b>April- Last week</b></p> <ol style="list-style-type: none"> <li>Planning of preventive measures to prevent ragging incidences for newly admitted batch</li> <li>Forming Anti Ragging Squad and meeting with squad members</li> </ol> <p><b>August - Second week</b></p> <ol style="list-style-type: none"> <li>To take measures for prevention of Ragging Activities in the Institutions</li> <li>Display of boards for prevention of anti ragging</li> </ol>

	activity with the names and contact numbers of the members of Anti Ragging Committee at prominent places <b>*Frequent meetings on receipt of ragging complaints</b>
<b>Staff Selection Committee</b>	Meetings are held as per requirement of staff by each Constituent Units of the University
<b>Research and Development Cell Committee Meetings</b>	a. After receipt of more than 10 research proposals b. To review and approve PG dissertation topics
<b>Institutional Ethics Committee</b>	<b>Meetings are held at institute level for approval of UG/PG research projects</b>
<b>Directorate of International Relations</b>	a) Orientation and providing necessary information to the Foreign students posted at School of Public Health and Social Medicine on their arrival in University Campus b) Orientation and providing necessary information to the local students of the PIMS(DU) joining Foreign Universities on Scholarship/Exchange programme on their departure
<b>Teacher Parents Meeting</b>	<b>November/ December -First week</b> Orientation and providing necessary information about Medical, Dental, Nursing and Allied Health Courses, Rules Regulations of Constituents Units of PIMS (DU) ,Hostel, Anti Ragging etc Review of progress made by wards after Internal Examinations, University Examinations and attendance, etc
<b>Purchase Committee Meeting</b>	As and when required
<b>Finance Committee Meeting</b>	<b>November- First week, March-First week</b>
<b>Fee Fixation Committee Meeting</b>	<b>November- Second week of every year</b>
<b>Annual Budget Meeting</b>	<b>February/March- Second week</b>

**Academic Administrative Audit :**

<b>Internal Audit</b>	<b>April/May-Second week</b>
<b>External Audit</b>	<b>June/July -Second week</b>

**Submission of Reports (Annual) :**

<b>Particulars</b>	<b>Annual Report</b>
<b>Submission of Annual Report of the University to UGC and all stake holders</b>	<b>May- Last week</b>
<b>Submission of Audited Statements of Accounts 2022-2023 to UGC</b>	<b>October/November-First week</b>
<b>Submission of Annual Report of IQAC to NAAC</b>	<b>August/September- First week</b>
<b>Report on working of Autonomous Cells of University i.e. Attendance Cell, Examination Cell, Research Cell, Academic Appraisal programme, IQAC Cell, University Institutional Forum for women, International Students Cells etc.</b>	<b>May/June-Last week</b>

**List of CMEs/CDEs/CNEs/CPEs, Workshops and Conferences Planned by Constituent Units during Academic Year 2023-2024.**

**All Constituent Units of PIMS (DU) will conduct CMEs/CDEs/CNEs/CPEs, Workshops and Conferences in academic year considering teaching programme**

<b>Name of the College/Centre</b>	<b>Department/ Faculty</b>	<b>Name of the Activity</b>	<b>Month</b>
<b>Smt. Sindhutai Eknathrao Vikhe Patil College of Nursing</b>	Nursing	• Workshop on Basics of English	August 2023
		• Workshop on Personality Development & Human Values	October 2023
		• Workshop on Bioethics	November 2023
		• Continuing Nursing Education	
		• Guest Lecture Series	December 2023
		• International Guest Lecture	January 2024

		<ul style="list-style-type: none"> <li>Lamp Lighting &amp; Oath Taking Ceremony</li> <li>Guest Lecture</li> </ul>	February 2024
<b>Research and Development Cell</b>	Research and Development Cell	<ul style="list-style-type: none"> <li>Workshop on Research Methodology</li> </ul>	September 2023
<b>Smt. Sindhutai Eknathrao Vikhe Patil College of Nursing</b>	Nursing	<ol style="list-style-type: none"> <li>UG-Training &amp; Induction Programme</li> <li>PG-Induction &amp; Orientation programme</li> <li>UG-Internship &amp; Training programme</li> <li>Faculty Development Programme</li> </ol>	Ist Week of August 2023 Ist Week of August 2023 February 2024 April-May 2024



**Registrar**

Registrar  
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Loni-413736, Tal. Rahata, Dist. Ahmednagar  
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