

# Pravara Institute of Medical Sciences (Deemed to be University)

University Established under section (3) of UGC Act, 1956.

NAAC Accredited with 'A' Grade (CGPA 3.17)

LONI - 413736, (Near Shirdi), Tal. Rahata,  
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- Dr. Balasaheb Vikhe Patil Rural Medical College
- Rural Dental College
- Dr. APJ Abdul Kalam College of Physiotherapy
- Smt. Sindhutai Eknathrao Vikhe Patil College of Nursing
- Centre for Bio-Technology
- School of Public Health and Social Medicine
- Dr. Vitthalrao Vikhe Patil Pravara Rural Hospital

Ref. No.

Date :

Ref. No. PIMS/ R/ 2023/ 1907

Date:- 10/11/2023

To,

Dean / Principals/ Directors

Dr. Balasaheb Vikhe Patil Rural Medical College

Rural Dental College

Dr. APJ AK College of Physiotherapy

Smt. Sindhutai Eknathrao Vikhe Patil College of Nursing

College of Biosciences and Technology

School of Public Health and Social Medicine

College of Pharmaceutical Sciences

**Subject:- Annual Academic Calendar/ Schedule for various  
activities for the Academic Session 2023-24.**

Sir / Madam,

With reference to the above subject I am here by submitting the Academic Calendar, Schedule of the Meetings, Schedule for Internal and University Examinations, Schedule of CME / Seminar / Conferences for the Academic year 2023-24 for the Student and Staff of constituent Colleges and Centers under Pravara Institute of Medical Sciences (Deemed to be University), Loni.

This is for your kind information and necessary perusal.

**Dr. Arunkumar Vyas**

Registrar

Registrar

Pravara Institute of Medical Sciences  
(Deemed to be University)  
Loni-413736, Tal. Rahata, Dist. Ahmednagar  
(M.S. India)

**Encl :** Format of Academic Calendar 2023-24

**Copy for information to :-**

- 1) Hon'ble President, PIMS (DU)
- 2) Hon'ble Vice-Chancellor, PIMS (DU)

**Copy to :-** 1) The Manager IT – For uploading on website.  
2) Controller of Examinations.



**PRAVARA INSTITUTE OF MEDICAL SCIENCES**  
(DEEMED TO BE UNIVERSITY)

Ref: PIMS/R/2023/1907(3)

Date: 17/10/2023

**NOTIFICATION**

**Dr. APJ Abdul Kalam College of Physiotherapy**

**ANNUAL ACADEMIC CALENDAR/SCHEDULE FOR VARIOUS ACTIVITIES FOR THE ACADEMIC YEAR 2023-24.**

It is notified for information of all concerned that the Academic Calendar, schedule of the meetings of the statutory and non-statutory authorities including detailed Internal and University examination schedule, Schedule of CME/Seminar/Conferences for the Academic year 2023-24 for constituent colleges & the courses under the ambit of Pravara Institute of Medical Sciences (Deemed to be University) shall be as under.

**1. TERMS & VACATION**

Term	From	To	Total Days	No. of Holidays					Available Working Days
				Sundays	Public Holidays	Vacation	University Examination	Total Days	
<b>Post Graduate Programmes ( I Year MPT)</b>									
1 <sup>st</sup> term	04/09/2023	31/01/2024	149	21	09	--	15	30	119
2 <sup>nd</sup> term	01/02/2024	31/07/2024	181	26	07	--	15	33	148
<b>Post Graduate Programmes ( II Year MPT)</b>									
1 <sup>st</sup> term	04/09/2023	31/01/2024	149	21	09	--	15	30	119
2 <sup>nd</sup> term	01/02/2024	31/07/2024	181	26	07		15	33	148
<b>Under Graduate Programme ( I Year BPT)</b>									
1 <sup>st</sup> term	14/08/2023	31/01/2024	170	26	10		15	36	134
vacations									
2 <sup>nd</sup> term	01/02/2024	30/06/2024	150	22	07	--	15	29	121
vacations									
<b>Under Graduate Programme (II BPT, III BPT)</b>									
1 <sup>st</sup> term	18/09/2023	31/01/2024	135	19	8		15	27	108
vacations									
2 <sup>nd</sup> term	01/02/2024	31/07/2024	181	26	7		15	33	148
vacations									
<b>Under Graduate Programme (IV Year BPT)</b>									
1 <sup>st</sup> term	21/08/2023	31/01/2024	163	25	09		15	34	129
vacations									
2 <sup>nd</sup> term	01/02/2024	31/06/2024	150	22	7		15	29	121
vacations									

**Duration of the Academic Term will vary according to changes as per the admission procedures**

Sr. No.	Programmes	Days in First Term	Days in Second Term	Total Days
1	PG I Year	119	148	267
2	PG II Year	119	148	267
3	UG I Year	134	121	255
4	UG II, III,	108	148	256
5	UG IV Year	129	121	250
6	<b>Minimum total working days required each year =240 Days</b>			

## 2. ADMISSIONS

Particulars	Dates of 2023-2024
Conduct of CET for UG and PG Programmes	UG: 11/06/2023 PG:01/07/2023
All India Ph. D Entrance Test (2022-2023)	01/07/2023
Commencement of Academic Session	UG Physiotherapy I Year:-14.08.2023 UG Physiotherapy II, III Year: -18.09.2023 UG Physiotherapy IV Year:-21.08.2023 PG Physiotherapy I Year: 04.09.2023 PG Physiotherapy II Year :- 04.09.2023
Last date of admission	30.09.2023

## 3. INDUCTION/ORIENTATION PROGRAMME

Particulars	Proposed
Orientation of PG Programmes	MPT I & II 04/09/2023
Orientation of UG Programme	I BPT14/08/2023 to 23/08/2023 II, III BPT 18/09/2023 IV BPT 21/08/2023
Interns Orientation Programme	16/08/2023

## 4. INTERNAL EXAMINATIONS – Regular Batch

Course	Year/Batch	First/ Terminal (T/P)/Mid Term	Second Sessional/ Terminal (T/P)	Preliminary Exam (T/P)	Annual / Final Exam
<b>B.P.Th.</b>	<b>I<sup>st</sup></b>	January 2024	--	May 2024	June 2024
	<b>II<sup>nd</sup></b>	Jan/Feb 2024	--	June2024	July 2024
	<b>III<sup>rd</sup></b>	Jan/Feb 2024	--	June2024	July 2024
	<b>IV<sup>th</sup></b>	December 2023	--	May 2024	June 2024
<b>M.P.Th.</b>	<b>I<sup>st</sup></b>	--	--	June 2024	July 2024
	<b>II<sup>nd</sup></b>	--	--	June 2024	July 2024

### Odd Batch

Course	Year/Batch	First/ Terminal (T/P)/Mid Term	Second Sessional/ Terminal (T/P)	Preliminary Exam (T/P)	Annual / Final Exam
<b>B.P.Th.</b>	<b>I<sup>st</sup></b>	--	--	November 23	December 2023/January 2024
	<b>II<sup>nd</sup></b>	July 2023	--	November 23	December 2023/January 2024
	<b>III<sup>rd</sup></b>	Aug 2023	--	January 2024	February2024
	<b>IV<sup>th</sup></b>	July 2023	--	November 2023	December 2023/January 2024
<b>M.P.Th.</b>	<b>I<sup>st</sup></b>	--	--	December 2023	January 2024

(Time table for odd batch will be declared later)

5. Foundation day of the Pravara Institute of Medical Sciences : 29/09/2023.
6. Founder's Birth Anniversary celebration of Padamshree Dr.Vitthalrao Vikhe Patil, Pravara Medical Trust, Loni 413736 : 30<sup>th</sup> August, 2023.
7. Birth Anniversary celebration of Padmabhusan, Dr. Balasaheb Vikhe Patil, Managing Trustee / President, PMT / PIMS : 05/05/2024.

## 8. VACATION FOR TEACHERS

Vacation	From	To	Days
Winter Vacation	University will declare letter		30
Summer Vacation			40

- Each teaching staff shall avail only half vacation and 50% of the teaching of the department shall be present in the department during the vacation period.
- There shall be no advancement or postponement of vacation period availed by the teaching staffs. The 50% of unutilized/unavailed vacation period shall be considered as PL at a ratio 2:1 (Vacation days: PL days).
- The university authorities may cancel the availment of vacation by the staff in emergency situations like inspections, crisis and disaster management. In such cases, they will be suitably completed with PL as per rule.
- The Dean/ Principal shall ensure that sufficient teaching staff shall be present during university examination period for smooth conduct of examinations.

## **ANNUAL CALENDER OF STUDENTS WELFARE ACTIVITIES**

### **Sports and Co-Curricular Activities:**

**Participation of University team in various sports competitions/Games/Sport Events and Cultural Activities, as per schedule fixed by Association of Indian Universities, New Delhi.**

SN	Sports/Activities	Schedule of the Calendar
1	Inter Collegiate Sports gathering (Padmanjali)/ Cultural Activities	As per University Guidelines
2	All India /Zonal Sports Activities	As per University Guidelines

### **University Functions :**

SN	Event	Schedule of Calendar
1	Annual University Convocation	As per decision of PIMS (DU)
2	University Anniversary	29 <sup>th</sup> September, 2023

## 9. **SCHEDULE OF THE MEETINGS FOR STATUTORY AND NON STATUTORY BODIES OF THE UNIVERSITIES :**

Statutory Body	Proposed Schedule
<b>Board of Management</b>	<ol style="list-style-type: none"> <li><b><u>March</u></b> <ol style="list-style-type: none"> <li>To consider and approve Budget Estimates for ensuing year</li> <li>Appointment of Auditors for statutory Audit of the PIMS (DU)</li> <li>Any other Financial Matters</li> </ol> </li> <li><b><u>July</u></b> To consider recommendations of Academic Council, University Authorities/Bodies</li> <li><b><u>September</u></b> To consider recommendations of Academic Council, University Authorities/Bodies</li> <li><b><u>November/December</u></b> To consider recommendations of Fee Fixation Committee on Fixation/revision of fees of UG/PG courses and other charges</li> </ol>
<b>Academic Council</b>	<ol style="list-style-type: none"> <li><b><u>December</u></b> To consider the recommendations of various Board of Studies and approval on syllabi, panel of Examiners, Introduction of new courses updation of syllabi and any other academic matters etc.</li> <li><b><u>July</u></b> To consider recommendations of various Board of Studies and approval on syllabi, panel of Examiners, Introduction of new courses updation of syllabi and any other academic matters etc.</li> </ol>
<b>Board of Studies</b>	<b>May/June</b> <ol style="list-style-type: none"> <li>Prescribe syllabus</li> </ol>

<ol style="list-style-type: none"> <li>1. Faculty of Medical – 8 Board of studies</li> <li>2. Faculty of Dental - 4 Board of Studies</li> <li>3. Faculty of Nursing – 2 Board of Studies</li> <li>4. Faculty of Allied Health Sciences <ol style="list-style-type: none"> <li>a. Physiotherapy</li> <li>b. Biotechnology</li> <li>c. Social Medicine</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>b. Revision of syllabus</li> <li>c. Recommend Panel of Examiners</li> <li>d. Suggest Introduction/starting new courses-Degree / Diploma/Certificate</li> <li>e. Any other matter related to academic improvement</li> </ol> <p><b>November / December</b></p> <ol style="list-style-type: none"> <li>a. Prescribe syllabus</li> <li>b. Revision of syllabus</li> <li>c. Recommend Panel of Examiners</li> <li>d. Suggest Introduction/starting new courses-Degree / Diploma/Certificate</li> </ol> <p>Any other matter related to academic improvement</p>
<p><b>Planning and Monitoring Board</b></p>	<p><b>September/October</b></p> <ol style="list-style-type: none"> <li>a. Prepare University and College development Plans-Short Term/Long Term plans keeping in view with the objectives of the University with National Educational Policy</li> <li>b. Recommend Development and Collaborative programme for the college/university</li> <li>c. Evaluate and assess the use of grants by colleges/university in respect of development projects</li> <li>d. Assess the manpower's requirement of trained persons in different field of Health Sciences</li> <li>e. Introduction of strengthening suggestion of new courses</li> <li>f. Organize Academic Audit and Collaborative programmes of the University</li> <li>g. To recommend measures to create links and develop specific schemes of the University</li> </ol>
<p><b>Board of Examinations</b></p>	<p><b>Meeting are schedules before commencement of examinations and after completion</b></p> <p><b>1. March/April – Last week</b></p> <ol style="list-style-type: none"> <li>a. Approve schedule of examinations and centres</li> <li>b. Appointment of Paper Setters/ Moderators / Examiners (Theory/Practical/Clinical/Viva Voce etc.)</li> <li>c. To consider reports on Malpractices resorted by examinee Paper Setters/Examiners and other staff appointed for conduct of disciplinary action against persons found guilty</li> <li>d. To consider reports of vigilance squad, senior supervisors etc. relating to conduct of Examinations</li> <li>e. Any other matter related to examinations</li> </ol> <p><b>2. September/October- Last week</b></p> <ol style="list-style-type: none"> <li>a. Approve schedule of examinations and centres</li> <li>b. Appointment of Paper Setters/ Moderators / Examiners (Theory/Practical/Clinical/Viva Voce etc.)</li> <li>c. To consider reports on Malpractices resorted by examinee Paper Setters/Examiners and other staff appointed for conduct of disciplinary action against persons found guilty</li> <li>d. To consider reports of vigilance squad, senior supervisors etc. relating to conduct of Examinations</li> <li>e. Any other matter related to examinations</li> </ol>
<p><b>Board of Sports</b></p>	<p><b>1. August – First week</b></p> <ol style="list-style-type: none"> <li>a. Sports activity calendar</li> <li>b. Organization of various sports competitions</li> <li>c. All India/Zonal Sports participation</li> </ol> <p><b>2. April – First week</b></p> <ol style="list-style-type: none"> <li>a. Annual Report</li> <li>b. Sport day organization</li> <li>c. Infrastructure development</li> </ol>

<b>University Grievance Committee for staff and students</b>	Preview and conduction of meeting frequently on receipt of grievances
<b>Internal Complaint Committee</b>	Preview and conduction of meeting frequently on receipt of grievances
<b>Anti Ragging Committee</b>	<p><b><u>April- Last week</u></b></p> <p>a. Planning of preventive measures to prevent ragging incidences for newly admitted batch</p> <p>b. Forming Anti Ragging Squad and meeting with squad members</p> <p><b><u>August - Second week</u></b></p> <p>a. To take measures for prevention of Ragging Activities in the Institutions</p> <p>b. Display of boards for prevention of anti ragging activity with the names and contact numbers of the members of Anti Ragging Committee at prominent places</p> <p><b>*Frequent meetings on receipt of ragging complaints</b></p>
<b>Staff Selection Committee</b>	Meetings are held as per requirement of staff by each Constituent Units of the University
<b>Research and Development Cell Committee Meetings</b>	<p>a. After receipt of more than 10 research proposals</p> <p>b. To review and approve PG dissertation topics</p>
<b>Institutional Ethics Committee</b>	<b>Meetings are held at institute level for approval of UG/PG research projects</b>
<b>Directorate of International Relations</b>	<p>a) Orientation and providing necessary information to the Foreign students posted at School of Public Health and Social Medicine on their arrival in University Campus</p> <p>b) Orientation and providing necessary information to the local students of the PIMS(DU) joining Foreign Universities on Scholarship/Exchange programme on their departure</p>
<b>Teacher Parents Meeting</b>	<p><b><u>November/ December -First week</u></b></p> <p>Orientation and providing necessary information about Medical, Dental, Nursing and Allied Health Courses, Rules Regulations of Constituents Units of PIMS (DU) ,Hostel, Anti Ragging etc Review of progress made by wards after Internal Examinations, University Examinations and attendance, etc</p>
<b>Purchase Committee Meeting</b>	As an when required
<b>Finance Committee Meeting</b>	<b><u>November- First week, March-First week</u></b>
<b>Fee Fixation Committee Meeting</b>	<b><u>November- Second week of every year</u></b>
<b>Annual Budget Meeting</b>	<b><u>February/March- Second week</u></b>

**Academic Administrative Audit :**

<b>Internal Audit</b>	<b>April/May-Second week</b>
<b>External Audit</b>	<b>June/July -Second week</b>

**Submission of Reports (Annual) :**


<b>Particulars</b>	<b>Annual Report</b>
<b>Submission of Annual Report of the University to UGC and all stake holders</b>	<b>May- Last week</b>
<b>Submission of Audited Statements of Accounts 2022-2023 to UGC</b>	<b>October/November-First week</b>
<b>Submission of Annual Report of IQAC to NAAC</b>	<b>August/September- First week</b>
<b>Report on working of Autonomous Cells of University i.e. Attendance Cell, Examination Cell, Research Cell, Academic Appraisal porgramme, IQAC Cell, University Institutional Forum for women, International Students Cells etc.</b>	<b>May/June-Last week</b>

**List of CMEs/CDEs/CNEs/CPEs, Workshops and Conferences Planned by Constituent Units during Academic Year 2023-2024.**

**All Constituent Units of PIMS (DU) will conduct CMEs/CDEs/CNEs/CPEs, Workshops and Conferences in academic year considering teaching programme**

<b>Name of the College/Centre</b>	<b>Department/Faculty</b>	<b>Name of the Activity</b>	<b>Month</b>
<b>Dr A.P.J. Abdul Kalam COPT</b>	Physiotherapy	Continuing Physiotherapy Education	May 2024
	Orthopaedic Physiotherapy	Workshop on Manual Therapy	December 2023 /January 2024
	Community Physiotherapy	Non Invasive Pelvic Floor Rehab Practitioners workshop	October 2023
	Community Physiotherapy	Aerobics Instructor and Pilates Trainer Workshop	January 2024
	Community Physiotherapy	Otago Workshop	February 2024
	Paediatric physiotherapy	Sensory Integration Workshop	December 2023
	Paediatric physiotherapy	Paediatric Tapping	March 2024
	Neuro Physiotherapy	Gait Mechanism Workshop	September 2023
	Neuro Physiotherapy	EMG NCV Workshop	November 2023
	Neuro Physiotherapy	PNF Technique	January 2024
	Cardio respiratory Physiotherapy	Basic Life Support	September 2023
	Cardio respiratory Physiotherapy	Pulmonary Rehabilitation	November 2023
	Cardio respiratory Physiotherapy	Pulmonary Function Testing & Interpretation	May 2024
<b>Research and Development Cell</b>	Research and Development Cell	Workshop on Research Methodology	As per declaration by Research Cell, PIMS-DU
<b>Dr A.P.J. Abdul Kalam COPT</b>	Physiotherapy Education Technology Cell	1. UG-Training & Induction Programme 2. UG-Internship & Training programme 3. PG-Induction & Orientation programme	Starting of Academic Year



  
**Registrar**  
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