

Pravara Institute of Medical Sciences (Deemed to be University)

University Established under section (3) of UGC Act, 1956.

NAAC Accredited with 'A' Grade (CGPA 3.17)

LONI - 413736, (Near Shirdi), Tal. Rahata,
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- Dr. Balasaheb Vikhe Patil Rural Medical College
- Rural Dental College
- Dr. APJ Abdul Kalam College of Physiotherapy
- Smt. Sindhutai Eknathrao Vikhe Patil College of Nursing
- Centre for Bio-Technology
- School of Public Health and Social Medicine
- Dr. Vitthalrao Vikhe Patil Pravara Rural Hospital

Ref. No.

Date :

Ref. No. PIMS/ R/ 2023/ 1907

Date:- 10/11/2023

To,

Dean / Principals/ Directors

Dr. Balasaheb Vikhe Patil Rural Medical College

Rural Dental College

Dr. APJ AK College of Physiotherapy

Smt. Sindhutai Eknathrao Vikhe Patil College of Nursing

College of Biosciences and Technology

School of Public Health and Social Medicine

College of Pharmaceutical Sciences

Subject:- Annual Academic Calendar/ Schedule for various activities for the Academic Session 2023-24.

Sir / Madam,

With reference to the above subject I am here by submitting the Academic Calendar, Schedule of the Meetings, Schedule for Internal and University Examinations, Schedule of CME / Seminar / Conferences for the Academic year 2023-24 for the Student and Staff of constituent Colleges and Centers under Pravara Institute of Medical Sciences (Deemed to be University), Loni.

This is for your kind information and necessary perusal.

Dr. Arunkumar Vyas

Registrar

Registrar

Pravara Institute of Medical Sciences
(Deemed to be University)
Loni-413736, Tal. Rahata, Dist. Ahmednagar
(M.S. India)

Encl : Format of Academic Calendar 2023-24

Copy for information to :-

- 1) Hon'ble President, PIMS (DU)
- 2) Hon'ble Vice-Chancellor, PIMS (DU)

Copy to :- 1) The Manager IT – For uploading on website.
2) Controller of Examinations.



PRAVARA INSTITUTE OF MEDICAL SCIENCES
(DEEMED TO BE UNIVERSITY)

Ref: PIMS/R/2023/ 1907(6)

Date: 17/10/2023

School of Public Health and Social Medicine

ANNUAL ACADEMIC CALENDAR/SCHEDULE FOR VARIOUS ACTIVITIES FOR THE ACADEMIC YEAR 2023-24.

It is notified for information of all concerned that the Academic Calendar, schedule of the meetings of the statutory and non-statutory authorities including detailed Internal and University examination schedule, Schedule of CME/Seminar/Conferences for the Academic year 2023-24 for constituent colleges & the courses under the ambit of Pravara Institute of Medical Sciences (Deemed to be University) shall be as under.

1. TERMS & VACATION

Term	From	To	Total days	No. of Holidays					Available working days
				Sundays	Public Holidays	Vacation	Uni. Exam	Total Holidays	
Under Graduate Allied Health Sciences Faculty :Diploma in Optometry & Ophthalmic Assistant									
1st Year	01/09/2023	31/07/2024	335	48	16	14	15	64	270
2nd Year	12/08/2023	31/07/2024	355	51	17	14	15	68	287

Term	From	To	Total days	No. of Holidays					Available working days
				Sundays	Public Holidays	Vacation	Uni. Exam	Total Holidays	
Post Graduate Allied Health Sciences Faculty: (PG) M.P.H, (PG) MSW (H), PGDEB, PGDHHM									
1st Year									
1 st Sem	01/09/2023	15/02/2024	168	24	10	7	15	34	134
3 rd Sem	12/08/2023	15/02/2024	188	27	10	7	15	37	151
2nd Year									
2 nd Sem	16/02/2024	31/07/2024	167	24	07	7	15	31	136
4 th Sem	16/02/2024	31/07/2024	167	24	07	7	15	31	136

Duration of the Academic Term will vary according to changes as per the admission procedures

Sr. No.	Programmes	Days in First Sem	Days in Second Sem	Total Days
1	PG	143	136	279
2	Minimum total working days required each year =240 Days			

Duration of the Academic Term will vary according to changes as per the admission procedures

Sr. No.	Programmes	No of Days	Total Days
1	UG 1 st Year	270	270
2	UG 2 nd Year	287	287
	Minimum total working days required each year = 240		

2. ADMISSIONS

Particulars	Dates of 2023-2024
Conduct of CET	11.06.2023 (UG) & 01.07.2023 (PG)
All India Ph. D Entrance Test (2022-2023)	01.07.2023
Commencement of Academic Session	12.08.2023 (UG) & 12.08.2023 (PG)
Last date of admission	08.07.2023 (UG) & 24.07.2023 (PG)

3. INDUCTION/ORIENTATION PROGRAMME

Particulars	Proposed
Orientation of PG Programme	01.09.2023
Orientation of UG Programme	01.09.2023

4. INTERNAL EXAMINATIONS – (Regular Batch)

School of Public Health and Social Medicine							
Course	Year/ Sem/B atch	Internal Exam		University Sem Exam	Internal Exam		University Sem Exam
		First /Mid Term	Preliminary		First /Mid Term	Preliminary	
Diploma in Optometry and Ophthalmic Assistant	1st Year	19.02.2024	-	-	-	15.06.2023	22.07.2024
	2nd Year	19.02.2024	-	-	-	15.06.2023	22.07.2024
MPH	Ist	15.11.2023	15.01.2024	05.02.2024	15.04.2024	15.06.2024	22.07.2024
	IIIrd						
MSW (Health)	Ist	15.11.2023	15.01.2024	05.02.2024	15.04.2024	15.06.2024	22.07.2024
	IIIrd						
PG Diploma in Hospital and Healthcare Mgt	1st	15.11.2023	15.01.2024	05.02.2024	15.04.2024	15.06.2024	22.07.2024
PG Diploma in Epidemiology and Biostatistics	1st	15.11.2023	15.01.2024	05.02.2024	15.04.2024	15.06.2024	22.07.2024

(Time table for even batch will be declared later)

- Foundation day of the Pravara Institute of Medical Sciences : 29th Sept. 2023
- Founder's Birth Anniversary celebration of Padmashree Dr. Vitthalrao Vikhe-Patil, Pravara Medical Trust, Loni 413736: 30/08/2023.
- Birth Anniversary celebration of Padmabhushan, Dr. Balasaheb Vikhe Patil, Managing Trustee / President, PMT / PIMS: 05/05/2024.
- VACATION – TEACHERS :**

Vacation	From	To	Days
Winter Vacation	University will declare later		30
Summer Vacation	University will declare later		40

Important Note:

- Each teaching staff shall avail only the half vacation i.e. 50 % of the total vacation period at the discretion of the Dean/ Principal. They shall sanction the vacation in such a way that 50 % teaching staff of the department shall be present in the department during the vacation period (as per Statute, Ordinance and Direction of the University from time to time).
- The teachers shall avail either the first half or second half of the vacation period ensuring that 50% of the staff are working at any given half of the vacation period specified and notified. There shall be no advancement or postponement of vacation period availment by the teaching staff. The 50% of unutilized/ unavailed vacation period shall be consider as PL at a ratio 2:1 (Vacation days : PL days). During the working days teachers are entitle for CL/ Sick Leave/ PL only.
- The University authorities may cancel the availment of vacation by the staff in emergency situations like Inspections, Crisis and Disaster Management. In such case they will be suitably completed with PL as per rule.
- The Dean/ Principal shall ensure that sufficient teaching staff shall be present during University examination period for smooth conduct of examinations.

ANNUAL CALENDER OF STUDENTS WELFARE ACTIVITIES

Sports and Co-Curricular Activities :

Participation of University team in various sports competitions/Games/Sport Events and Cultural Activities, as per schedule fixed by Association of Indian Universities, New Delhi.

SN	Sports/Activities	Schedule of the Calendar
1	Inter Collegiate Sports gathering(Padmanjali)/ Cultural Activities	As per University Guidelines
2	All India /Zonal Sports Activities	As per University Guidelines

University Functions :

SN	Event	Schedule of Calendar
1	Annual University Convocation	As per decision of PIMS (DU)
2	University Anniversary	29 th Sept. 2023

9. **SCHEDULE OF THE MEETINGS FOR STATUTORY AND NON STATUTORY BODIES OF THE UNIVERSITIES :**

Statutory Body	Proposed Schedule
Board of Management	<p>1. <u>March</u> a. To consider and approve Budget Estimates for ensuing year b. Appointment of Auditors for statutory Audit of the PIMS (DU) c. Any other Financial Matters</p> <p>2. <u>July</u> To consider recommendations of Academic Council, University Authorities/Bodies</p> <p>3. <u>September</u> To consider recommendations of Academic Council, University Authorities/Bodies</p> <p>4. <u>November/December</u> To consider recommendations of Fee Fixation Committee on Fixation/revision of fees of UG/PG courses and other charges</p>
Academic Council	<p>1. <u>December</u> To consider the recommendations of various Board of Studies and approval on syllabi, panel of Examiners, Introduction of new courses updation of syllabi and any other academic matters etc.</p> <p>2. <u>July</u> To consider recommendations of various Board of Studies and approval on syllabi, panel of Examiners, Introduction of new courses updation of syllabi and any other academic matters etc.</p>
<p>Board of Studies</p> <p>1. Faculty of Medical – 8 Board of studies</p> <p>2. Faculty of Dental - 4 Board of Studies</p> <p>3. Faculty of Nursing – 2 Board of Studies</p> <p>4. Faculty of Allied Health Sciences</p> <p>a. Physiotherapy</p> <p>b. Biotechnology</p> <p>c. Social Medicine</p>	<p>May/June</p> <p>a. Prescribe syllabus b. Revision of syllabus c. Recommend Panel of Examiners d. Suggest Introduction/starting new courses- Degree / Diploma/Certificate e. Any other matter related to academic improvement</p> <p>November / December</p> <p>a. Prescribe syllabus b. Revision of syllabus c. Recommend Panel of Examiners d. Suggest Introduction/starting new courses- Degree / Diploma/Certificate</p> <p>Any other matter related to academic improvement</p>
Planning and Monitoring Board	<p>September/October</p> <p>a. Prepare University and College development Plans- Short Term/Long Term plans keeping in view with the objectives of the University with National Educational Policy</p> <p>b. Recommend Development and Collaborative programme for the college/university</p> <p>c. Evaluate and assess the use of grants by colleges/university in respect of development projects</p> <p>d. Assess the manpower's requirement of trained persons in different field of Health Sciences</p> <p>e. Introduction of strengthening suggestion of new courses</p> <p>f. Organize Academic Audit and Collaborative programmes of the University</p> <p>g. To recommend measures to create links and develop specific schemes of the University</p>

Board of Examinations	<p>Meeting are schedules before commencement of examinations and after completion</p> <p>1. <u>March/April</u> – Last week</p> <ol style="list-style-type: none"> Approve schedule of examinations and centres Appointment of Paper Setters/ Moderators / Examiners (Theory/Practical/Clinical/Viva Voce etc.) To consider reports on Malpractices resorted by examinee Paper Setters/Examiners and other staff appointed for conduct of disciplinary action against persons found guilty To consider reports of vigilance squad, senior supervisors etc. relating to conduct of Examinations Any other matter related to examinations <p>2. <u>September/October</u>- Last week</p> <ol style="list-style-type: none"> Approve schedule of examinations and centres Appointment of Paper Setters/ Moderators / Examiners (Theory/Practical/Clinical/Viva Voce etc.) To consider reports on Malpractices resorted by examinee Paper Setters/Examiners and other staff appointed for conduct of disciplinary action against persons found guilty To consider reports of vigilance squad, senior supervisors etc. relating to conduct of Examinations Any other matter related to examinations
Board of Sports	<p>1. <u>August</u> – First week</p> <ol style="list-style-type: none"> Sports activity calendar Organization of various sports competitions All India/Zonal Sports participation <p>2. <u>April</u> – First week</p> <ol style="list-style-type: none"> Annual Report Sport day organization Infrastructure development
University Grievance Committee for staff and students	Preview and conduction of meeting frequently on receipt of grievances
Internal Complaint Committee	Preview and conduction of meeting frequently on receipt of grievances
Anti Ragging Committee	<p><u>April</u>- Last week</p> <ol style="list-style-type: none"> Planning of preventive measures to prevent ragging incidences for newly admitted batch Forming Anti Ragging Squad and meeting with squad members <p><u>August</u> - Second week</p> <ol style="list-style-type: none"> To take measures for prevention of Ragging Activities in the Institutions Display of boards for prevention of anti ragging activity with the names and contact numbers of the members of Anti Ragging Committee at prominent places <p>*Frequent meetings on receipt of ragging complaints</p>
Staff Selection Committee	Meetings are held as per requirement of staff by each Constituent Units of the University
Research and Development Cell Committee Meetings	<ol style="list-style-type: none"> After receipt of more than 10 research proposals To review and approve PG dissertation topics
Institutional Ethics Committee	Meetings are held at institute level for approval of UG/PG research projects
Directorate of International Relations	<ol style="list-style-type: none"> Orientation and providing necessary information to the Foreign students posted at School of Public Health and Social Medicine on their arrival in University Campus Orientation and providing necessary information to the local students of the PIMS(DU) joining Foreign Universities on Scholarship/Exchange programme on their departure
Teacher Parents Meeting	<p><u>November/ December</u> -First week</p> <p>Orientation and providing necessary information about Medical, Dental, Nursing and Allied Health Courses, Rules Regulations of Constituents Units of PIMS (DU) ,Hostel, Anti Ragging etc Review of progress made by wards after Internal Examinations, University Examinations and attendance, etc</p>
Purchase Committee Meeting	As an when required

Finance Committee Meeting	<u>November</u> - First week, <u>March</u> -First week
Fee Fixation Committee Meeting	<u>November</u> - Second week of every year
Annual Budget Meeting	February/March- Second week

Academic Administrative Audit :

Internal Audit	April/May-Second week
External Audit	June/July -Second week

Submission of Reports (Annual) :

Particulars	Annual Report
Submission of Annual Report of the University to UGC and all stake holders	May- Last week
Submission of Audited Statements of Accounts 2022-2023 to UGC	October/November-First week
Submission of Annual Report of IQAC to NAAC	August/September- First week
Report on working of Autonomous Cells of University i.e. Attendance Cell, Examination Cell, Research Cell, Academic Appraisal programme, IQAC Cell, University Institutional Forum for women, International Students Cells etc.	May/June-Last week

List of Workshops/Conferences/Seminars/Observation of PublicHealth Days Planned by Constituent Units during Academic Year 2023-2024.

Name of the College/Centre	Department/Faculty	Name of the Activity	Month
School of Public Health and Social Medicine	Allied Health Sciences	CME for MOs & Nurses of RHCs and Mobile Clinics	Oct. 2023, Jan. 2024 April 2024 July 2024
		World Breast Feeding Week	August 1-7 2023
		World Heart Day	September 29, 2023
		World Elders Day	October 1, 2023
		World Mental Health Day	October 10, 2023
		World Hand Washing Day	October 20, 2023
		World Breast Cancer Awareness Month	October 1- 31,2023
		World Diabetes Day	November 14, 2023
		World AIDS Week	December 1-7, 2023
		International Universal Health Coverage Day	December 12, 2023
		World Cancer Day	February 4, 2024
		World Women's Day	March 8, 2024
		World Health Day	April 4, 2024
		World Hand Hygiene Day	May 5, 2024

		World Thalassemia Day	May 8, 2024
		World Hypertension Day	May 17, 2024
		World No Tobacco Day	May 31, 2024
		World Environment Day	June 5, 2024
		World Sickel Cell Day	June 19, 2024
		World Population Day	July 11, 2024



Registrar

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