



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

## University Level Internal Quality Assurance Cell

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA  
Phone : 02422 - 273600, 272353, Fax: 02422 - 273442, E-mail : contact@pmtpims.org, Home Page: <http://www.pravara.com>

PIMS-DU/IQAC/Meeting/2019/ 1352

Date: 30/7/2019

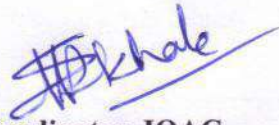
### Circular

By the direction of Hon'ble Vice Chancellor & Chairman of IQAC, Cell PIMS-DU, the meeting of all IQAC (Internal Quality Assurance Cell) Coordinators of Constituent Institutions of PIMS-DU and Coordinators of University level Coordination Committees & Officers of PIMS-DU will be held on **Wednesday, 7<sup>th</sup> August, 2019 at 3:00 PM at RDC Conference Hall, Vice Chancellor's Office, Rural Dental College Building.**

### Agenda

- 1: Orientation to new format of AQAR (Annual Quality Assurance Report) for the year 2018-19
- 2: To discuss the data collection methodology for AQAR 2018-19 of NAAC
- 3: To decide the time frame for data submission by constituent institutes and University
- 4: Any other matter with the permission of chair.

Hence all IQAC Coordinators of Constituent Institutions of PIMS-DU and all Coordinators of University Level Coordination Committees of PIMS & Officers of PIMS-DU are requested to attend the meeting.

  
Coordinator, IQAC,  
PIMS-DU

  
Registrar  
PIMS-DU

### Copy for Information:

1. Hon'ble Pro Chancellor.
2. Hon'ble Vice Chancellor.
3. Hon'ble Executive Director
4. AVM(Retd) Dr. Rajvir Bhalwar, Dean, Rural Medical College, Loni
5. Dr. Vidyasagar Mopagar, Principal, Rural Dental College, Loni
6. Dr. Mahendra Shende, Principal, Dr.APJAK, College of Physiotherapy
7. Dr. T. Sivabalan, Vice Principal, College of Nursing, Loni
8. Dr. Suresh Kambale, I/C, Director, Centre for Biotechnology, Loni
9. Prof. K. V. Somasundaram, Director, Centre for Social Medicine


### Copy to:

**To the Institutional IQAC Coordinators and Coordinators of University Level Coordination Committees & Officers of PIMS-DU with a request to attend the said meeting.**

**List of Members enclosed herewith.**

**List of Institutional IQAC Coordinators & Coordinators of University level Coordination Committees & Officers of PIMS-DU (Ref: PIMS-DU/IQAC/Meeting/2019/1352 Dated: 30/7/2019)**

SN	Name of Coordinators	Name of IQAC Cell / Coordination Committees	Signature
1	Dr. Mohan Pawar Prof & HOD, FMT	Coordinator, IQAC Cell, RMC	
2	Dr. Sunil Mishra Prof. RDC	Coordinator, IQAC Cell, RDC	
3	Dr. Vishnu Vardhan,	Coordinator, IQAC Cell, Dr.APJAK, COPT	
4	Mr. Rajendra Lamkhede	Coordinator, IQAC Cell, CON	
5	Dr. Sunil Thitame	Coordinator, IQAC Cell, CSM & Co-Coordinator, IQAC, PIMS DU	
6	Dr. Mrs. Sonali Das	Coordinator, IQAC Cell, CBT	
<b>Coordinators, University Level Coordination Committees, PIMS-DU</b>			
7	Dr. S. R. Walunj, Registrar, PIMS-DU	Academic Administration, Admissions, Academics & Perspective Planning	
8	Dr. Rahul Kunkulol, Director, Research Cell, PIMS-DU	Research and Collaboration, & Student Affairs Activities	
9	Dr. Deepak Phalke Prof & HOD. Dept. of Community	Faculty development & Faculty Grievance Redressal & Feedback & Analysis of Students	
10	Prof. K. V. Somsundaram, Director, Centre for Social Medicine	Extension and Outreach Activities	
11	Mr. Panjabrao Aher Patil Executive Director, PMT/PIMS	<b>(Overall Observer)</b> <b>Physical Infrastructure &amp; their Maintenance,</b> <b>Learning Resources- Library and IT Facilities</b>	
12	Col.(Retd) Rudhra Singh Dy. Director Administration	Infrastructure & Maintenance	
13	Dr. Sunil Hapase- Coordinator Librarian, Central Library	Library & Learning Resources	
14	Mr. Mahesh Borawake, Manager IT, PMT/PIMS	IT Facilities-	
15	Dr. Farooqui J. M., Assoc. Prof. Dept. of FMT, RMC & Chief Rector- Boys Hostels	Student Support & Facilities & Student Grievances Redressal	
16	Dr. Mohan Pawar- Prof. & HOD. Dept. of FMT, RMC	Mentor Mentee System, Diverse needs of Students and Student counseling	
17	Dr. Vaishali Phalke, Prof. Dept. of Community Medicine	Women Empowerment Cell	
18	Dr. Rajeev Desai Asso. Prof. Dept. of Anatomy, RMC	Antiragging	
19	Dr. Anita Munde, Prof & HOD Oral Medi, RDC	Coordinator/Chairman, Internal Complaints Committee	
20	Adv. Nakul Tambe Asst.Registrar	Coordinator/Secretary, Anti Discrimination Committee	
21	Dr. Sandeep Pakhale Professor, Dept. of Anatomy, RMC	NIRF	
22	Mr. Naik B. D. Controller of Examinations- PIMS-DU	Examination Result and Review	
23	Mr. Vivek Karhadkar	Finance Officer, PIMS-DU	
24	Dr. Sunil Bular,	Asst. Director, Sports & C.A. PIMS	

  
**Coordinator,  
IQAC, PIMS-DU**

  
**Registrar  
PIMS-DU**



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

## University Level Internal Quality Assurance Cell

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA

Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmpims.org, Home Page: <http://www.pravara.com>

PIMS-DU/IQAC/Meeting/2019/1461

Date: 17/8/2019

### Minutes of Meeting of Institutional IQAC & University Level Coordination Committees Coordinators

The meeting of all Institutional IQAC & University level Coordination Committees Coordinators and Officers of PIMS-DU was held on 7<sup>th</sup> August, 2019 at 4:00 PM at RDC Conference Hall.

The Hon'ble Dr. Y. M. Jayaraj , Vice Chancellor, PIMS-DU presided over the meeting

#### Following members were present for the meeting

1. Hon'ble Dr. Y. M. Jayaraj, Vice Chancellor, PIMS (DU)
2. Dr. Vidyasagar Mopagar, Principal, Rural Dental College, Loni
3. Dr. Rahul Kunkulol, Director, Research Cell, PIMS-DU
4. Dr. Mahendra Shende, Principal, Dr. APJAK, COPT
5. Dr. T. Sivabalan, Vice Principal, College of Nursing
6. Dr. S. P. Kamble , I/C Director, CBT
7. Dr. Sandeep Pakhale, Coordinator, IQAC, PIMS-DU
8. Dr. Sunil Thitame , Co-Coordinator, IQAC, PIMS-DU & Coordinator, IQAC, CSM
9. Dr. Sunil Mishra, Coordinator, IQAC , RDC
10. Dr. Vishnu Vardhan, Coordinator, IQAC, Dr. APJAK, COPT
11. Mr. Rajendra Lamkhede, Coordinator, IQAC, CON
12. Dr. Sonali Das, Coordinator, IQAC, CBT
13. Dr. Deepak Phalke, Coordinator, Feedback Coordination Committee, PIMS-DU
14. Dr. Mrs. Vaishali Phalke, Coordinator, Women Empowerment Cell
15. Dr. Mrs Anita Munde, Coordinator, Internal Complaints Committee
16. Dr. Farooqui J. M. , Coordinator, Students Support & Facilities Committee
17. Dr. Rajeev Desai, Coordinator, Antiragging Committee
18. Dr. S. R. Walunj, Registrar & Coordinator, Academic Admin. Committee
19. Dr. Sunil Hapase, Coordinator, Library & Learning Resources Committee
20. Dr. Sunil Bular, Coordinator, Sports Committee
21. Mr. Vivek Karadkar, Finance Officer, PIMS-DU
22. Mr. Nakul Tambe, Coordinator, Anti Discrimination & Alumni Committee

#### The following members were remained absent due to other emergency work/leave, with prior permission

1. Mr. Panjabrao Aher Patil, Executive Director
2. Prof. K. V. Somsundaram, Director, CSM & Coordinator, Extension & Outreach Committee
3. Dr. Mohan Pawar, Coordinator, IQAC , RMC
4. Mr. Mahesh Borawake, Manager IT
5. Mr. Naik B.D. Controller of Examination

**Agenda of the meeting:**

1. Orientation to new format of AQAR (Annual Quality Assurance Report) for the year 2018-19
2. To discuss the data collection methodology for AQAR 2018-19 of NAAC
3. To decide the time frame for data submission by constituent institutes and University
4. Any other matter with the permission of chair.

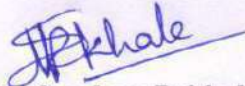
**The Agenda was taken for deliberations and discussion**

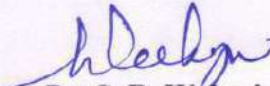
- Hon'ble Vice Chancellor & the Chairman of IQAC – PIMS- DU welcomed the members and highlighted the importance of new Annual Quality Assurance Report (AQAR) format & submission of Annual Quality Assurance Report (AQAR) to NAAC.
- He appealed to all the institutional IQAC Coordinators & University Level Coordination Committees Coordinators to extend their cooperation in QA (Quality Assurance and QE (Quality Enhance) measures.
- The AQAR format(Online data templates) for the academic year 2018-19 was presented by Dr. Sandeep Pakhale, Coordinator, IQAC, PIMS-DU

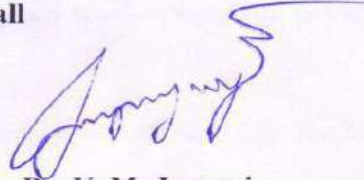
**Based on the AQAR NAAC format, following decisions were made.**

1. It was decided to request IT Manager to provide ICT facilities to deliver and develop e-content. It was also decided to request to Manager IT for providing at least 4 interactive boards (smart boards one each for RMC, RDC, COPT, CON)
2. It was decided to prepare an SOP an Innovation Ecosystem and this responsibility was given to Dr, Mahendra Shende, Principal, Dr. APJAK, College of Physiotherapy.
3. It was decided to start best book author award for the faculty of University from this academic year.
4. It was decided to request Mr. Sanjeev Kulkarni, Incharge, Directorate of International Relations to monitor National Collaboration activities along with International activities.
5. It was decided that Local Language teaching and English teaching activities at Language Laboratory should be more proactive (as students admitted this year are more from out of state for RMC,RDC,CON, COPT , more of local teachers)
6. It was decided that Students of PIMS-DU should be guided through Career Guidance Cell at each institute under the HOIs. HOIs may constitute a Career Guidance Cell at their respective Institutions.

7. It was decided to get the information from Manager IT regarding Management Information System (MIS), implementation of e-governance in areas of operations like Planning & Development, Administration, Finance & Accounts, Student Admission and Support and Examination Section.
8. It was decided that Academic and Administrative Audit (AAA) be organized after 15<sup>th</sup> Sept.2019.
9. It was decided to have various activities of Parent-Teacher Association in each institution. And each Institution should come forward with its own SOP & Idea regarding its activities.
10. This house unanimously agreed to go for ISO Certification after proper discussion with Hon'ble Pro-Chancellor/PMT Management/PIMS-DU.
11. It was decided that Dr. APJAK, College of Physiotherapy should come forward with plans for the Special Skill Development for differently abled students.
12. The Ethics related Code of Conduct (Handbook on Professional Ethics –Code of Conduct) for various stakeholders should be developed and made available in each institute by HOIs. Dr. Tayade will liaison this activity with HOIs.
13. The Hon'ble Vice Chancellor instructed all Institutional IQAC Coordinator to collect the data/information from each departments/sections through their HOIs /HODs as per the **List of Annexure for given inputs/data/information accordingly**. The single consolidated AQAR report of an Institutions for the year 2018-19 ( **1<sup>st</sup> August, 2018 to 31<sup>st</sup> July 2019**) may be forwarded in softcopy as well as hardcopy to the University IQAC Cell **office before 31<sup>th</sup> August, 2019** . The Email Id is **iqac.pims@pmpims.org**
14. The IQAC Coordinator and Registrar will jointly write letters to HOIs on the implementation of the resolutions No. 6, 10, 12 and 13.
15. The IQAC Coordinator and Registrar will jointly write a letter to Manager IT, PMT/PIMS-DU about the resolutions No. 1, 5 and 7.
16. To write a letter to the Principal, Dr. APJAK , College of Physiotherapy on resolutions No. 2, 11.
17. **The meeting was concluded with Vote of Thanks to one and all**

  
Dr. Sandeep Pakhale  
Coordinator,  
IQAC, PIMS-DU

  
Dr. S. R. Walunj  
Registrar,  
PIMS-DU

  
Dr. Y. M. Jayaraj  
Hon'ble Vice Chancellor, &  
Chairman, IQAC, PIMS-DU



# Pravara Institute of Medical Sciences(Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

## University Level Internal Quality Assurance Cell

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA

Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmtpims.org, Home Page: <http://www.pravara.com>

PIMS-DU/IQAC/2020/145

Date: 17/1/2020

### NOTICE OF MEETING

The meeting of University Level Internal Quality Assurance Cell (UIQAC) is scheduled at **4:00 PM on Tuesday, 28/1/2020, at Board Room, PIMS –DU Office, 6th Floor, New RMC, Building.**

The Hon'ble Vice Chancellor will preside over the meeting.

The agenda for the meeting is as following points.

### Agenda for Meeting

1. Orientation of Online AQAR format to all Members
2. Preparation and Submission of AQAR (Annual Quality Assurance Report) of PIMS-DU for the year 2018-19
3. IQAC Workshop on New A & A methodology as per new Manual of Health Sciences for Universities
4. Discussion and Finalization of Programme Code, Course Code for various faculties run by PIMS-DU
5. Discussion and Finalization of Student Satisfaction Survey (SSS) for the year 2018-19
6. Any other matter with the permission of the chair

Hence all the UIQAC Cell, PIMS-DU members are here by requested to attend the meeting without fail.

**Coordinator**  
IQAC, Cell, PIMS

**Registrar**  
PIMS-DU

### **Copy for information to:**

1. Hon'ble Pro Chancellor.
2. Hon'ble Vice Chancellor.
3. Hon'ble Executive Director
3. Hon'ble All HOIs

### **Copy to :**

- 1: All UIQAC Members

Encl: 1. List of University Level Internal Quality Assurance Cell, Members.

## List of Revised University Level Internal Quality Assurance Cell (UIQAC),Members

The meeting of University Level Internal Quality Assurance Cell (UIQAC) is scheduled at **4:00 PM on Tuesday, 28/1/2020, at RDC Conference Hall (V.C. Office RDC Building). Ref:No: PIMS-DU/IQAC/2020/145 Dated: 17/1/2020**


### **Chief Patrons:**


**1. Chancellor – Dr. Vijay Kelkar**

**2. Pro-Chancellor – Dr. Rajendra Vikhe Patil**

<b>S. N</b>	<b>Composition</b>	<b>Name of the Member</b>	<b>Designation</b>	
<b>1</b>	<b>Chairperson: Head of the Institution</b>	<b>Dr. Y. M. Jayaraj Vice Chancellor, PIMS-DU</b>	<b>Chairman</b>	
<b>2</b>	<b>Teachers to represent all level ( Three to Eight)</b>			
1.	Dr. Pawar Mohan, Prof. & HOD, Dept. of FMT and IQAC Coordinator, Rural Medical College, Loni		Member	
2.	Dr. Akshay Bhandari, Assoc. Professor, Dept. of Ophthalmology, Rural Medical College, Loni		Member	
3.	Dr. Sandeep Narvane ,Assoc. Professor, Dept. of Pharmacology, Rural Medical College, Loni		Member	
4.	Dr. Sunil Mishra , Reader, Dept. Oral Medicine Rural Dental College, Loni		Member	
5.	Dr. Prashant Viragi, Prof. & HOD Dept. of Public Health Dentistry, Rural Dental College, Loni		Member	
6.	Dr. Vishnu Vardhan , Associate Professor & IQAC Coordinator ,Dr. APJAK , College of Physiotherapy, Loni		Member	
7.	Dr.(Mrs) Nupoor Kulkarni, Asst. Professor, Dr. APJAK, College of Physiotherapy, Loni		Member	
8.	Mr. Rajendra Lamkhede IQAC Coordinator ,College of Nursing, Loni		Member	
9.	Ms. Jyoti Kulkarni IQAC, Coordinator, Centre for Biotechnology, Loni		Member	
<b>3</b>	<b>One Member from the Management</b>			
	Mr. Panjabrao Aher Patil <b>Executive Director, PMT/PIMS</b>		Member	
<b>4</b>	<b>Few Senior Administrative Officers</b>			
	<b>4a) Few Senior Administrative Officers</b>			
1	AVM(Retd) Dr. Rajvir Bhalwar Dean, Rural Medical College, Loni		Member	
2	Dr. Kishor B. Badhe, HOD, Dept. of Ophthalmology & Dean, Faculty of Medical			
3	Dr. Mahajan S. N. Prof. & HOD, Dept. of Medicine Rural Medical College, Loni		Member	
4	Dr. S. N. Jangle, HOD, Dept. of Biochemistry, RMC, Dean, Faculty of Allied Health Sciences & Prof.&		Member	
5	Col.(Dr.) P. K. Thakur Medical Superintendent, PRH, Loni		Member	
6	Dr. Vidyasagar Mopagar Dean & Principal, Rural Dental College, Loni		Member	
7	Dr. Mahendra Shende Principal, Dr. APJAK College of Physiotherapy, Loni		Member	

8	Dr. T. Sivabalan Dean & Vice Principal, College of Nursing, Loni	Member	
9	Prof. K. V. Somasundaram Director, Centre for Social Medicine, Loni	Member	
10	Dr. Sonali Das, I/C Director, Centre for Biotechnology, Loni	Member	
11	Dr. Rahul Kunkulol Director, Research Cell, PIMS DU	Member	
12	Mr. Sanjeev Kulkarni Incharge Directorate of International Relations, PIMS DU	Member	
13	Dr. Desai R. R. Assoc. Prof. Dept. of Anatomy RMC & Chairman, Antirragging Committee	Member	
14	Dr. Vaishali Phalke, Prof. Dept. of Community Medicine, RMC Chairman, Women Empowerment, Cell	Member	
15	Dr. Sunil Bular Asst. Director, Sports & Cul. Activities, PIMS	Member	
16	Dr. Sunil Hapase, Librarian, Central Library Pravara Institute of Medical Sciences, Loni	Member	
<b>4b) Statuary Officers</b>			
1	DR. S. R. Walunj Registrar, Pravara Institute of Medical Sciences, Loni	Member	
2	Mr. Balasaheb Naik Controller of Examinations, PIMS-DU, Loni	Member	
3	Mr. Vivek Karhadkar Finance Officer, Pravara Institute of Medical Sciences, Loni	Member	
<b>5</b>	<b>One Nominee each from Local Society, Students &amp; Alumni</b>		
<b>5a) Local Society</b>	Mr. Anil Eknath Vikhe Senate Member, Savitribai Phule Pune University, Pune, At/Po: Loni Bk Tal: Rahata Dist: A'nagar	Member	
<b>5b) Students</b>	Anurag Varma II/II MBBS Student, Rural Medical College, Loni	Member	
<b>5c) Alumni:</b>	Dr. Sandip Kadu, Prof. & HOD, Dept. of FMT Medical College, Vilad Ghat, Ahmednagar	Member	
<b>6</b>	<b>One Nominee from Employers/ Industrialists/ Stakeholders</b>		
<b>6a) Employers</b>	Dr. Abhijit Diwate Dy. Director, Padmashree Dr. Vitthalrao Vikhe Patil Memorial Hospital & Medical College, Vilad Ghat, Ahmednagar	Member	
<b>6b) Industrialists</b>	---	Member	
<b>6c) Stakeholders</b>	Mr. Narwade Yuvaraj Madhavrao The Executive Director, PMT's Ayurved College, Shevgaon-414 502 Tal: Shevgaon, Dist: Ahmednagar	Member	
<b>7</b>	<b>One of the Senior Teachers as the Coordinator/ Director of the IQAC</b>		
1	Dr. Pakhale Sandeep Prof. Dept. of Anatomy, Rural Medical College, Loni	<b>Coordinator</b>	
2	Dr. Sunil Thitame Asst. Professor, Centre for Social Medicine, Loni	<b>Co-Coordinator</b>	

  
Coordinator,  
IQAC, PIMS-DU

  
Registrar  
PIMS-DU





# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

## University Level Internal Quality Assurance Cell

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA

Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmtpims.org, Home Page: <http://www.pravara.com>

PIMS-DU/IQAC/2020/ 207

Date: 30/1/2020

### Minutes of Meeting of IQAC 2019-20

The meeting of IQAC-PIMS-DU was held on 28<sup>th</sup> January, 2020 at 4:00 PM in Conference Hall, PIMS-DU, 6<sup>th</sup> floor, New RMC Building.

#### Following members were present for the meeting

1. **Hon'ble Dr. Y. M. Jayaraj, Vice Chancellor, PIMS (DU)**
2. Dr. S. N. Jangle, Dean, Faculty of Allied Health Sciences & Prof. & HOD, Dept. of Biochemistry, RMC for AVM(Retd) Dr. Rajvir Bhalwar, Dean, RMC
3. Dr. Kishor B. Badhe, HOD, Dept. of Ophthalmology & Dean, Faculty of Medical
4. Dr. Vidyasagar Mopagar, Principal, Rural Dental College, Loni
5. Dr. T. Sivabalan, Dean, Faculty of Nursing, Vice Principal, College of Nursing, Loni
6. Dr. Mrs. Sonali Das, I/C, Director, Centre for Biotechnology, Loni
7. Dr. Sandeep Kadu, Prof. & HOD, FMT Dept. Medical College, Vilad Ghat, Ahmednagar
8. Mr. Kalpesh Game for Dr. Rahul Kunkulol, Director of Research PIMS-DU & Student Affairs, PIMS
9. Dr. Desai R. R., Assoc. Prof. Dept. of Anatomy, RMC & Coordinator, Antiragging Committee, PIMS
10. Dr. Dr. V. D. Phalke, Prof. Dept. of Community Medicine & Chairman, Women Empowerment Cell,
11. Dr. Sunil Hapase, Librarian, Central Library
12. Dr. Phalke D. B., Coordinator, Faculty Development/ MEU & Feedback Committee
13. Dr. Pakhale Sandeep, Prof. & HOD, Dept. of Anatomy, RMC, & IQAC & NIRF Coordinator, PIMS
14. Dr. S. N. Thitme, Asst. Prof. CSM, Co-Coordinator, IQAC, PIMS-DU & IQAC Coordinator- CSM.
15. Dr. Pawar Mohan, Prof. & HOD, FMT, IQAC Coordinator, RMC
16. Dr. Raju Anarthe, Coordinator, IQAC, Rural Dental College, Loni
17. Dr. Prashant, Viragi, Prof & HOD, Dept. of Public Health Dentistry, RDC
18. Dr. Vishnu Vardhan, IQAC Coordinator –Dr. APJAK, COPT
19. Dr. Mrs. Nupoor Kulkarni, Asst. Prof. Dr. APJAK, Physiotherapy College
20. Mr. Rajendra Lamkhede, IQAC Coordinator –College of Nursing, Loni
21. Ms. Jyoti Kulkarni, IQAC Coordinator, Centre for Biotechnology, Loni
22. Dr. S. R. Walunj, Registrar, PIMS-DU
23. Mr. Vivek Karhadkar, Finance Officer, PIMS-DU
24. Mr. Tambe Nakul, Asst. Registrar, Academic Section, PIMS
25. Dr. Anurag Varma, II/II MBBS Student, RMC
26. Mr. Chakor Ashok R., PIMS-DU IQAC Office
27. Mr. Jadhav Sachin, PIMS – NIRF Office

**The following members were remained absent due to other emergency work /Leave, with prior permission**

1. Dr. Mahajan S. N. , Dean , Rural Medical College, Loni
2. Prof. K. V. Somasundaram, Director Center for Social Medicine, Loni
3. Mr. Yuvraj Madhavrao Narawade Patil, Executive Director, PMT's Ayurved College, Shevgaon
4. Col. (Retd) P.K. Thakur, Medical Superintendent, PRH
5. Sanjeev Kulkarni, Incharge, Directorate of International Relations, PIMS-DU
6. Mr. Balasaheb Naik, Controller of Examinations, PIMS-DU
7. Dr. Abhijit Diwate, Dy. Director, Padmashree Dr. Vitthalrao Vikhe Patil Memorial Hospital & Medical College, Vilad Ghat, Ahmednagar
8. Dr. Bular S. S., Asst. Director of Sports & NSS Coordinator, PIMS-DU

**Agenda for Meeting**

1. Orientation of Online AQAR format to all Members
2. Preparation and Submission of AQAR (Annual Quality Assurance Report) of PIMS-DU for the year 2018-19
3. IQAC Workshop on New A & A methodology as per new Manual of Health Sciences for Universities
4. Discussion and Finalization of Programme Code, Course Code for various faculties run by PIMS-DU
5. Discussion and Finalization of Student Satisfaction Survey (SSS) for the year 2018-19
6. Any other matter with the permission of the chair

**Hon'ble Dr. Y. M. Jayaraj, Vice Chancellor & Chairman of IQAC** welcomed the members and highlighted the importance of IQAC in the preview context. He appealed to all the members to extend their cooperation in QA and QE measures the house deliberated on the agenda and reviewed as under.

Dr. Sandeep Pakhale, Prof. & HOD, Dept. of Anatomy, Rural Medical College & Coordinator, IQAC PIMS-DU was presented the activities and review of the University Level Internal Quality Assurance Cell, PIMS-DU. Then following resolutions were made by the house.

## **Resolutions of the Meeting:**

### **1. Orientation of Online AQAR format to all Members**

It was decided to orient the all IQAC members the new method of submitting AQAR which is online

### **2. Preparation and Submission of AQAR (Annual Quality Assurance Report) of PIMS-DU for the year 2018-19**

Review of AQAR preparation was taken. Almost 80% work was completed. It is decided that remaining work should be done as early as possible to submit AQAR within stipulated time that is before last date of submission 15<sup>th</sup> March, 2020.

### **3. IQAC Workshop on New A & A methodology as per new Manual of Health Sciences for Universities**

A workshop on New Assessment and Accreditation Methodology as per new Manual of Health Sciences for Universities will be conducted in the month of March, 2020 for all IQAC Coordinators, Members of IQAC, HOIs and Faculty members of constituent Institutions of PIMS-DU

### **4. Discussion and Finalization of Programme Code, Course Code for various faculties run by PIMS-DU**

It was decided to constitute a committee chaired by Hon'ble Vice Chancellor along with following members, Controller of Examinations, Registrar, Deputy Registrar (Academics), Coordinators, IQAC, PIMS-DU, to finalize Programme Code and Course Codes for all the Programmes and Courses run by PIMS-DU.

### **5. Discussion and Finalization of Student Satisfaction Survey (SSS) for the year 2018-19**

Student Satisfaction Survey was taken by feedback committee under the guidance of Feedback Committee Coordinator Dr. D. B. Phalke. Committee discussed the SSS report and it's analysis which was satisfactory.

### **6. Any other matter with the permission of the chair**

Nil

**The meeting ended with thanks to one and all.**



Dr. Sandeep Pakhale  
Coordinator, IQAC,  
PIMS-DU



Dr. Y. M. Jayaraj  
Vice Chancellor  
Chairman, IQAC PIMS-DU



# Pravara Institute of Medical Sciences(Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

## University Level Internal Quality Assurance Cell

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA  
Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmpims.org, Home Page: <http://www.pravara.com>

PIMS-DU/IQAC/2020/875

Date: 5/6/2020

### NOTICE OF MEETING

The meeting of University Level Internal Quality Assurance Cell (UIQAC) is scheduled **in online mode** at **4:00 PM on Tuesday, 9.6.2020**. The platform and link along with meeting ID and Password will be shared on emails and What's app group of Revised UIQAC Cell PIMS.

The Hon'ble Vice Chancellor will preside over the meeting.

The agenda for the meeting is as following points.

### Agenda for Meeting

1. Confirmation of the proceedings of the meeting held on 28.th January, 2020
2. Action Taken Report on the proceedings of the meeting of January, 2020
3. Approval for submission of online AQAR (Annual Quality Assurance Report ) of PIMS-DU for academic Year 2018-19
4. IQAC Workshop on New Assessment & Accreditation (A & A) methodology as per new Manual of Health Sciences Institutions (for Universities)
5. Confirmation of draft of Internal A-A-A ( Academic and Administrative Audit) proforma
6. To finalize the dates for Internal A-A-A
7. Any other matter with the permission of the chair

Hence all the UIQAC Cell, PIMS-DU members are here by requested to attend the meeting **online mode** without fail.

**Coordinator**  
**IQAC, Cell, PIMS**

  
**Registrar**  
**PIMS-DU**

### **Copy for information to:**

1. Hon'ble Pro Chancellor.
2. Hon'ble Vice Chancellor.
3. Hon'ble Executive Director
3. Hon'ble All HOIs

### **Copy to :**

- 1: All UIQAC Members
- 2: Head Administration, Management Information Center, PIMS- **for necessary arrangement please**

**Encl:** 1. List of University Level Internal Quality Assurance Cell, Members.

## List of Revised University Level Internal Quality Assurance Cell (UIQAC),Members

The meeting of University Level Internal Quality Assurance Cell (UIQAC) is scheduled in online mode at 4:00 PM on Tuesday, 9.6.2020. Ref: No: PIMS-U/IQAC/2020/875 Dated: 5/6/2020

### **Chief Patrons:**

1. **Chancellor – Dr. Vijay Kelkar**
2. **Pro-Chancellor – Dr. Rajendra Vikhe Patil**

S. N	Composition	Name of the Member	Designation	
1	<b>Chairperson: Head of the Institution</b>	<b>Dr. Y. M. Jayaraj Vice Chancellor, PIMS-DU</b>	<b>Chairman</b>	
2	<b>Teachers to represent all level ( Three to Eight)</b>			
	1.	Dr. Pawar Mohan, Prof. & HOD, Dept. of FMT and IQAC Coordinator, Rural Medical College, Loni	Member	
	2.	Dr. Akshay Bhandari, Assoc. Professor, Dept. of Ophthalmology, Rural Medical College, Loni	Member	
	3.	Dr. Sandeep Narvane, Assoc. Professor, Dept. of Pharmacology, Rural Medical College, Loni	Member	
	4.	Dr. Raju Anarathe Coordinator, IQAC, Rural Dental College, Loni	Member	
	5.	Dr. Prashant Viragi, Prof. & HOD Dept. of Public Health Dentistry, Rural Dental College, Loni	Member	
	6.	Dr. Vishnu Vardhan, Associate Professor & IQAC Coordinator, Dr. APJAK, College of Physiotherapy, Loni	Member	
	7.	Dr.(Mrs) Nupoor Kulkarni, Asst. Professor, Dr. APJAK, College of Physiotherapy, Loni	Member	
	8.	Mr. Rajendra Lamkhede IQAC Coordinator, College of Nursing, Loni	Member	
	9.	Ms. Jyoti Kulkarni IQAC, Coordinator, Centre for Biotechnology, Loni	Member	
3	<b>One Member from the Management</b>			
		Mr. Panjabrao Aher Patil <b>Executive Director, PMT/PIMS</b>	Member	
4	<b>Few Senior Administrative Officers</b>			
	<b>4a) Few Senior Administrative Officers</b>			
	1	AVM(Retd) Dr. Rajvir Bhalwar Dean, Rural Medical College, Loni	Member	
	2	Dr. Kishor B. Badhe, HOD, Dept. of Ophthalmology & Dean, Faculty of Medical		
	3	Dr. Mahajan S. N. Prof. & HOD, Dept. of Medicine Rural Medical College, Loni	Member	
	4	Dr. S. N. Jangle, HOD, Dept. of Biochemistry, RMC, Dean, Faculty of Allied Health Sciences & Prof.&	Member	
	5	Col.(Dr.) P. K. Thakur Medical Superintendent, PRH, Loni	Member	
	6	Dr. Vidyasagar Mopagar Principal, Rural Dental College, Loni	Member	
		Dr. Aparana Palekar Dean, Faculty of Dentistry		
	7	Dr. M. Sangeetha, Dean, Academic Affairs, Dr. APJAK Dr. APJAK College of Physiotherapy, Loni	Member	
	8	Dr. T. Sivabalan Dean & Vice Principal, College of Nursing, Loni	Member	
	9	Prof. K. V. Somasundaram Director, Centre for Social Medicine, Loni	Member	

	10	Dr. Sonali Das, I/C Director, Centre for Biotechnology, Loni	Member	
	11	Dr. Rahul Kunkulol Director, Research Cell, PIMS DU	Member	
	12	Mr. Sanjeev Kulkarni Incharge Directorate of International Relations, PIMS DU	Member	
	13	Dr. Desai R. R. Assoc. Prof. Dept. of Anatomy RMC & Chairman, Antirragging Committee	Member	
	14	Dr. Vaishali Phalke, Prof. Dept. of Community Medicine, RMC Chairman, Women Empowerment, Cell	Member	
	15	Dr. Sunil Bular Asst. Director, Sports & Cul. Activities, PIMS	Member	
	16	Dr. Sunil Hapase, Librarian, Central Library Pravara Institute of Medical Sciences, Loni	Member	
<b>4b) Statuary Officers</b>				
	1	DR. S. R. Walunj Registrar, Pravara Institute of Medical Sciences, Loni	Member	
	2	Mr. Balasaheb Naik Controller of Examinations, PIMS-DU, Loni	Member	
	3	Mr. Vivek Karhadkar Finance Officer, Pravara Institute of Medical Sciences, Loni	Member	
<b>5</b>	<b>One Nominee each from Local Society, Students &amp; Alumni</b>			
	<b>5a) Local Society</b>	Mr. Anil Eknath Vikhe Senate Member, Savitribai Phule Pune University, Pune, At/Po: Loni Bk Tal: Rahata Dist: A'nagar	Member	
	<b>5b) Students</b>	Anurag Varma II/II MBBS Student, Rural Medical College, Loni	Member	
	<b>5c) Alumni:</b>	Dr. Sandip Kadu, Prof. & HOD, Dept. of FMT Medical College, Vilad Ghat, Ahmednagar	Member	
<b>6</b>	<b>One Nominee from Employers/ Industrialists/ Stakeholders</b>			
	<b>6a) Employers</b>	Dr. Abhijit Diwate Dy. Director, Padmashree Dr. Vitthalrao Vikhe Patil Memorial Hospital & Medical College, Vilad Ghat, Ahmednagar	Member	
	<b>6b) Industrialists</b>	---	Member	
	<b>6c) Stakeholders</b>	Mr. Narwade Yuvaraj Madhavrao The Executive Director, PMT's Ayurved College, Shevgaon-414 502 Tal: Shevgaon, Dist: Ahmednagar	Member	
<b>7</b>	<b>One of the Senior Teachers as the Coordinator/ Director of the IQAC</b>			
	1	Dr. Pakhale Sandeep Prof. Dept. of Anatomy, Rural Medical College, Loni	<b>Coordinator</b>	
	2	Dr. Sunil Thitame Asst. Professor, Centre for Social Medicine, Loni	<b>Co-Coordinator</b>	

Sd/-  
Coordinator,  
IQAC, PIMS-DU

Sd/-  
Registrar  
PIMS-DU



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

## University Level Internal Quality Assurance Cell

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA  
Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmtpims.org, Home Page: <http://www.pravara.com>

PIMS-DU/IQAC/2020/909

Date: 16/6/2020

### Minutes of Meeting of IQAC 2019-20

The Online meeting of IQAC-PIMS-DU was held on 9<sup>th</sup> June, 2020 at 4:00 PM in the Office of Hon'ble Vice Chancellor, PIMS-DU , 6<sup>th</sup> floor, New RMC Building.

Following members were present for the meeting in Online Mode

1. Hon'ble Dr. Y. M. Jayaraj, Vice Chancellor, PIMS (DU)
2. AVM(Retd) Dr. Rajvir Bhalwar, Dean, Rural Medical College, Loni
3. Dr. Kishor Badhe, Dean, Faculty of Medial
4. Dr. Mahajan S. N. , Dean , Rural Medical College, Loni
5. Dr. Vidyasagar Mopagar, Principal, Rural Dental College, Loni
6. Dr. Aparna Palekar, Dean, Faculty of Dental
7. Dr. T. Sivabalan, Principal, CON &.Dean, Faculty of Nursing, Loni
8. Dr. S. N.Jangle , Dean, Faculty of Allied Health Sciences& Prof.& HOD, Dept. of Biochemistry, RMC
9. Dr. Mrs. Sonali Das, I/C, Director, Cerntre for Biotechnology, Loni
10. Prof. K. V. Somasundaram, Director Center for Social Medicine, Loni
11. Dr. Sandeep Kadu, Prof. & HOD, FMT Dept. Medical College, Vilad Ghat, Ahmednagar
12. Dr. Rahul Kunkulol ,Director of Research PIMS-DU & Student Affairs, PIMS
13. Sanjeev Kulkarni, Incharge, Directorate of International Relations, PIMS-DU
14. Dr. Sandeep Pakhale, Prof. & HOD, Dept. of Anatomy, RMC, & IQAC& NIRF Coordinator, PIMS
15. Dr. S. N. Thitme, Asst. Prof. CSM , Co-Coordinator, IQAC, PIMS-DU & IQAC Coordinator- CSM
16. Dr. Desai R. R., Assoc. Prof. Dept. of Anatomy, RMC & Coordinator, Antiragging Committee, PIMS
17. Dr. V. D. Phalke, Prof. Dept. of Community Medicine & Chairman, Women Empowerment Cell,
18. Dr. Phalke D. B., Coordinator, Faculty Development/ MEU & Feedback Committee
19. .Dr. Pawar Mohan, Prof. & HOD, FMT, IQAC Coordinator, RMC
20. Dr. Raju Anarthe, Coordinator, IQAC, Rural Dental College, Loni
21. Dr. Vishnu Vardhan , IQAC Coordinator –Dr. APJAK , COPT
22. Mr. Rajendra Lamkhede, IQAC Coordinator –College of Nursing, Loni
23. Ms. Jyoti Kulkarni, IQAC Coordinator, Centre for Biotechnology, Loni
24. Dr. Prashant, Viragi, Prof & HOD, Dept. of Public Health Dentistry, RDC
25. Dr. Akshay Bhandari, Asst. Prof. Ophthalmology , RMC
26. Dr. Sandeep Narvane, Rural Medical College, Loni
27. Dr. Sunil Hapase, Librarian, Central Library

28. Dr. Mrs. Nupoor Kulkarni, Asst. Prof. Dr. APJAK, Physiotherapy College
29. Mr. Vivek Karhadkar, Finance Officer, PIMS-DU
30. Mr. Tambe Nakul, Asst. Registrar, Academic Section, PIMS
31. Dr. Bular S. S., Asst. Director of Sports & NSS Coordinator, PIMS-DU
32. Dr. Anurag Varma, II/II MBBS Student, RMC
33. Mr. Chakor Ashok R., PIMS-DU IQAC Office
34. Mr. Jadhav Sachin , PIMS – NIRF Office

### **Agenda for Meeting**

1. Confirmation of the proceedings of the meeting held on 28.th January, 2020
2. Action Taken Report on the proceedings of the meeting of January, 2020
3. Approval for submission of online AQAR (Annual Quality Assurance Report ) of PIMS-DU for academic Year 2018-19
4. IQAC Workshop on New Assessment & Accreditation (A & A) methodology as per new Manual of Health Sciences Institutions (for Universities)
5. Confirmation of draft of Internal A-A-A ( Academic and Administrative Audit) proforma
6. To finalize the dates for Internal A-A-A
7. Any other matter with the permission of the chair

**The Hon'ble Dr. Y. M. Jayaraj, Vice Chancellor & Chairman of IQAC** welcomed the members and highlighted the importance of IQAC in the preview context. He appealed to all the members to extend their cooperation in QA and QE measures the house deliberated on the agenda and reviewed as under.

Dr. Sandeep Pakhale, Prof. & HOD, Dept. of Anatomy, Rural Medical College & Coordinator, IQAC PIMS-DU presented the activities and review of the University Level Internal Quality Assurance Cell, PIMS-DU. Then following resolutions were made by the house.



## **Resolutions of the Meeting:**

### **1. Confirmation of the proceedings of the meeting held on 28<sup>th</sup> January, 2020**

Confirmation of the Proceedings of the meeting held on 28<sup>th</sup> January, 2020 were read and confirmed.

### **2. Action Taken Report on the proceedings of the meeting of January, 2020**

The Action Taken Report on the Proceedings of meeting held on 28/1/2020 was presented and discussed. The same was accepted. **Action initiated needs to be carried forward by the concerned authorities to complete the assignment / responsibility entrusted and assigned to the particular institutes**

### **3. Approval for submission of online AQAR (Annual Quality Assurance Report ) of PIMS-DU for academic Year 2018-19**

The IQAC, Coordinator, PIMS-DU presented the draft of AQAR 2018-19 for final approval. The Director, Centre for Social Medicine and the Dean, Academic Affairs, Dr. APJAK College of Physiotherapy expressed their desire to see prepared draft of AQAR 2018-19. It was resolved that Institutional IQAC Coordinator's of CSM & Dr. APJAK, College of Physiotherapy will address this issue. The house approved draft of AQAR 2018-19 and it was also decided to submit the approved AQAR 2018-19 to **NAAC on or before 15<sup>th</sup> June 2020.**

### **4. IQAC Workshop on New Assessment & Accreditation (A & A) Frame work of NAAC methodology as per new Manual of Health Sciences Institutions (for Universities)**

The IQAC, PIMS-DU had decided to organize the Workshop on New A & A Frame work of NAAC as per new manual of Health Sciences Institutions in the month of March, 2020 but due to the COVID-19 Pandemic it was postponed.

It is now informed that online webinar cum workshop on **New Assessment & Accreditation (A & A) Frame work of NAAC methodology as per new Manual of Health Sciences Institutions (for Universities) is being organized on 11<sup>th</sup> June , 2020 at 3 to 5 PM.**

The Hon'ble Vice Chancellor Dr. Y. M. Jayaraj sir will deliver the lecture and The Hon'ble Pro-Chancellor; PIMS-DU will preside over the webinar session.

The Hon'ble Vice Chancellor sir appealed to house , HOIs and Institutional IQAC Coordinators to motivate all faculty members , students, Librarian and all stakeholder of PIMS-DU to participate webinar session.

### **5. Confirmation of draft of Internal A-A-A ( Academic and Administrative Audit) proforma**

The IQAC Coordinator, PIMS-DU presented draft of Internal A-A-A (Academic & Administrative Audit) proforma through power point presentation.

Some of the members suggested changes/ modification in the proforma. It was resolved to circulate the draft copy of AAA proforma to all HOIs and Institutional IQAC Coordinators and get the suggestions / desired changes from them and then incorporating the changes, draft of AAA will be finalized by the Hon'ble Vice Chancellor and notified by the University

**6. To finalize the dates for Internal A-A-A**

Hon'ble Vice Chancellor suggested that A-A-A by internal members will be done in July/August and External Members in the month of Oct./Nov after assessing the situation of COVID-19. Few members requested to give more time and accordingly resolved that A-A-A by internal members will be done in August, 2020 and A-A-A by External Members will be held during Oct. / Nov 2020.

**7. Any other matter with the permission of the chair**

**Nil**

The IQAC Coordinator thanked all the members for their participation in deliberation, The Hon'ble Vice Chancellor for presiding over the meeting and Hon'ble Pro-Chancellor for this encouragement and motivation



Dr. Sandeep Pakhale  
Coordinator, IQAC,  
PIMS-DU



Dr. Y. M. Jayaraj  
Vice Chancellor &  
Chairman, IQAC PIMS-DU



## Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

### University Level Internal Quality Assurance Cell

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA

Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmpims.org, Home Page: <http://www.pravara.com>

PIMS-DU//IQAC/2020/

Date: 9.6.2020

### University Level Internal Quality Assurance Cell, PIMS-DU

**ACTION TAKEN REPORT - (On decision of Committee meeting held on 28<sup>rd</sup> Jan.2020)**


**Presented at University level Internal Quality Assurance Cell Meeting held on 9<sup>th</sup> June, 2020**

Proceedings and Resolution of UIQAC Meeting of all members held on 28/1/2020, at 4:00 pm at New Board Room near Vice-Chancellors Office, PIMS (DU), 6<sup>th</sup> Floor, New RMC Building, Loni, and Action taken by the concerned HOIs / Head of Sections/ Officers as informed in the meeting.

No	<b><u>RESOLUTINS of the meeting as on 28<sup>th</sup> Jan. 2020</u></b>	<b>Action Taken as on 9.6.2020</b>
1.	Confirmation of the Proceedings of the meeting held on 28.1.2020 were read and confirmed.	-----
2.	The Action Taken Report on the proceedings of meeting held on 28/1/2020 was read & discussed. Action Taken Report (enclosed) was presented and discussed. The same was accepted. <b>Action initiated needs to be carried forward by the concerned authorities to complete the assignment responsibility entrusted and assigned.</b>	-----
3.	<b>Orientation of Online AQAR format to all Members</b> It was decided to orient the all IQAC members the new method of submitting AQAR which is online	IQAC, PIMS-DU has demonstrated online AQAR format criterion wise to all Institutional IQAC coordinators and members on 3 <sup>rd</sup> to 6 <sup>th</sup> February 2020.
4.	<b>Preparation and Submission of AQAR (Annual Quality Assurance Report) of PIMS-DU for the year 2018-19</b> Review of AQAR preparation was taken. Almost 80% work was completed. It is decided that remaining work should be done as early as possible to submit AQAR within stipulated time that is before last date of submission 15 <sup>th</sup> March, 2020.	The AQAR for the Academic year 2018-19 was completed by IQAC, PIMS-DU before 15 <sup>th</sup> March, 2020. Due to COVID-19 pandemic NAAC extended the last date of submission to 15 <sup>th</sup> June 2020 so we also postponed our submission for value addition.
5.	<b>IQAC Workshop on New A &amp; A methodology as per new Manual of Health Sciences for Universities</b> A workshop on New Assessment and Accreditation Methodology as per new Manual of Health Sciences for Universities will be conducted in the month of March, 2020 for all IQAC Coordinators, Members of IQAC, HOIs and Faculty members of constituent Institutions of PIMS-DU	Due to COVID-19 pandemic workshop was postponed & decided to take online Webinar/Workshop which is scheduled on 11 <sup>th</sup> June 2020 (3pm to 5pm)

6.	<p><b>Discussion and Finalization of Programme Code, Course Code for various faculties run by PIMS-DU</b></p> <p>It was decided to constitute a committee chaired by Hon'ble Vice Chancellor along with following members, Controller of Examinations, Registrar, Deputy Registrar (Academics), Coordinators, IQAC, PIMS-DU, to finalize Programme Code and Course Codes for all the Programmes and Courses run by PIMS-DU.</p>	<p>As per NAAC Direction Each University should have its own Programme and course codes for running the programmes. Accordingly IQAC through several meetings finalised the programme code &amp; course codes. Same has been used in AQAR.</p>
7.	<p><b>Discussion and Finalization of Student Satisfaction Survey (SSS) for the year 2018-29.</b></p> <p>It was resolved that SSS should be taken by feedback committee under the guidance of Coordinator Dr D B Phalke</p>	<p>As per new manual along with Feedback (which is once in Year) SSS should be conducted. SSS for the academic year 2018-19 was conducted by feedback committee headed by Dr D B Phalke as a pilot study. Committee will develop suitable methodology to conduct SSS for all the Institutions before December 2020.</p>
8.	<p><b>Any other matter with permission of the Chair</b></p> <p>Nil</p>	<p>Noted</p>

ATR of 28<sup>th</sup> Jan. 2020

  
**Dr. Sandeep Pakhale**  
 Coordinator  
 IQAC, PIMS-DU

  
**Registrar**  
 PIMS-DU



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA

Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmtpims.org, Home Page: <http://www.pravara.com>

PIMS-DU/R/IQAC/2019/1470

Date: 17/08/2019

## Circular

**Subject: University Level Monthly Meeting for the Month of August, 2019**

**Ref: SOP for Institutional and University meeting circulated to all concerned on 3.7.2018**


Respected Sir/Madam,

The University Level Monthly Meeting for the month of **August, 2019** of HOIs and Heads of Supporting Facilities at University Level will be held on **Thursday, 22<sup>nd</sup> August at 3:30 PM, in the Conference Hall of Rural Dental College (Vice Chancellor's Office, RDC Bldg.)**. Hence all the HOIs / Officers are requested to attend the same.

Thanking You.

### Agenda for Meeting

1. Confirmation of the proceedings of the meeting held on 26<sup>th</sup> July, 2019
2. Action Taken Report on the proceedings of the meeting of July, 2019.
3. Academic Calendar/Schedule/Time Table of Colleges /Centers- review of implementation
4. Completion of Orientation/Induction/Foundation Course for UG/PG Students by Colleges- review
5. Preparation for Academic Council Meeting scheduled in Sept. 2019
6. Implementation of Mentor Mentee System, Counseling & Career Guidance at Colleges/Centers
7. Preparation for TRIBECON 2019 & Seminars of FMT, OBGY, RDC & Teacher Day & Foundation Day
8. Inclusion of Presentation of Academic Activities of the College for a given month in this monthly meeting for record purpose.
9. Important points from the Proceedings of Institutional Committee Meetings.
10. Any other items referred by HOIs, Statutory officers/ Management
11. Any other matter with the permission of chair

  
Dr. S. R. Walunj  
Registrar

### Copy for Information

1. Hon'ble Pro-Chancellor
2. Hon'ble Vice Chancellor
3. Hon'ble Executive Director, PMT/PIMS

**Copy to:** 1. List of Members enclosed herewith.



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA  
Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmpims.org, Home Page:  
<http://www.pravara.com>

PIMS-DU/R./IQAC/2019/ 1537

Date: 29/8/2019

**Sub:- Proceedings of Monthly Meeting of HOIs and Heads of Supporting Facilities held**

**On 22<sup>nd</sup> August, 2019**

**Proceedings of the meeting of HOIs and Heads of Academic Supports Facilities / Cells for the month of August, 2019**

**Date of meeting 22/08/2019, Time – 3:30 pm, Venue –RDC Conference Hall, (V. C Office PIMS-DU)**

The following members were present

1. Dr. Y.M. Jayaraj – Vice Chancellor
2. AVM(Retd) Dr. Rajvir Bhalwar, Dean, RMC, Loni
3. Dr. Kishor B. Badhe, Dean, Faculty of Medicine, RMC
4. Dr. Vidyasagar Mopagar, Principal, RDC
5. Dr. Mrs. Aparna Paleker, HOD, Conservative & Dean, Faculty of Dentistry
6. Dr. Mahendra Shende – Principal, Dr. APJAK, COPT
7. Dr. T. Sivabalan – Dean, Faculty of Nursing & Vice Principal , CON
8. Prof. K. V. Somasundaram, Director, CSM
9. Dr. Rahul Deo Malage for Dr. Suresh Kamble I/C, Director, CBT
10. Col. (Dr.) P.K. Thakur. M.S. – Medical Superintendent, PRH
11. Dr. Rahul Kunkulol, Director, Research Cell, PIMS & Student Affairs
12. Dr. Sandeep Pakhale, Coordinator, IQAC & NIRF, PIMS-DU
13. Dr. Sunil Thitame, Co-Coordinator, IQAC , PIMS-DU
14. Dr. Phalke D.B. Coordinator, Feedback Committee
15. Dr. Mohan Pawar, Coordinator, Mentor Mentee, System
16. Dr. Mrs. Vaishali Phalke, Coordinator, Women Empowerment Cell
17. Dr. Anita Munde, Coordinator, Internal Complaints Committee
18. Dr. S. R. Walunj, Registrar, PIMS-DU
19. Col.(Retd) Hiralal Kher, Dy. Director, Admin.
20. Dr. Sunil Bular – Asst. Director, Sports & C.A.
21. Mr. Nakul Tambe, Coordinator, Discrimination Cell, PIMS-DU
22. Mr. Vivek Karhadkar, Finance Officer, PIMS
23. Mr. Deshmukh S.D., Dy. Registrar (Academics)
24. Dr. Sunil Hapase, Librarian, Central Library

**The following members remained absent due to other emergency work/ leave, with prior permission**

1. Hon'ble Panjabrao Aher Patil, Executive Director, PMT/PIMS
2. Dr. S. N. Jangle, Dean, Faculty of Allied Health Sciences
3. Mr. Sanjeev Kulkarni, Incharge, Directorate of International Relations
4. Dr. J. M. Farooqui, Prof. Dept. of FMT & Chief Rector, Boys Hostel
5. Mr. Hemant Pawar, HOD, MRD Dept. PMT
6. Dr. J. D. Deshpande, Prof. Dept. of PSM
7. Dr. Rajeev Desai - Coordinator Anti Ragging Cell
8. Mr. Mahesh Borawake, Manager IT
9. B.D. Naik, Controller of Examinations
10. Mr. Satish Deshmukh, Dy. Registrar (MCI Cell)

**Introductory Remarks and Deliberations / Proceedings:**

Hon'ble Vice Chancellor welcomed the members and explained the purpose of this meeting and Agenda.

**Agenda for the Meeting:**

1. Confirmation of the proceedings of the meeting held on 26<sup>th</sup> July, 2019
2. Action Taken Report on the proceedings of the meeting of July, 2019.
3. Academic Calendar/Schedule/Time Table of Colleges /Centers- review of implementation
4. Completion of Orientation/Induction/Foundation Course for UG/PG Students by Colleges- review
5. Preparation for Academic Council Meeting scheduled in Sept. 2019
6. Implementation of Mentor Mentee System, Counseling & Career Guidance at Colleges/Centers
7. Preparation for TRIBECON 2019 & Seminars of FMT, OBGY, RDC & Teacher Day & Foundation Day
8. Inclusion of Presentation of Academic Activities of the College for a given month in this monthly meeting for record purpose.
9. Important points from the Proceedings of Institutional Committee Meetings.
10. Any other items referred by HOIs, Statutory officers/ Management
11. Any other matter with the permission of chair

## **Proceedings and Resolutions:**

The following Resolutions were made after detailed discussion and deliberations.

### **RESOLUTIONS:**

#### **1. Confirmation of the proceedings of the meeting held on 26<sup>th</sup> July, 2019**

Proceedings of the meeting of HOIs and Heads of Supports Facilities of PIMS-DU on 26<sup>th</sup> July 2019 were read and confirmed.

#### **2. Action Taken Report on the proceedings of the meeting of June, 2019.**

The Action Taken Report on the proceedings of meeting held on 26/7/2019 was read and discussed.

#### **3. Academic Calendar/Schedule/Time Table of Colleges /Centers- review of implementation**

The Academic Calendar f/Schedule /Time table for Colleges/ Centers has been prepared and notified for the implementation during the academic year 2019-20. (The Notification No. Ref: PIMS/R/2019/1425, Date: 08/08/2019). The HOIs informed the house that the same has been implemented.

#### **4. Completion of Orientation/Induction/Foundation Course for UG/PG Students by Colleges- review**

HOIs informed the house that all Colleges/ Centers have conducted orientation/Induction/foundation courses for UG/ PG students. The Research Cell of PIMS-DU will be organizing orientation programme Research Methodology Workshop on 23/8/2019

#### **5. Preparation for Academic Council Meeting scheduled in Sept. 2019**

The Meeting of Academic Council is scheduled on 6<sup>th</sup> September, 2019. All Deans of faculties will make the Power Point Presentation (PPT) on the agenda to be moved by their faculty based on the minutes of BOS meetings held.

The house was informed about the Amendment to Ph. D Regulations of PIMS-DU where in PG Diploma in Medical and Dental faculty be permitted to pursue Ph. D (as followed by MUHS/RGUHS/ Manipal Deemed University/ other private DUs)

The Dean, RMC informed the house that MCI regulation is a must for availing Ph. D in Medical faculty and that P.G. Diploma are not allowed to pursue Ph. D and that Master's Degree is a must. The Dean RMC is instructed to provide the relevant notification and circular of MCI governing Ph. D programme in Medical faculty to the office of the Registrar PIMS-DU at the earliest for n/a.

#### **6. Implementation of Mentor Mentee System, Counseling & Career Guidance at Colleges/Centers**

All the colleges/Centers have started Mentor Mentee System Further HOIs were informed to constitute Counseling & Career Guidance Cell under the chairmanship of HOIs. It was also decided to initiate the functioning of the cell in the institution from this academic year.



**7. Preparation for TRIBECON 2019 & Seminars of FMT, OBGY, RDC & Teacher Day & Foundation Day**

The Hon'ble Vice Chancellor appealed to the house to encourage their students to register for TRIBECON 2019 Conference organized by CSM and Seminars organized by FMT, OBGY and RDC and ensure their success. <sup>PG and Faculty</sup>

It was also decided that Teacher Day should be celebrated in each institution on 5<sup>th</sup> September, 2019 during 3.30 to 4.30 PM, in a befitting manner

The Foundation Day of University is scheduled on 29<sup>th</sup> September, 2019. The preparation for the Foundation Day be started by the office of the Registrar PIMS\_DU

**8. Inclusion of Presentation of Academic Activities of the College for a given month in this monthly meeting for record purpose.**

The Hon'ble Vice Chancellor appealed to all HOIs to make PPT on academic activities and achievement of the colleges / centers of the previous month and present it in next monthly meeting

The office of PIMS-DU will prepare a standard format for PPT presentation and make it available to HOIs

**9. Important points from the Proceedings of Institutional Committee Meetings.**

Nil

**10. Any other items referred by HOIs, Statutory officers/ Management**

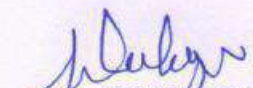
Nil


**11. Any other matter with the permission of chair**

Dr. Sandeep Pakhale, Coordinator, IQAC PIMS-DU informed to the house that Pravara Institute of Medical Sciences (Deemed to be University) has registered for to form "Institution's Innovation Council" under the MHRD, GOI. Hence all the HOIs may give the names of the teachers to be on this committee/ council.

**The meeting was concluded with vote of Thanks to one and all.**

**Encl: ATR of 26<sup>th</sup> July, 2019 Meeting (Taken on 22/8/2019)**

  
Dr. S.R. Walunj  
Registrar

  
Dr. Y.M. Jayaraj  
Hon'ble Vice Chancellor



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA

Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmpims.org, Home Page: <http://www.pravara.com>

PIMS-DU/REG./IQAC/2019/

Date: 22/8/2019

## PRAVARA INSTITUTE OF MEDICAL SCIENCES, DU, LONI BK

### ACTION TAKEN REPORT - (On decision of Committee meeting held on 26<sup>th</sup> July, 2019)

### Presented at University level Monthly Meeting held on 22<sup>nd</sup> August, 2019

Proceedings and Resolution of Monthly Meeting of HOIs and Heads of Academic Supports Facilities/ Cells for the month of July, 2019 held on 26/7/2019, at 3:30 pm at RDC Conference Room and Action taken by the concerned HOIs / Head of Sections/ Officers as informed in the meeting.

No	<b><u>RESOLUTIONS of the meeting as on 26<sup>th</sup> July, 2019</u></b>	<b>Action Taken as on 22<sup>nd</sup> August, 2019</b>
1.	Proceedings of the meeting of HOIs and Heads of Supports Facilities of PIMS – DU held on 26/7/2019 were read and confirmed.	-----
2.	The Action Taken Report on the proceedings of meeting held on 26/7/2019 was read & discussed. Action Taken Report (enclosed) was presented and discussed. The same was accepted. <b>Action initiated needs to be carried forward by the concerned authorities to complete the assignment responsibility entrusted and assigned.</b>	-----
3.	<b>Presentation of Feedback Analysis Report for the year 2018-19 by the Coordinator of the Feedback Analysis Committee. ( postponed agenda)</b> Dr. D.B. Phalke, Coordinator, Feedback Committee, PIMS-DU presented the feedback analysis report before the house. The Feedback report was discussed in detail. Hon'ble Vice Chancellor instructed to present the report institute wise in the next meeting. It was also decided that to take the feedback from students twice in year and from others once in year at 1-5 scale. (Teachers, Parents, Alumni, Peers, Professionals) It was decided to take a pilot feedback on scale 0-100 points only for a small sample considering 20 to 25 students of an institution and make a comparative study and present it in the next meeting. The coordinator was requested to submit the report of feedback to IQAC to place it before BOM.	Action is initiated by the Coordinator of Committee.
4.	<b>Consideration of SOPs and Annual Progress Reports of University Level Coordination Committees for the year 2018-19</b> It was decided that all Coordinators of all Coordination Committees will be preparing the SOPs and Annual Progress Report within 15 days. (SOPs will be finalized by the authorities of PIMS_DU then SOPs will be implemented from the year 2018-19). They will be placed before this house in its next meeting for deliberations.	Action is initiated by all Coordinators of University level Coordination Comm. 1) Research Cell, PIMS by Dr. Rahul Kunkulol 2) Student Support & Facilities- Dr. Farooqui 3) Antiragging Dr. Desai

5.	<b>Introduction of “COME” – Family Adoption at 5 Institutions of PIMS-DU</b> It was decided that to apply “COME” model in 5 institutions (RDC, Dr. APJAK, CON, CBT, CSM) of PIMS-DU from the year 2019-20. Dr. D.B. Phalke will be guide to all Institutions for implementing the COME model. It was also decided to take all protocols, formats and any type of help from Dr. D. B. Phalke	Action is initiated
6.	<b>Introduction of UG – Research Component at all 6 Institutions</b> Hon’ble Vice Chancellor informed the house that, the management wants to introduce the research components in the UG curriculum. This will be helping the students to learn the basic aspects of research & development. The HOIs were instructed to prepare the SOP for the introduction of the same for the students of their institution w. e. f. 2019-20. The SOP be presented in this house in its next meeting for finalization.	Action is initiated
7.	<b>Review of the Status of Admission process for the year 2019-20</b> The Admission process for MBBS and BDS is done through as per govt. scheduled time table. Two rounds of admission process have been completed successfully. For Nursing, Physiotherapy admission process has been conducted by CET Section of PIMS-DU as per scheduled time table. The process of admission is going on.	Action is initiated by the CET Section of PIMS-DU Process of admission of COPT, CON is completed.
8.	<b>Preparation for Annual Report of PIMS-DU for the year 2018-19</b> Preparation of Annual Report of PIMS-DU for the year 2018-19 this responsibility was given to Mr. Anil Chaurasiya and their team. The work of preparation annual report of PIMS –DU 2018-19 has been started. The Registrar of PIMS_DU was look after all activities related to Annual Report work. The Report be published before December, 2019.	Action is initiated by Registrar office, PIMS-DU
9.	<b>Preparation for Annual Quality Assurance Report (AQAR) of PIMS-DU for the year 2018-19</b> The Office of IQAC Cell PIMS-DU has started the preparation of AQAR 2018-19. The meeting of all Institutional IQAC Coordinator’s will be scheduled in the 1 <sup>st</sup> Week of August, 2019 to decide time frame work for collection data and other information for the submission of online AQAR.	Action is initiated by IQAC Cell, PIMS-DU as well as all IQAC Cell of constituent units of PIMS-DU.
10.	<b>Review of Library User Data Report to be submitted to Hon’ble Chancellor Sir( as per instructions)</b> The monthly report of Library users was prepared by the Librarian. Hon’ble Chancellor has raised a serious concern about the number of students and teacher using the library facilities. After a detailed discussion the HOIs were instructed to prepare an action plan for the enhancing the library usages by students and staff and present it before this house in next meeting.	Action is initiated by Library section of PIMS-DU
11.	<b>Important points from the Proceedings of Institutional Committee Meetings.</b> The preparation for National Seminar on Tribal Health Research was discussed. The HOIs were requested to enhance enrollment	Noted
12.	<b>Any other items referred by HOIs, Statutory officers/ Management</b>	Noted

Sd/-  
Registrar



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA  
Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmtpims.org, Home Page: <http://www.pravara.com>

PIMS-DU/R/IQAC/2019/ 1653

Date: 19/09/2019

## Circular

**Subject: University Level Monthly Meeting for the Month of September, 2019**

**Ref: SOP for Institutional and University meeting circulated to all concerned on 3.7.2018**

Respected Sir/Madam,

The University Level Monthly Meeting for the month of **September, 2019** of HOIs and Heads of Supporting Facilities at University Level will be held on **Thursday, 26<sup>th</sup> September at 3:30 PM, in the Conference Hall of Rural Dental College (Vice Chancellor's Office, RDC Bldg.)**. Hence all the HOIs / Officers are requested to attend the same.

Thanking You.

### Agenda for Meeting

1. Confirmation of the proceedings of the meeting held on 22<sup>nd</sup> August, 2019
2. Action Taken Report on the proceedings of the meeting of August, 2019.
3. Preparation for Annual Quality Assurance Report (AQAR) of PIMS-DU for the year 2018-19
4. Preparations for 16<sup>th</sup> Anniversary scheduled on 29<sup>th</sup> September, 2019, 2019.
5. Introduction of Family Adaption Scheme/UG Research / BLS/ACLs as compulsory initiatives at each of the institutions w. e. f 2019-20
6. Introduction of Value Added Programmes for students by Institutions
7. Introduction of CME/CDE/CNE/CE for faculty of the Colleges
8. Presentation of significant Academic Activities of the Institution for the month of August, 2019 and for the year 2018-19
9. Important points from the Proceedings of Institutional Committee Meetings. if any
10. Any other items referred by HOIs, Statutory officers/ Management. if any

**Dr. S. R. Walunj**  
Registrar

### Copy for Information

1. Hon'ble Pro-Chancellor
2. Hon'ble Vice Chancellor
3. Hon'ble Executive Director, PMT/PIMS

**Copy to:** 1. List of Members enclosed herewith.



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -

NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA  
Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmtpims.org, Home Page:  
<http://www.pravara.com>

PIMS-DU/R./IQAC/2019/ 1747

Date: 3/10/2019

**Sub:- Proceedings of Monthly Meeting of HOIs and Heads of Supporting Facilities held**

**On 26<sup>th</sup> September, 2019**

**Proceedings of the meeting of HOIs and Heads of Academic Supports Facilities / Cells for the month of September, 2019**

**Date of meeting 26/09/2019, Time – 3:30 pm, Venue –RDC Conference Hall, (V. C Office PIMS-DU)**

The following members were present

1. Hon'ble Dr. Y.M. Jayaraj – Vice Chancellor
2. Hon'ble Panjabrao Aher Patil, Executive Director, PMT/PIMS
3. AVM(Retd) Dr. Rajvir Bhalwar, Dean, RMC, Loni
4. Dr. Kishor B. Badhe, Dean, Faculty of Medicine, RMC
5. Dr. S. N. Jangle, Dean, Allied Health Sciences
6. Dr. Vidyasagar Mopagar, Principal, RDC
7. Dr. Mrs. Aparna Paleker, HOD, Conservative & Dean, Faculty of Dentistry
8. Dr. Mahendra Shende – Principal, Dr. APJAK, COPT
9. Lt. Col. Dr. V. Radha, Principal, College of Nursing
10. Dr. T. Sivabalan – Dean, Faculty of Nursing & Vice Principal , CON
11. Prof. K. V. Somasundaram, Director, CSM
12. Dr. Sonali Das, I/C, Director, CBT
13. Col. (Dr.) P.K. Thakur. M.S. – Medical Superintendent, PRH
14. Dr. Sunil Thitame, Co-Coordinator, IQAC , PIMS-DU
15. Dr. Phalke D.B. Coordinator, Feedback Committee
16. Dr. Mohan Pawar, Coordinator, Mentor Mentee, System
17. Dr. Mrs. Vaishali Phalke, Coordinator, Women Empowerment Cell
18. Dr. Anita Munde, Coordinator, Internal Complaints Committee
19. Dr. J. M. Farooqui, Prof. Dept. of FMT & Chief Rector, Boys Hostel
20. Dr. Rajeev Desai - Coordinator Anti Ragging Cell
21. Col.(Retd) Hiralal Kher, Dy. Director, Admin.
22. Dr. Sunil Bular – Asst. Director, Sports & C.A.
23. Dr. Sunil Hapase, Librarian, Central Library

**The following members remained absent due to other emergency work/ leave, with prior permission**

1. Dr. Rahul Kunkulol, Director, Research Cell, PIMS & Student Affairs
2. Dr. Sandeep Pakhale, Coordinator, IQAC & NIRF, PIMS-DU
3. Mr. Sanjeev Kulkarni, Incharge, Directorate of International Relations
4. Mr. Hemant Pawar, HOD, MRD Dept. PMT
5. Dr. J. D. Deshpande, Prof. Dept. of PSM
6. Dr. S. R. Walunj, Registrar, PIMS-DU
7. Mr. Vivek Karhadkar, Finance Officer, PIMS
8. Mr. Mahesh Borawake, Manager IT
9. B.D. Naik, Controller of Examinations
10. Mr. Deshmukh S.D., Dy. Registrar (Academics)
11. Mr. Nakul Tambe, Coordinator, Discrimination Cell, PIMS-DU
12. Mr. Satish Deshmukh, Dy. Registrar (MCI Cell)

**Introductory Remarks and Deliberations / Proceedings:**

Hon'ble Vice Chancellor welcomed the members and explained the purpose of this meeting and Agenda.

**Agenda for Meeting**

1. Confirmation of the proceedings of the meeting held on 22<sup>nd</sup> August, 2019
2. Action Taken Report on the proceedings of the meeting of August, 2019.
3. Preparation for Annual Quality Assurance Report (AQAR) of PIMS-DU for the year 2018-19
4. Preparations for 16<sup>th</sup> Anniversary scheduled on 29<sup>th</sup> September, 2019
5. Introduction of Family Adaption Scheme/UG Research / BLS/ACLs as compulsory initiatives at each of the institutions w. e. f 2019-20
6. Introduction of Value Added Programmes for students by Institutions
7. Introduction of CME/CDE/CNE/CE for faculty of the Colleges
8. Presentation of significant Academic Activities of the Institution for the month of August, 2019 and for the year 2018-19
9. Important points from the Proceedings of Institutional Committee Meetings. if any
10. Any other items referred by HOIs, Statutory officers/ Management. if any

## **Proceedings and Resolutions:**

The following Resolutions were made after detailed discussion and deliberations.

### **RESOLUTIONS:**

**1. Confirmation of the proceedings of the meeting held on 22<sup>nd</sup> August, 2019**

Proceedings of the meeting of HOIs and Heads of Supports Facilities of PIMS-DU on 22<sup>nd</sup> August, 2019 were read and confirmed.

**2. Action Taken Report on the proceedings of the meeting of August, 2019.**

The Action Taken Report on the Proceedings of meeting held on 22/8/2019 was read and discussed.

**3. Preparation for Annual Quality Assurance Report (AQAR) of PIMS-DU for the year 2018-19**

Preparation of AQAR (Annual Quality Assurance Report) work is going on. Dr. APJAK, COPT and CBT have submitted AQAR report to PIMS IQAC Cell. RMC, RDC, CON, CSM have not submitted AQAR Report to IQAC Cell.

Hon'ble Vice Chancellor instructed to all HOIs and Institutional IQAC Coordinators, to prepare and submit AQAR report to PIMS IQAC Cell **on or before 10<sup>th</sup> October, 2019.**

**4. Preparations for 16<sup>th</sup> Anniversary scheduled on 29<sup>th</sup> September, 2019.**

The preparation for the 16<sup>th</sup> Anniversary of the University scheduled on 30<sup>th</sup> September 2019 was reviewed. All the HOIs were requested to provide inputs for the Report.

**5. Introduction of a) Family Adaption Scheme b) UG Research c) BLS/ACLs as compulsory initiatives at each of the institutions w. e. f 2019-20**

All the Heads of the Institutions are given following instructions

To submit an SOP for the following for (a) and (b) and (c) of items

- a) Family Adoption Scheme
- b) UG Research at Institutions
- c) BLS/ACLS for UG/PG students and submit it University
- d) Action Taken Report on the above

**Headings for SOP on a, b & c**

- Title of SOP, Preamble and Purpose
- Selection of a batch of students for a/b/c
- Allocation of Village, Family for (a) , Allocation of research topic for a group – (b) & batch for (c)
- Duration of the survey per batch/ of research work per batch / batch for BLS/ACLS
- Midterm review
- Final Report submission
- Evaluation and awards
- Other issues – Required Proforma, Ethics Committee clearance , Publication and Presentation
- Documentation
- Annual Report on the implementation and success rate / achievements

**6. Introduction of Value Added Programmes for students by Institutions**

The HOIs shall prepare the Academic Schedule for the introduction and implementation of VAPs at their respective institutions for 2019-20 and submit a copy to PIMS-DU and take action to implement the same for 2019-20

**7. Introduction of CME/CDE/CNE/CE for faculty of the Colleges**

The HOIs are instructed to prepare the Academic Schedule for CME/CDE/CNE/CE for the benefit of faculty members for the year 2019-20. (Ensure that every dept has at least one programme) and submit the schedule to University for follow up and review.

**8. Presentation of significant Academic Activities of the Institution for the month of August, 2019 and for the year 2018-19**


From next meeting onwards, each HOI shall make a PPT presentation of the significant activities of their institution (based on proforma) in the meeting. (To send best 5 achievements of institution to PIMS-DU to be included in PIMS-DU report)


**9. Important points from the Proceedings of Institutional Committee Meetings. if any**

NIL

**10. Any other items referred by HOIs, Statutory officers/ Management. if any**

NIL

  
**Dr. S.R. Walunj**  
Registrar

  
**Dr. Y.M. Jayaraj**  
Hon'ble Vice Chancellor





# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA

Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmpims.org, Home Page: <http://www.pravara.com>

PIMS-DU/REG./IQAC/2019/

Date: 26/9/2019

## PRAVARA INSTITUTE OF MEDICAL SCIENCES, DU, LONI BK

### ACTION TAKEN REPORT - (On decision of Committee meeting held on 22<sup>nd</sup> August, 2019)

### Presented at University level Monthly Meeting held on 26<sup>th</sup> September, 2019

Proceedings and Resolution of Monthly Meeting of HOIs and Heads of Academic Supports Facilities/ Cells for the month of August, 2019 held on 26/9/2019, at 3:30 pm at RDC Conference Room and Action taken by the concerned HOIs / Head of Sections/ Officers as informed in the meeting.

No	<b><u>RESOLUTIONS of the meeting as on 22<sup>nd</sup> August, 2019</u></b>	<b>Action Taken as on 26<sup>th</sup> September, 2019</b>
1.	Proceedings of the meeting of HOIs and Heads of Supports Facilities of PIMS –DU held on 22/8/2019 were read and confirmed.	-----
2.	The Action Taken Report on the proceedings of meeting held on 22/8/2019 was read & discussed. Action Taken Report (enclosed) was presented and discussed. The same was accepted. <b>Action initiated needs to be carried forward by the concerned authorities to complete the assignment responsibility entrusted and assigned.</b>	-----
3.	<b>Academic Calendar/Schedule/Time Table of Colleges /Centers- review of implementation</b> The Academic Calendar /Schedule /Time table for Colleges/ Centers has been prepared and notified for the implementation during the academic year 2019-20. (The Notification No. Ref: PIMS/R/2019/ 1425, Date: 08/08/2019). The HOIs informed the house that the same has been implemented.	Noted.
4.	<b>Completion of Orientation/Induction/Foundation Course for UG/PG Students by Colleges- review</b> HOIs informed the house that all Colleges/ Centers have conducted orientation/Induction/foundation courses for UG/ PG students. The Research Cell of PIMS-DU will be organizing orientation programme Research Methodology Workshop on 23/8/2019	Action is done by all Institutions. Research Methodology workshop successfully run by Research Cell.
5.	<b>Preparation for Academic Council Meeting scheduled in Sept. 2019</b> The Meeting of Academic Council is scheduled on 6 <sup>th</sup> September, 2019. All Deans of faculties will make the Power Point Presentation (PPT) on the agenda to be moved by their faculty based on the minutes of BOS meetings held. The house was informed about the Amendment to Ph. D Regulations of PIMS-DU where in PG Diploma in Medical and Dental faculty be permitted to pursue Ph. D (as followed by MUHS/RGUHS/ Manipal Deemed University/ other private DUs). The Dean, RMC informed the house that MCI regulation is a must for availing Ph. D in Medical faculty and that P.G. Diploma are not allowed to pursue Ph. D and that Master's Degree is a must. The Dean RMC is instructed to provide the relevant notification and circular of MCI governing Ph. D programme in Medical faculty to the office of the Registrar PIMS-DU at the earliest for n/a.	Academic Council meeting is done as per scheduled date

6.	<p><b>Implementation of Mentor Mentee System, Counseling &amp; Career Guidance at Colleges/Centers</b></p> <p>All the colleges/Centers have started Mentor Mentee System Further HOIs were informed to constitute Counseling &amp; Career Guidance Cell under the chairmanship of HOIs. It was also decided to initiate the functioning of the cell in the institution from this academic year.</p>	Action is initiated
7.	<p><b>Preparation for TRIBECON 2019 &amp; Seminars of FMT, OBGY, RDC &amp; Teacher Day &amp; Foundation Day</b></p> <p>The Hon'ble Vice Chancellor appealed to the house to encourage their PG students and faculties to register for TRIBECON 2019 Conference organized by CSM and Seminars organized by FMT, OBGY and RDC and ensure their success.</p> <p>It was also decided that Teacher Day should celebrated in each institutions on 5<sup>th</sup> September, 2019 during 3.30 to 4.30 PM , in a befitting manner</p> <p>The Foundation Day of University is scheduled on 29<sup>th</sup> September, 2019. The preparation for the Foundation Day be started by the office of the Registrar PIMS_DU</p>	TRIBECON 2019 successfully done on 19 <sup>th</sup> – 21 <sup>st</sup> Sept.2019 Teacher Day Celebrated
8.	<p><b>Inclusion of Presentation of Academic Activities of the College for a given month in this monthly meeting for record purpose.</b></p> <p>The Hon'ble Vice Chancellor appealed to all HOIs to make PPT on academic activities and achievement of the colleges / centers of the previous month and present it in next monthly meeting</p> <p>The office of PIMS-DU will prepare a standard format for PPT presentation and make it available to HOIs</p>	Action is initiated
9.	<p><b>Important points from the Proceedings of Institutional Committee Meetings.</b></p>	noted
10.	<p><b>Any other items referred by HOIs, Statutory officers/ Management</b></p> <p>Nil</p>	Noted
11.	<p><b>Any other matter with the permission of chair</b></p> <p>Dr. Sandeep Pakhale , Coordinator, IQAC PIMS-DU informed to the house that Pravara Institute of Medical Sciences (Deemed to be University) has registered for “<b>Institution’s Innovation Council</b>” under the <b>MHRD , GOI</b>. Hence all the HOIs may give the names of the teachers to be on this committee/ council.</p>	Noted

**ATR of 22<sup>nd</sup> August, 2019 Meeting (on dated 26/9/2019)**



**Registrar**



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA

Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmtpims.org, Home Page: <http://www.pravara.com>

PIMS-DU/R/IQAC/2019/1796

Date: 15/10/2019

## Circular

**Subject: University Level Monthly Meeting for the Month of October, 2019**

**Ref: SOP for Institutional and University meeting circulated to all concerned on 3.7.2018**

Respected Sir/Madam,

The University Level Monthly Meeting for the month of **October, 2019** of HOIs and Heads of Supporting Facilities at University Level will be held on **Thursday, 24<sup>th</sup> October at 3:00 PM, in the Conference Hall of Rural Dental College (Vice Chancellor's Office, RDC Bldg.)**. Hence all the HOIs / Officers are requested to attend the same.

Thanking You.

### Agenda for Meeting

1. Confirmation of the proceedings of the meeting held on 26<sup>th</sup> September, 2019
2. Action Taken Report on the proceedings of the meeting of September, 2019 by (a) HOIs (b) The Registrar Office (c) IQAC (d) Controller of Examination (c) Finance Officer
3. Preparation of AQAR of IQAC/NAAC for the year 2018-19
4. Consideration of Draft SOPs (Institution wise) to be **prepared and presented** by HOIs in this meeting on a) Family Adoption Scheme b) UG Research c) BLS for UG students d) ACLS for PG Students (based on the Heading given in proceedings of the previous University level monthly meeting held on 26<sup>th</sup> September, 2019.
5. **Preparation and Presentation** of SOPs on Value Added Programmes approved by BOS (AC/BOM) as per format of SOPs on VAP) by HOIs and their consideration (List enclosed)
6. Academic Schedule of CME/CDE/CNE/CI of Institutions to be **presented** by HOIs.
7. **Presentation** of significant achievement of the Institutions/Colleges for the month of September 2019 by HOIs/HODs /Heads of support sections.
8. Important points from the Proceedings of Institutional Committee Meetings. if any to be **presented** by HOIs.
9. Any other items referred by HOIs, Statutory officers/ Management. if any
10. Any other matter with permission of the Chair
  - a) Preparation for International Conference Organizing Dept. of OBGY- RMC, in Nov. 2019
  - b) Preparation for State level conference by CON and Lamp lighting Ceremony in Nov. 2019
  - c) Preparation for Dec. 2019 University Exams. By HOIs and COE.
  - d) Any other relevant issues.

**Note: LCD Projector arrangement for PPT presentation of the agenda by HOI has been made**

Enclosed: List of Value Added Programmes

**Dr. S. R. Walunj**  
**Registrar**

### Copy for Information

1. Hon'ble Pro-Chancellor
2. Hon'ble Vice Chancellor
3. Hon'ble Executive Director, PMT/PIMS

**Copy to:** 1. List of Members enclosed herewith.



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -

NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA

Phone : 02422 - 273600, 272353, Fax: 02422 - 273442, E-mail : contact@pmpims.org, Home Page: http://www.pravara.com

PIMS-DU/R/IQAC/2019/1982

Date: 26/11/2019

## Circular

**Subject: University Level Monthly Meeting for the Month of November, 2019**

**Ref: SOP for Institutional and University meeting circulated to all concerned on 3.7.2018**

Respected Sir/Madam,

The University Level Monthly Meeting for the month of **November, 2019** of HOIs and Heads of Supporting Facilities at University Level will be held on **Thursday, 28<sup>th</sup> November at 3:00 PM, in the Conference Hall of Rural Dental College (Vice Chancellor's Office, RDC Bldg.)**. Hence all the HOIs / Officers are requested to attend the same.

Thanking You.

### Agenda for Meeting

1. Confirmation of the proceedings of the meeting held on 26<sup>th</sup> September, 2019
2. Action Taken Report on the proceedings of the meeting of September, 2019 by (a) HOIs (b) The Registrar Office (c) IQAC (d) Controller of Examination (e) Finance Officer
3. Preparation of AQAR of IQAC/NAAC for the year 2018-19
4. Consideration of Draft SOPs (Institution wise) to be **prepared and presented** by HOIs in this meeting on a) Family Adoption Scheme b) UG Research c) BLS for UG students d) ACLS for PG Students (based on the Heading given in proceedings of the previous University level monthly meeting held on 26<sup>th</sup> September, 2019.
5. **Preparation and Presentation** of SOPs on Value Added Programmes approved by BOS (AC/BOM) as per format of SOPs on VAP) by HOIs and their consideration (List enclosed)
6. Academic Schedule of CME/CDE/CNE/CI of Institutions to be **presented** by HOIs.
7. **Presentation** of significant achievement of the Institutions/Colleges for the month of **September and October, 2019** by HOIs/HODs /Heads of support sections.
8. Important points from the Proceedings of Institutional Committee Meetings. if any to be **presented** by HOIs.
9. Any other items referred by HOIs, Statutory officers/ Management. if any
10. Any other matter with permission of the Chair
  - a) Preparation for Dec. 2019 University Exams. By HOIs and COE.
  - b) d) Any other relevant issues.

**Note: LCD Projector arrangement for PPT presentation of the agenda by HOI has been made**

Enclosed: List of Value Added Programmes

### Copy for Information

1. Hon'ble Pro-Chancellor
2. Hon'ble Vice Chancellor
3. Hon'ble Executive Director, PMT/PIMS

### Copy to:

1. List of Members enclosed herewith.
2. Mr. Mhaske, ECMC, RDC,- for arrangement of LCD & Computer Set.

  
Registrar



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA  
Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmpims.org, Home Page:  
<http://www.pravara.com>

PIMS-DU/R./IQAC/2019/2078

Date: 16/12/2019

**Sub: - Proceedings of Monthly Meeting of HOIs and Heads of Supporting Facilities held on 28<sup>th</sup> November, 2019**

**Proceedings of the meeting of HOIs and Heads of Academic Supports Facilities / Cells for the month of November, 2019**

**Date of meeting 28/11/2019, Time – 3:00 pm, Venue –RDC Conference Hall, (V. C Office PIMS-DU)**

The following members were present

1. Hon'ble Dr. Y.M. Jayaraj – Vice Chancellor
2. Dr. S. N. Jangle, for AVM(Retd) Dr. Rajvir Bhalwar, Dean, RMC, Loni
3. Dr. Vidyasagar Mopagar, Principal, RDC
4. Dr. M. Sangeeta, for Dr. Mahendra Shende – Principal, Dr. APJAK, COPT
5. Mr. Rajendra Lamkhede for Dr. T. Sivabalan – Dean, Faculty of Nursing & Vice Principal , CON
6. Dr. Sonali Das, I/C, Director, CBT
7. Dr. Sandeep Pakhale, Coordinator, IQAC & NIRF, PIMS-DU
8. Mr. Sanjeev Kulkarni, Incharge, Directorate of International Relations
9. Dr. Sunil Thitame, Co-Coordinator, IQAC , PIMS-DU
10. Dr. Phalke D.B. Coordinator, Feedback Committee
11. Dr. Mohan Pawar, Coordinator, Mentor Mentee, System
12. Dr. Mrs. Vaishali Phalke, Coordinator, Women Empowerment Cell
13. Dr. Anita Munde, Coordinator, Internal Complaints Committee
14. B.D. Naik, Controller of Examinations
15. Mr. Vivek Karhadkar, Finance Officer, PIMS
16. Col.(Retd) Hiralal Kher, Dy. Director, Admin.
17. Mr. Deshmukh S.D., Dy. Registrar (Academics)
18. Dr. Sunil Bular – Asst. Director, Sports & C.A.
19. Mr. Londhe R.R. for Dr. Sunil Hapase, Librarian, Central Library
20. Dr. Sourabh Ramesh Joshi, RDC
21. Mr. Kalpesh Game for Dr. Rahul Kunkulol, Directorate of Research

## **Proceedings and Resolutions:**

The following Resolutions were made after detailed discussion and deliberations.

### **RESOLUTIONS:**

- 1. Confirmation of the proceedings of the meeting held on 26<sup>th</sup> September, 2019**  
Proceedings of the meeting of HOIs and Heads of Supports Facilities of PIM-SU on 26<sup>th</sup> September, 2019 were read and confirmed
- 2. Action Taken Report on the proceedings of the meeting of September, 2019 by (a) HOIs (b) The Registrar Office (c) IQAC (d) Controller of Examination (e) Finance Officer**  
The Action Taken Report on the Proceedings of meeting held on 26/9/2019 was read and discussed.
- 3. Preparation of AQAR of IQAC/NAAC for the year 2018-19**  
The Institutional data/information is received from all 6<sup>th</sup> Institutions in softcopy as well as in hard copy to PIMS-DU IQAC Cell on 26<sup>th</sup> Nov. 2019.  
It was decided that the Office of IQAC Cell PIMS –DU will compile the given data before 7<sup>th</sup> December, 2019. The compilation process of data is going on.  
Hon'ble Vice Chancellor instructed to constitute Criterion wise committees including a faculty member from each institute for Compilation, Verification and Aunthetification of data. The meeting of criterion wise committees will be scheduled first week of December, 2019
- 4. Consideration of Draft SOPs (Institution wise) to be prepared and presented by HOIs in this meeting on a) Family Adoption Scheme b) UG Research c) BLS for UG students d) ACLS for PG Students (based on the Heading given in proceedings of the previous University level monthly meeting held on 26<sup>th</sup> September, 2019.**  
It was decided that the said presentation by HOIs be taken up in next meeting ( in view of vacation).
- 5. Preparation and Presentation of SOPs on Value Added Programmes approved by BOS (AC/BOM) as per format of SOPs on VAP) by HOIs and their consideration (List enclosed)**  
All the HOIs are requested to notify academic schedule for implementation of Value Added Programmes, Family Adoption Scheme and UG Research as approved by Academic council and BOM and notified by University.  
The Schedule should include Timetable, Resource Person, Coordinator, Venue etc. as per SOP
- 6. Academic Schedule of CME/CDE/CNE/CI of Institutions to be presented by HOIs.**  
It was decided that all HOIs must plan for CME/CDE/CE throughout the year for 2019-20 on Teaching Learning Activities, Research, Faculty Development & Professional Development.  
HOIs are requested to prepare the Academic schedule for continuation education under headings FDP/PDP and present it before the University committee in the next monthly meeting.

**7. Presentation of significant achievement of the Institutions/Colleges for the month of September and October, 2019 by HOIs/HODs /Heads of support sections.**

All HOIs presented significant achievement of their institution's. It was decided that each and every HOIs and head of the supportive facilities of PMT/PIMS will present significant activities carried out during month and these activities may be displayed on website/ Notice Board. A copy of the same be submitted to PIMS-DU

**8. Important points from the Proceedings of Institutional Committee Meetings, if any to be presented by HOIs.**

Nil

**9. Any other items referred by HOIs, Statutory officers/ Management, if any**

Nil

**10. Any other matter with permission of the Chair**

**a) Preparation for Dec. 2019 University Exams. By HOIs and COE.**

The Controller of Examinations of PIMS explained preparation of Dec. 2019 University Examination. The University examination is scheduled as per exam schedule and going on

**b) Any other relevant issues.**

Nil

  
**Dr. S. R. Walunj**  
Registrar

Sd/-  
**Dr. Y. M. Jayaraj**  
Hon'ble Vice Chancellor



## Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA

Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmtpims.org, Home Page: <http://www.pravara.com>

PIMS-DU/REG./IQAC/2019/

Date: 28/11/2019

### PRAVARA INSTITUTE OF MEDICAL SCIENCES, DU, LONI BK

**ACTION TAKEN REPORT - (On decision of Committee meeting held on 26<sup>th</sup> September, 2019)**

**Presented at University level Monthly Meeting held on 24<sup>th</sup> Oct. 2019**

Proceedings and Resolution of Monthly Meeting of HOIs and Heads of Academic Supports Facilities/ Cells for the month of September, 2019 on 24/10/2019, at 3:00 pm at RDC Conference Room and Action taken by the concerned HOIs / Head of Sections/ Officers as informed in the meeting.

No	<u>RESOLUTIONS of the meeting as on 26<sup>th</sup> September, 2019</u>	Action Taken as on 28/11/2019
1.	Proceedings of the meeting of HOIs and Heads of Supports Facilities of PIMS -DU held on 26/9/2019 were read and confirmed.	-----
2.	The Action Taken Report on the proceedings of meeting held on 26/9/2019 was read & discussed. Action Taken Report (enclosed) was presented and discussed. The same was accepted. <b>Action initiated needs to be carried forward by the concerned authorities to complete the assignment responsibility entrusted and assigned.</b>	-----
3.	<b>Preparation for Annual Quality Assurance Report (AQAR) of PIMS-DU for the year 2018-19</b> Preparation of AQAR (Annual Quality Assurance Report) work is going on. Dr. APJAK, COPT and CBT have submitted AQAR report to PIMS IQAC Cell. RMC, RDC, CON, CSM have not submitted AQAR Report to IQAC Cell. Hon'ble Vice Chancellor instructed to all HOIs and Institutional IQAC Coordinators, to prepare and submit AQAR report to PIMS IQAC Cell <b>on or before 10<sup>th</sup> October, 2019.</b>	Action is initiated by PIMS-DU IQAC. Following institutes are submitted AQAR to PIMS IQAC 1) DR. APJAK 2) CBT 3) CON 4) Exam. Section 5) International Cell
4.	<b>Preparations for 16<sup>th</sup> Anniversary scheduled on 29<sup>th</sup> September, 2019.</b> The preparation for the 16 <sup>th</sup> Anniversary of the University scheduled on 30 <sup>th</sup> September 2019 was reviewed. All the HOIs were requested to provide inputs for the Report.	16 <sup>th</sup> Anniversary function done successfully on 30/9/2019



5.	<p><b>Introduction of a) Family Adaption Scheme b) UG Research c) BLS/ACLS as compulsory initiatives at each of the institutions w. e. f 2019-20</b></p> <p>All the Heads of the Institutions are given following instructions To submit an SOP for the following for (a) and (b) and (c) of items</p> <p>a) Family Adoption Scheme b) UG Research at Institutions c) BLS/ACLS for UG/PG students and submit it University d) Action Taken Report on the above</p> <p><b><u>Headings for SOP on a, b &amp; c</u></b></p> <ul style="list-style-type: none"> <li>• Title of SOP, Preamble and Purpose</li> <li>• Selection of a batch of students for a/b/c</li> <li>• Allocation of Village, Family for (a) , Allocation of research topic for a group – (b) &amp; batch for (c)</li> <li>• Duration of the survey per batch/ of research work per batch / batch for BLS/ACLS</li> <li>• Midterm review</li> <li>• Final Report submission</li> <li>• Evaluation and awards</li> <li>• Other issues – Required Proforma, Ethics Committee clearance , Publication and Presentation</li> <li>• Documentation</li> <li>• Annual Report on the implementation and success rate / achievements</li> </ul>	Action is initiated
6.	<p><b>Introduction of Value Added Programmes for students by Institutions</b></p> <p>The HOIs shall prepare the Academic Schedule for the introduction and implementation of VAPs at their respective institutions for 2019-20 and submit a copy to PIMS-DU and take action to implement the same for 2019-20</p>	Action is initiated
7.	<p><b>Introduction of CME/CDE/CNE/CE for faculty of the Colleges</b></p> <p>The HOIs are instructed to prepare the Academic Schedule for CME/CDE/CNE/CE for the benefit of faculty members for the year 2019-20. (Ensure that every dept has at least one programme) and submit the schedule to University for follow up and review.</p>	Noted
8.	<p><b>Presentation of significant Academic Activities of the Institution for the month of August, 2019 and for the year 2018-19</b></p> <p>From next meeting onwards, each HOI shall make a PPT presentation of the significant activities of their institution (based on proforma) in the meeting. (To send best 5 achievements of institution to PIMS-DU to be included in PIMS-DU report)</p>	Action is initiated
9.	<p><b>Important points from the Proceedings of Institutional Committee Meetings.</b></p>	noted
10.	<p><b>Any other items referred by HOIs, Statutory officers/ Management</b></p>	Noted

ATR of 26<sup>th</sup> September, 2019 Meeting

  
Registrar



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -

NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA

Phone : 02422 - 273600, 272353, Fax: 02422 - 273442, E-mail : contact@pmtpims.org, Home Page: http://www.pravara.com

PIMS-DU/R/IQAC/2019/ 2107

Date: 20/12/2019

## Circular

**Subject: University Level Monthly Meeting for the Month of December, 2019**

**Ref: SOP for Institutional and University meeting circulated to all concerned on 3.7.2018**

Respected Sir/Madam,

The University Level Monthly Meeting for the month of **December, 2019** of HOIs and Heads of Supporting Facilities at University Level will be held on **Thursday, 26<sup>th</sup> December at 3:00 PM, in the Conference Hall of Rural Dental College (Vice Chancellor's Office, RDC Bldg.)**. Hence all the HOIs / Officers are requested to attend the same.

Thanking You.

### Agenda for Meeting

1. Confirmation of the proceedings of the meeting held on 28<sup>th</sup> November, 2019
2. Action Taken Report on the proceedings of the meeting of November, 2019
3. Preparation of AQAR of IQAC/NAAC for the year 2018-19
4. Consideration of Draft SOPs (Institution wise) to be prepared and presented by HOIs in this meeting on  
a) Family Adoption b) UG Research c) BLS for UG Students d) ACLS for PG students (based on the Heading given in proceedings of the previous University level monthly meeting held on 26<sup>th</sup> September, 2019) **{carried forward from previous meeting. HOIs are requested to make the Presentation on the day of meeting}**
5. Preparation and Presentation of SOPs on Value Added Programmes approved by BOS (AC/BOM) as per format of SOPs on VAP) by HOIs and their consideration. **{Carried forward from previous meeting. HOIs are requested to make the Presentation on the day of meeting}**
6. Academic Schedule of CME/CDE/CNE/CI of Institutions to be presented by HOIs. **{Carried forward from previous meeting. HOIs are requested to make the Presentation on the day of meeting}**
7. Presentation of significant achievement of the Institutions/Colleges for the month of November and December, 2019 by HOIs/HODs /Heads of support sections.
8. Important points from the Proceedings of Institutional Committee Meetings. if any to be presented by HOIs.
9. Any other items referred by HOIs, Statutory officers/ Management. if any
10. Any other matter with permission of the Chair

**Note: LCD Projector arrangement for PPT presentation of the agenda by HOI has been made.**

### Copy for Information

1. Hon'ble Pro-Chancellor
2. Hon'ble Vice Chancellor
3. Hon'ble Executive Director, PMT/PIMS

### Copy to:

1. List of Members enclosed herewith.
2. Mr. Mhaske , ECMC, RDC,- for arrangement of LCD & Computer Set.

  
Registrar



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA  
Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmtpims.org, Home Page:  
<http://www.pravara.com>

PIMS-DU/R./IQAC/2019/2130

Date: 28/12/2019

**Sub: - Proceedings of Monthly Meeting of HOIs and Heads of Supporting Facilities held on 26<sup>th</sup> December, 2019**

**Proceedings of the meeting of HOIs and Heads of Academic Supports Facilities / Cells for the month of December, 2019**

**Date of meeting 26/12/2019, Time – 3:00 pm, Venue –RDC Conference Hall, (V. C Office PIMS-DU)**

The following members were present

1. Hon'ble Dr. Y.M. Jayaraj – Vice Chancellor
2. Hon'ble Panjabrao Aher Patil, Executive Director, PMT/PIMS
3. Dr. S. N. Jangle, for AVM(Retd) Dr. Rajvir Bhalwar, Dean, RMC, Loni
4. Dr. Kishor B. Badhe, Dean, Faculty of Medicine, RMC
5. Dr. Vidyasagar Mopagar, Principal, RDC
6. Dr. Mrs. Aparna Paleker, HOD, Conservative & Dean, Faculty of Dentistry
7. Dr. A. D. Kanawade for Col. (Dr.) P.K. Thakur. M.S. – Medical Superintendent, PRH
8. Dr. M. Sangeeta, Dean, Faculty of Physiotherapy
9. Dr. Mahendra Shende – Principal, Dr. APJAK, COPT
10. Dr. T. Sivabalan – Dean, Faculty of Nursing & Vice Principal , CON
11. Dr. Sonali Das, I/C, Director, CBT
12. Mr. Sanjeev Kulkarni, Incharge, Directorate of International Relations
13. Dr. Sunil Thitame, Co-Coordinator, IQAC , PIMS-DU
14. Dr. Phalke D.B. Coordinator, Feedback Committee
15. Dr. Mohan Pawar, Coordinator, Mentor Mentee, System
16. Dr. Mrs. Vaishali Phalke, Coordinator, Women Empowerment Cell
17. Dr. Rajeev Desai - Coordinator Anti Ragging Cell
18. Dr. S. R. Walunj, Registrar, PIMS-DU
19. B.D. Naik, Controller of Examinations
20. Mr. Vivek Karhadkar, Finance Officer, PIMS
21. Col.(Retd) Hiralal Kher, Dy. Director, Admin.
22. Mr. Nakul Tambe, Asst. Registrar &Coordinator, Discrimination Cell, PIMS-DU
23. Dr. Sunil Hapase, Librarian, Central Library
24. Dr. Sourabh Ramesh Joshi, RDC
25. Mr. Kalpesh Game for Dr. Rahul Kunkulol, Directorate of Research

**The following members remained absent due to other emergency work/ leave, with prior permission**

1. Prof. K. V. Somasundaram, Director, CSM
2. Dr. Sandeep Pakhale, Coordinator, IQAC & NIRF, PIMS-DU
3. Dr. Anita Munde, Coordinator, Internal Complaints Committee
4. Dr. Sunil Bular – Asst. Director, Sports & C.A.
5. Dr. J. M. Farooqui, Prof. Dept. of FMT & Chief Rector, Boys Hostel
6. Mr. Hemant Pawar, HOD, MRD Dept. PMT
7. Dr. J. D. Deshpande, Prof. Dept. of PSM
8. Mr. Mahesh Tambe, Head, Admin. Computer Dept.
9. Mr. Satish Deshmukh, Dy. Registrar (MCI Cell)

### **Introductory Remarks and Deliberations / Proceedings:**

Hon'ble Vice Chancellor welcomed the members and explained the purpose of this meeting and Agenda.

### **Agenda for Meeting**

1. Confirmation of the proceedings of the meeting held on 28<sup>th</sup> November, 2019
2. Action Taken Report on the proceedings of the meeting of November, 2019
3. Preparation of AQAR of IQAC/NAAC for the year 2018-19
4. Consideration of Draft SOPs (Institution wise) to be prepared and presented by HOIs in this meeting on a) Family Adoption b) UG Research c) BLS for UG Students d) ACLS for PG students (based on the Heading given in proceedings of the previous University level monthly meeting held on 26<sup>th</sup> September, 2019) **{carried forward from previous meeting. HOIs are requested to make the Presentation on the day of meeting}**
5. Preparation and Presentation of SOPs on Value Added Programmes approved by BOS (AC/BOM) as per format of SOPs on VAP) by HOIs and their consideration. **{Carried forward from previous meeting. HOIs are requested to make the Presentation on the day of meeting}**
6. Academic Schedule of CME/CDE/CNE/CI of Institutions to be presented by HOIs. **{Carried forward from previous meeting. HOIs are requested to make the Presentation on the day of meeting}**
7. Presentation of significant achievement of the Institutions/Colleges for the month of November and December, 2019 by HOIs/HODs /Heads of support sections.
8. Important points from the Proceedings of Institutional Committee Meetings. if any to be presented by HOIs.
9. Any other items referred by HOIs, Statutory officers/ Management. if any
10. Any other matter with permission of the Chair

### **Proceedings and Resolutions:**

The following Resolutions were made after detailed discussion and deliberations.

#### **RESOLUTIONS:**

1. **Confirmation of the proceedings of the meeting held on 28<sup>th</sup> November, 2019**  
Proceedings of the meeting of HOIs and Heads of Supports Facilities of PIM-SU on 28<sup>th</sup> November, 2019 were read and confirmed
2. **Action Taken Report on the proceedings of the meeting of November, 2019**  
The Action Taken Report on the Proceedings of meeting held on 28/11/2019 was read and discussed.

### **3. Preparation of AQAR of IQAC/NAAC for the year 2018-19**

The Online Registration Process for AQAR is completed by IQAC Cell , PIMS-DU in the month of November, 2019. The Criterion Wise Committees are formed to prepare online AQAR for the Academic Year 2018-19. The Online AQAR format Demo has been given to all criterion wise committee members.

The updated data/ information as per new online format received from COPT, CBT, CON & RDC. The data/information from RMC & CSM is awaited.

IQAC Cell, PIMS-DU has started compilation of data /information received from constituent institutes. The compilation work will be over with one week .

### **4. Consideration of Draft SOPs (Institution wise) to be prepared and presented by HOIs in this meeting on a) Family Adoption b) UG Research c) BLS for UG Students d) ACLS for PG students (based on the Heading given in proceedings of the previous University level monthly meeting held on 26<sup>th</sup> September, 2019) {carried forward from previous meeting. HOIs are requested to make the Presentation on the day of meeting}**

Since Sept. 2019, the HOIs were requested in the monthly meeting of Oct. & Nov. 2019 to submit the SOPs on the above mentioned topics. But till this day the HOIs have not complied with same. This lapse and casual approach is not acceptable.

Hence HOIs are hereby instructed as a “Final Call” to prepare and submit SOPs to the office of Registrar before 7<sup>th</sup> January, 2020 so that they can be placed before BOM meeting on 11.1.2020

Further they must also prepare and submit the Academic Schedule (Time Table) for the year 2019-20, offering these topics / VAPs as per SOPs.

### **5. Preparation and Presentation of SOPs on Value Added Programmes approved by BOS (AC/BOM) as per format of SOPs on VAP) by HOIs and their consideration. {Carried forward from previous meeting. HOIs are requested to make the Presentation on the day of meeting}**

Since Sept. 2019, the HOIs were requested in the monthly meeting of Oct. & Nov. 2019 to submit the SOPs on the above mentioned topics. But till this day the HOIs have not complied with same. This lapse and casual approach is not acceptable.

Hence HOIs are hereby instructed as a “Final Call” to prepare and submit SOPs to the office of Registrar before 7<sup>th</sup> January, 2020 so that they can be placed before BOM meeting on 11.1.2020

Further they must also prepare and submit the Academic Schedule (Time Table) for the year 2019-20, offering these topics / VAPs as per SOPs.

### **6. Academic Schedule of CME/CDE/CNE/CI of Institutions to be presented by HOIs. {Carried forward from previous meeting. HOIs are requested to make the Presentation on the day of meeting}**

Since Sept. 2019, the HOIs were requested in the monthly meeting of Oct. & Nov. 2019 to submit the SOPs on the above mentioned CME/CDE/CNE/CE / PDPs/ FDP/ . But till this day the HOIs have not complied with same. This lapse and casual approach is not acceptable.

Hence HOIs are hereby instructed as a “Final Call” to prepare and submit SOPs to the office of Registrar before 7<sup>th</sup> January, 2020 so that they can be placed before BOM meeting on 11.1.2020

Further they must also prepare and submit the Academic Schedule (Time Table) for the year 2019-20, offering these CME/CDE/CNE/CE / PDP/ FDP/ as per SOPs.

**7. Presentation of significant achievement of the Institutions/Colleges for the month of November and December, 2019 by HOIs/HODs /Heads of support sections.**

All HOIs are presented significant achievement of their institutions. It was decided that each and every HOIs and Head of supportive facilities of PMT/PIMS will present significant activities carried out during the month and submit signed written hard copy and soft copy (with documentary evidences) to University office.

8. Important points from the Proceedings of Institutional Committee Meetings. if any to be presented by HOIs.

Nil

9. Any other items referred by HOIs, Statutory officers/ Management. if any

Nil

10. Any other matter with permission of the Chair

a) The Members felt the need for prescribing mandatory FDP/PDPs for staff members in an year asp per MUHS practice. It was accepted for implementation. A committee is constituted to draft the SOP for FDP/PDPs (Mandatory) to be arranged by institutions and to be participated by faculty.


The Composition of the committee is as follows.


Sr.	Name of the Member	Designation
1	Dr. S. N. Jangle, HOD, Biochemistry Dept	Chairman
2	Dr. Deepak Phalke, Prof. Community Medicine	Member
3	Dr. M. Sangeeta, Prof. & Dean, College of Physiotherapy	Member
4	Dr. T. Sivabalan, Vice Principal, College of Nursing	Member

The Chairman can Co-opt other members based on need and choice. The Committee will submit report in next monthly meeting.

b) **The Hon'ble Vice Chancellor appealed to house and HOIs to comply with the proceedings as per 4, 5 and 6 within 7<sup>th</sup> January, 2020 without fail.**

c) **No separate letter or circular will be issued with reference to ATR on implementation of proceedings. The proceedings itself will act as circular.**

  
Dr. S. R. Walunj  
Registrar

  
Dr. Y. M. Jayaraj  
Hon'ble Vice Chancellor



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA

Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmtpims.org, Home Page: <http://www.pravara.com>

PIMS-DU/REG./IQAC/2019/

Date: 26/12/2019

## PRAVARA INSTITUTE OF MEDICAL SCIENCES, DU, LONI BK

### ACTION TAKEN REPORT - (On decision of Committee meeting held on 28<sup>th</sup> Nov. 2019)

### Presented at University level Monthly Meeting held on 26<sup>th</sup> Dec. 2019

Proceedings and Resolution of Monthly Meeting of HOIs and Heads of Academic Supports Facilities/ Cells for the month of December ,2019 on 26/12/2019, at 3:00 pm at RDC Conference Room and Action taken by the concerned HOIs / Head of Sections/ Officers as informed in the meeting.

No	<b><u>RESOLUTINS of the meeting as on 28<sup>th</sup> November, 2019</u></b>	<b>Action Taken as on 26/12/2019</b>
1.	Proceedings of the meeting of HOIs and Heads of Supports Facilities of PIMS –DU held on 28/11/2019 were read and confirmed.	-----
2.	The Action Taken Report on the proceedings of meeting held on 28/11/2019 was read & discussed. Action Taken Report (enclosed) was presented and discussed. The same was accepted. <b>Action initiated needs to be carried forward by the concerned authorities to complete the assignment responsibility entrusted and assigned.</b>	-----
3.	<p><b>Preparation of AQAR of IQAC/NAAC for the year 2018-19</b></p> <p>The Institutional data/information is received from all 6<sup>th</sup> Institutions in softcopy as well as in hard copy to PIMS-DU IQAC Cell on 26<sup>th</sup> Nov. 2019. It was decided that the Office of IQAC Cell PIMS –DU will compile the given data before 7<sup>th</sup> December, 2019. The compilation process of data is going on.</p> <p>Hon'ble Vice Chancellor instructed to constitute Criterion wise committees including a faculty member from each institute for Compilation, Verification and Aunthetification of data. The meeting of criterion wise committees will be scheduled first week of December, 2019</p>	<ul style="list-style-type: none"> <li>• Action is initiated by PIMS-DU IQAC.</li> <li>• AQAR online format Demo is given to all Criterion wise committee members on 9<sup>th</sup> &amp; 10<sup>th</sup> Dec. 2019.</li> <li>• as per online format , COPT, CBT, CON submitted data to PIMS IQAC.</li> </ul>
4.	<p><b>Consideration of Draft SOPs (Institution wise) to be prepared and presented by HOIs in this meeting on a) Family Adoption Scheme b) UG Research c) BLS for UG students d) ACLS for PG Students (based on the Heading given in proceedings of the previous University level monthly meeting held on 26<sup>th</sup> September, 2019.</b></p> <p>It was decided that the said presentation by HOIs be taken up in next meeting ( in view of vacation).</p>	Noted This item put in the next meeting. i.e. Dec. 2019

5.	<p><b>Preparation and Presentation of SOPs on Value Added Programmes approved by BOS (AC/BOM) as per format of SOPs on VAP) by HOIs and their consideration (List enclosed)</b></p> <p>All the HOIs are requested to notify academic schedule for implementation of Value Added Programmes, Family Adoption Scheme and UG Research as approved by Academic council and BOM and notified by University.</p>	<p>Action is initiated This item put in the next month meeting. i.e Dec. 2019</p>
6.	<p><b>Academic Schedule of CME/CDE/CNE/CI of Institutions to be presented by HOIs.</b></p> <p>It was decided that all HOIs must plan for CME/CDE/CE throughout the year for 2019-20 on Teaching Learning Activities, Research, Faculty Development &amp; Professional Development.</p> <p>HOIs are requested to prepare the Academic schedule for continuation education under headings FDP/PDP and present it before the University committee in the next monthly meeting</p>	<p>Noted. and this item is put in next meeting . i.e Dec. 2019</p>
7.	<p><b>Presentation of significant achievement of the Institutions/Colleges for the month of September and October, 2019 by HOIs/HODs /Heads of support sections.</b></p> <p>All HOIs presented significant achievement of their institution's. It was decided that each and every HOIs and head of the supportive facilities of PMT/PIMS will present significant activities carried out during month and these activities may be displayed on website/ Notice Board. A copy of the same be submitted to PIMS-DU</p>	<p>Noted This item put up in next meeting i.e. Dec. 2019</p>
8.	<p><b>Important points from the Proceedings of Institutional Committee Meetings. if any to be presented by HOIs.</b></p> <p>Nil</p>	<p>Noted</p>
9.	<p><b>Any other items referred by HOIs, Statutory officers/ Management. if any</b></p> <p>Nil</p>	<p>Noted</p>
10.	<p><b>Any other matter with permission of the Chair</b></p> <p><b>a) Preparation for Dec. 2019 University Exams. By HOIs and COE.</b> The Controller of Examinations of PIMS explained preparation of Dec. 2019 University Examination. The University examination is scheduled as per exam schedule and going on</p> <p><b>b) Any other relevant issues.</b></p> <p>Nil</p>	<p>Noted</p>







# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA

Phone : 02422 - 273600, 272353, Fax: 02422 - 273442, E-mail : contact@pmtpims.org, Home Page: http://www.pravara.com

PIMS-DU/R/IQAC/2020/.144

Date: 17/1/2020

## Circular

**Subject: University Level Monthly Meeting for the Month of January, 2020**

**Ref: SOP for Institutional and University meeting circulated to all concerned on 3.7.2018**

Respected Sir/Madam,

The University Level Monthly Meeting for the month of **January, 2020** of HOIs and Heads of Supporting Facilities at University Level will be held on **Thursday, 23<sup>rd</sup> January, 2020 at 3:30 PM, in the Conference Hall of Rural Dental College (Vice Chancellor's Office, RDC Bldg.)**. Hence all the HOIs / Officers are requested to attend the same.

Thanking You.

### Agenda for Meeting

1. Confirmation of the proceedings of the meeting held on 26<sup>th</sup> December, 2019
2. Action Taken Report on the proceedings of the meeting of December, 2019
3. Preparation for 14<sup>th</sup> Annual Convocation and Academic Council Meeting
4. Preparations for Padmanjali 2020
5. Academic Schedules for FDP/PDP, UG Research, COME (Family Adoption Scheme) and VAPs /STTPs for Institutions – To be presents by **HOIs of respective Institutions through PPT**.
6. Presentation of the Review of Results of Dec. 2019 Examinations by **HOIs- PPT Presentation**
7. Presentation of significant achievement of the Institutions/Colleges for the month of December, 2019 and January, 2020 by HOIs/HODs /Heads of support sections. – **PPT Presentations by HOIS**
8. Discussion and Finalization of Student Satisfaction Survey (SSS) for the Year 2018-19, - **Presentation by Dr. D. B. Phalke , Coordinator, Feedback Committee**
9. Important points from the Proceedings of Institutional Committee Meetings. If any to be presented by **HOIs**.
10. Any other items referred by HOIs, Statutory officers/ Management. if any
11. Any other matter with permission of the Chair

**Note: LCD Projector arrangement for PPT presentation of the agenda by HOI has been made.**

### Copy for Information

1. Hon'ble Pro-Chancellor
2. Hon'ble Vice Chancellor
3. Hon'ble Executive Director, PMT/PIMS

### Copy to:

1. List of Members enclosed herewith.
2. Mr. Mhaske, ECMC, RDC,- for arrangement of LCD & Computer Set.

  
Registrar



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA  
Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmtpims.org, Home Page:  
<http://www.pravara.com>

PIMS-DU/R./IQAC/2020/256

Date: 8/2/2020

**Sub: - Proceedings of Monthly Meeting of HOIs and Heads of Supporting Facilities held on 23<sup>rd</sup> January, 2020**

**Proceedings of the meeting of HOIs and Heads of Academic Supports Facilities / Cells for the month of January, 2020**

**Date of meeting 23/1/2020, Time – 3:30 pm, Venue –RDC Conference Hall, (V. C Office PIMS-DU)**

The following members were present

1. Hon'ble Dr. Y.M. Jayaraj – Vice Chancellor
2. Dr. S. N. Jangle, for AVM(Retd) Dr. Rajvir Bhalwar, Dean, RMC, Loni
3. Dr. Kishor B. Badhe, Dean, Faculty of Medicine, RMC
4. Dr. Vidyasagar Mopagar, Principal, RDC
5. Dr. Mrs. Aparna Paleker, HOD, Conservative & Dean, Faculty of Dentistry
6. Dr. M. Sangeeta, Dean, Faculty of Physiotherapy
7. Dr. Mahendra Shende – Principal, Dr. APJAK, COPT
8. Dr. T. Sivabalan – Dean, Faculty of Nursing & Vice Principal , CON
9. Prof. K. V. Somasundaram, Director, CSM
10. Dr. Sonali Das, I/C, Director, CBT
11. Dr. Sunil Thitame, Co-Coordinator, IQAC , PIMS-DU
12. Dr. Phalke D.B. Coordinator, Feedback Committee
13. Dr. Mohan Pawar, Coordinator, Mentor Mentee, System
14. Dr. Anita Munde, Coordinator, Internal Complaints Committee
15. Dr. J. M. Farooqui, Prof. Dept. of FMT & Chief Rector, Boys Hostel
16. Dr. Mrs. Vaishali Phalke, Coordinator, Women Empowerment Cell
17. Dr. Rajeev Desai - Coordinator Anti Ragging Cell
18. Mr. Kalpesh Game for Dr. Rahul Kunkulol, Director, Research Cell
19. Dr. S. R. Walunj, Registrar, PIMS-DU
20. Mr. Vivek Karhadkar, Finance Officer, PIMS
21. Col.(Retd) Hiralal Kher, Dy. Director, Admin.
22. Mr. Mahesh Tambe , Head, Admin. Computer Dept.
23. Mr. Nakul Tambe, Asst. Registrar &Coordinator, Discrimination Cell, PIMS-DU
24. Dr. Sunil Hapase, Librarian, Central Library
25. Mr. Kalpesh Game for Dr. Rahul Kunkulol, Directorate of Research

**The following members remained absent due to other emergency work/ leave, with prior permission**

1. Hon'ble Panjabrao Aher Patil, Executive Director, PMT/PIMS
2. Col. (Dr.) P.K. Thakur. M.S. – Medical Superintendent, PRH
3. Dr. Sandeep Pakhale, Coordinator, IQAC & NIRF, PIMS-DU
4. Mr. Sanjeev Kulkarni, Incharge, Directorate of International Relations
5. B.D. Naik, Controller of Examinations
6. Dr. Sunil Bular – Asst. Director, Sports & C.A.
7. Mr. Hemant Pawar, HOD, MRD Dept. PMT
8. Dr. J. D. Deshpande, Prof. Dept. of PSM
9. Mr. Satish Deshmukh, Dy. Registrar (MCI Cell)

**Introductory Remarks and Deliberations / Proceedings:**

Hon'ble Vice Chancellor welcomed the members and explained the purpose of this meeting and Agenda.

**Agenda for Meeting**

1. Confirmation of the proceedings of the meeting held on 26<sup>th</sup> December,2019
2. Action Taken Report on the proceedings of the meeting of December,2019
3. Preparation for 14<sup>th</sup> Annual Convocation and Academic Council Meeting
4. Preparations for Padmanjali 2020
5. Academic Schedules for FDP/PDP, UG Research, COME (Family Adoption Scheme) and VAPs /STTPs for Institutions – To be presents **by HOIs of respective Institutions through PPT.**
6. Presentation of the Review of Results of Dec. 2019 Examinations **by HOIs- PPT Presentation**
7. Presentation of significant achievement of the Institutions/Colleges for the month of December, 2019 and January, 2020 by HOIs/HODs /Heads of support sections. – **PPT Presentations by HOIS**
8. Discussion and Finalization of Student Satisfaction Survey (SSS) for the Year 2018-19, - **Presentation by Dr. D. B. Phalke , Coordinator, Feedback Committee**
9. Important points from the Proceedings of Institutional Committee Meetings. If any **to be presented by HOIs.**
10. Any other items referred by HOIs, Statutory officers/ Management. if any
11. Any other matter with permission of the Chair

## **Proceedings and Resolutions:**

The following Resolutions were made after detailed discussion and deliberations.

### **RESOLUTIONS:**

**1. Confirmation of the proceedings of the meeting held on 26<sup>th</sup> December, 2019**

Proceedings of the meeting of HOIs and Heads of Supports Facilities of PIM-SU on 26<sup>th</sup> December, 2019 were read and confirmed

**2. Action Taken Report on the proceedings of the meeting of December, 2019**

The Action Taken Report on the Proceedings of meeting held on 26/12/2019 was read and discussed.

**3. Preparation for 14<sup>th</sup> Annual Convocation and Academic Council Meeting.**

The 14<sup>th</sup> Annual Convocation of PIMS-DU will be scheduled during the last week of February, 2020 or 1<sup>st</sup> week of March, 2020. Accordingly the preparations are to be made. The Registrar will issue the notification about the formation of various committees with specific task/work

**4. Preparations for Padmanjali 2020**

The Directorate of Students Affairs PIMS-DU-DU has issued the Calendar of Events for Padmanjali 2020. It is made clear to all the HOIs, Staff and Students to ensure that these activities and events are conducted either before or after office/class hours. The HOIs must ensure the same & that all classes and clinical posting/work are carried out as per regular time table.

**5. Academic Schedules for FDP/PDP, UG Research, COME (Family Adoption Scheme) and VAPs /STTPs for Institutions – To be presents by HOIs of respective Institutions through PPT.**

All HOIs are presented the SOPs and the Hon'ble Vice Chancellor suggested some changes in the SOPs. **The HOIs must announce the Academic Calendar cum Time Table for 2019-20 for conducting these FDP/PDP, UG Research, COME /VAPs/STTP and ensure that they are adhered to totally.**

**6. Presentation of the Review of Results of Dec. 2019 Examinations by HOIs- PPT Presentation**

All HOIs presented the result of Dec. 2019 Examinations and the Hon'ble Vice Chancellor appealed to all HOIs to look into the matter and do the needful to improve the percentage of results. The HOIs may undertake review and analysis of the result and present the ATR and steps for improvement of results based the academic strategies planned at the institution level.

**7. Presentation of significant achievement of the Institutions/Colleges for the month of December, 2019 and January, 2020 by HOIs/HODs /Heads of support sections. –**

The HOIs presented their report. It was resolved to that HOIs will submit a hard copy of the significant activities of their Institutions of each month on the day of the monthly meeting to the office of the Registrar for documentation.

**8. Discussion and Finalization of Student Satisfaction Survey (SSS) for the Year 2018-19, - Presentation by Dr. D. B. Phalke , Coordinator, Feedback Committee**

The Coordinator of Feedback and Analysis of PIMS-DU-DU must ensure that feedback is taken from the Students and Teachers (as per SOP notified) for 2018-19 and 2019-20 and compile it before 1<sup>st</sup> March, 2020. Students Satisfaction Survey (SSS) be taken for all I, II, III and final year students college wise. The duly filled in feedback proforma from Peers, Experts, Academicians and Parents be compiled and analyzed. It may be presented in next meeting.

**9. Important points from the Proceedings of Institutional Committee Meetings. If any to be presented by HOIs.**

Nil

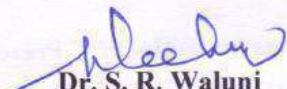
**10. Any other items referred by HOIs, Statutory officers/ Management. if any: NIL**

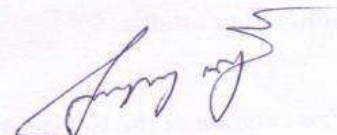
Nil

**11. Any other matter with permission of the Chair**

Nil

**The meeting was ended with thanks to one and all.**

  
**Dr. S. R. Walunj**  
**Registrar, PIMS-DU**

  
**Dr. Y. M. Jayaraj**  
**Hon'ble Vice Chancellor**



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA

Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmtpims.org, Home Page: http://www.pravara.com

PIMS-DU/R/IQAC/2020/

Date: 23/1/2020

## PRAVARA INSTITUTE OF MEDICAL SCIENCES, DU, LONI BK

**ACTION TAKEN REPORT - (On decision of Committee meeting held on 26<sup>th</sup> Dec.2019)**

**Presented at University level Monthly Meeting held on 23<sup>rd</sup> January, 2020**

Proceedings and Resolution of Monthly Meeting of HOIs and Heads of Academic Supports Facilities/ Cells for the month of December, 2019 on 23/1/2020, at 3:30 pm at RDC Conference Room and Action taken by the concerned HOIs / Head of Sections/ Officers as informed in the meeting.

No	<b><u>RESOLUTINS of the meeting as on 26<sup>th</sup> December,2019</u></b>	<b>Action Taken as on 23/1/2020</b>
1.	Proceedings of the meeting of HOIs and Heads of Supports Facilities of PIMS –DU held on 26/12/2019 were read and confirmed.	-----
2.	The Action Taken Report on the proceedings of meeting held on 26/12/2019 was read & discussed. Action Taken Report (enclosed) was presented and discussed. The same was accepted. <b>Action initiated needs to be carried forward by the concerned authorities to complete the assignment responsibility entrusted and assigned.</b>	-----
3.	<p><b>Preparation of AQAR of IQAC/NAAC for the year 2018-19</b></p> <p>The Online Registration Process for AQAR is completed by IQAC Cell , PIMS-DU in the month of November, 2019. The Criterion Wise Committees are formed to prepare online AQAR for the Academic Year 2018-19. The Online AQAR format Demo has been given to all criterion wise committee members.</p> <p>The updated data/ information as per new online format received from COPT, CBT, and CON &amp; RDC. The data/information from RMC &amp; CSM is awaited.</p> <p>IQAC Cell, PIMS-DU has started compilation of data /information received from constituent institutes. The compilation work will be over with one week</p>	<p>Updated data/information is received as per online format in the word file from almost all institutions except CSM. But given data / information is incomplete manner.</p> <p>The compilation of data/information work done by PIMS IQAC before 31<sup>st</sup> January, 2020</p> <p>It is kind request to all HOIs and Institutional IQAC Coordinator as well as PIMS IQAC Coordinator to finalize the given information/data is correct or wrong.</p> <p><b>It is requested to Hon'ble Vice Chancellor sir to instruct all HOIs , all Institutional IQAC Coordinators and PIMS-DU IQAC Coordinator to look into the matter and do the needful action.</b></p>

4.	<p><b>Consideration of Draft SOPs (Institution wise) to be prepared and presented by HOIs in this meeting on a) Family Adoption b) UG Research c) BLS for UG Students d) ACLS for PG students (based on the Heading given in proceedings of the previous University level monthly meeting held on 26<sup>th</sup> September, 2019) {carried forward from previous meeting. HOIs are requested to make the Presentation on the day of meeting}</b></p> <p>Since Sept. 2019, the HOIs were requested in the monthly meeting of Oct. &amp; Nov. 2019 to submit the SOPs on the above mentioned topics. But till this day the HOIs have not complied with same. This lapse and casual approach is not acceptable.</p> <p>Hence HOIs are hereby instructed as a “Final Call” to prepare and submit SOPs to the office of Registrar before 7<sup>th</sup> January, 2020 so that they can be placed before BOM meeting on 11.1.2020</p> <p>Further they must also prepare and submit the Academic Schedule (Time Table) for the year 2019-20, offering these topics / VAPs as per SOPs.</p>	<ul style="list-style-type: none"> <li>• Noted and action is done.</li> <li>• following institutes submitted SOPs to Registrar office:</li> <li>• 1: RMC, 2. RDC, 3. CON 4. Dr. APJAK, 5. CBT</li> </ul>
5.	<p><b>Preparation and Presentation of SOPs on Value Added Programmes approved by BOS (AC/BOM) as per format of SOPs on VAP) by HOIs and their consideration. {Carried forward from previous meeting. HOIs are requested to make the Presentation on the day of meeting}</b></p> <p>Since Sept. 2019, the HOIs were requested in the monthly meeting of Oct. &amp; Nov. 2019 to submit the SOPs on the above mentioned topics. But till this day the HOIs have not complied with same. This lapse and casual approach is not acceptable.</p> <p>Hence HOIs are hereby instructed as a “Final Call” to prepare and submit SOPs to the office of Registrar before 7<sup>th</sup> January, 2020 so that they can be placed before BOM meeting on 11.1.2020</p> <p>Further they must also prepare and submit the Academic Schedule (Time Table) for the year 2019-20, offering these topics / VAPs as per SOPs.</p>	<p>Noted and Action is done</p> <p>RMC, RDC, Dr. APJAK, CBT and CON submitted SOPs for VAP.</p>
6.	<p><b>Academic Schedule of CME/CDE/CNE/CI of Institutions to be presented by HOIs. {Carried forward from previous meeting. HOIs are requested to make the Presentation on the day of meeting}</b></p> <p>Since Sept. 2019, the HOIs were requested in the monthly meeting of Oct. &amp; Nov. 2019 to submit the SOPs on the above mentioned CME/CDE/CNE/CE / PDPs/ FDP/ . But till this day the HOIs have not complied with same. This lapse and casual approach is not acceptable.</p> <p>Hence HOIs are hereby instructed as a “Final Call” to prepare and submit SOPs to the office of Registrar before 7<sup>th</sup> January, 2020 so that they can be placed before BOM meeting on 11.1.2020</p> <p>Further they must also prepare and submit the Academic Schedule (Time Table) for the year 2019-20, offering these CME/CDE/CNE/CE / PDP/ FDP/ as per SOPs.</p>	<p>Noted and Action is done by</p> <p>RMC, RDC, Dr. APJAK, CBT and CON .</p>

7.	<p><b>Presentation of significant achievement of the Institutions/Colleges for the month of November and December, 2019 by HOIs/HODs /Heads of support sections.</b></p> <p>All HOIs are presented significant achievement of their institutions. It was decided that each and every HOIs and Head of supportive facilities of PMT/PIMS will present significant activities carried out during the month and submit signed written hard copy and soft copy (with documentary evidences) to University office.</p>	Noted															
8.	<p><b>Important points from the Proceedings of Institutional Committee Meetings. if any to be presented by HOIs.</b></p> <p>Nil</p>	Noted															
9.	<p><b>Any other items referred by HOIs, Statutory officers/ Management. if any</b></p> <p>Nil</p>	Noted															
10.	<p><b>Any other matter with permission of the Chair</b></p> <p>a) The Members felt the need for prescribing mandatory FDP/PDPs for staff members in an year as per MUHS practice. It was accepted for implementation. A committee is constituted to draft the SOP for FDP/PDPs (Mandatory) to be arranged by institutions and to be participated by faculty.</p> <p>The Composition of the committee is as follows.</p> <table border="1" data-bbox="139 936 1084 1199"> <thead> <tr> <th>S r.</th> <th>Name of the Member</th> <th>Designation</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Dr. S. N. Jangle, HOD, Biochemistry Dept</td> <td>Chairman</td> </tr> <tr> <td>2</td> <td>Dr. Deepak Phalke, Prof. Community Medicine</td> <td>Member</td> </tr> <tr> <td>3</td> <td>Dr. M. Sangeeta, Prof. &amp; Dean, College of Physiotherapy</td> <td>Member</td> </tr> <tr> <td>4</td> <td>Dr. T. Sivabalan, Vice Principal, College of Nursing</td> <td>Member</td> </tr> </tbody> </table> <p>The Chairman can Co-opt other members based on need and choice. The Committee will submit report in next monthly meeting.</p>	S r.	Name of the Member	Designation	1	Dr. S. N. Jangle, HOD, Biochemistry Dept	Chairman	2	Dr. Deepak Phalke, Prof. Community Medicine	Member	3	Dr. M. Sangeeta, Prof. & Dean, College of Physiotherapy	Member	4	Dr. T. Sivabalan, Vice Principal, College of Nursing	Member	<p>1. Action is initiated by the Chairman.</p> <p>2. Dr. Phalke has been requested chalk out programme for FDP/HDP/PDP for Rural Medical College. Once this module approved by Hon'ble Vice Chancellor the same can be replicated /with modification depending upon the requirements of individual institutes viz. RDC, CON, Dr.APJAK , CSM including CBT.</p>
S r.	Name of the Member	Designation															
1	Dr. S. N. Jangle, HOD, Biochemistry Dept	Chairman															
2	Dr. Deepak Phalke, Prof. Community Medicine	Member															
3	Dr. M. Sangeeta, Prof. & Dean, College of Physiotherapy	Member															
4	Dr. T. Sivabalan, Vice Principal, College of Nursing	Member															
	<p><b>b) The Hon'ble Vice Chancellor appealed to house and HOIs to comply with the proceedings as per 4, 5 and 6 within 7<sup>th</sup> January, 2020 without fail.</b></p>	Noted															
	<p><b>c) No separate letter or circular will be issued with reference to ATR on implementation of proceedings. The proceedings itself will act as circular.</b></p>	Noted															

**ATR of 26<sup>th</sup> Dec.2019**

  
**Registrar**



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA

Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmtpims.org, Home Page: <http://www.pravara.com>

PIMS-DU/R/IQAC/2020/377

Date: 20/2/2020

## Circular

**Subject: University Level Monthly Meeting for the Month of February, 2020**

**Ref: SOP for Institutional and University meeting circulated to all concerned on 3.7.2018**

Respected Sir/Madam,

The University Level Monthly Meeting for the month of February, 2020 of HOIs and Heads of Supporting Facilities at University Level will be held on **Thursday, 27<sup>th</sup> February, 2020 at 3:30 PM, in the Conference Hall of Pravara Institute of Medical Sciences (DU), 6th Floor, New Rural Medical College Building.** Hence all the HOIs / Officers are requested to attend the same.

Thanking You.

### Agenda for Meeting

1. Confirmation of the proceedings of the meeting held on 23<sup>rd</sup> January, 2020
2. Action Taken Report on the proceedings of the meeting of January, 2020
3. Preparation for 14<sup>th</sup> Annual Convocation Programme scheduled on 3<sup>rd</sup> March, 2020
4. Significant Achievements / Milestones of the 6 Institutions for the year 2019-20 (from last convocation to this Convocation i.e. April 2019 till Feb. 2020) – To be included in Convocation Report- **Presentation by each of the Head of the Institution. (To submit a Hard copy as well as Soft copy to the IQAC/Office of Vice Chancellor on 27.2.2020)**
5. Admission process for MD/MS/MDS at RMC and RDC for 2020 batch.
6. Submission of Budget Provision of each Institutions to Finance Officer – **Presentation of salient features of Budget proposed for 2020-21**
7. Presentation of significant achievement of the Institutions/Colleges for the month of January, 2020 & February, 2020 by HOIs/HODs /Heads of support sections. – **PPT Presentations by HOIS**
8. Important points from the Proceedings of Institutional Committee Meetings. If any **to be presented by HOIs.**
9. Any other items referred by HOIs, Statutory officers/ Management. if any
10. Any other matter with permission of the Chair

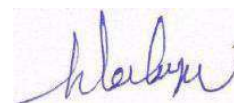
**Note: LCD Projector arrangement for PPT presentation of the agenda by HOI has been made.**

### Copy for Information

1. Hon'ble Pro-Chancellor
2. Hon'ble Vice Chancellor
3. Hon'ble Executive Director, PMT/PIMS

### **Copy to:**

1. List of Members enclosed herewith.
2. HOD, Electronics Department - for arrangement of LCD & Computer Set.



**Registrar**



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA  
Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmtpims.org, Home Page:  
<http://www.pravara.com>

PIMS-DU/R./IQAC/2020/501

Date: / /2020

18/3/2020

**Sub: - Proceedings of Monthly Meeting of HOIs and Heads of Supporting Facilities held on 27<sup>th</sup> February, 2020**

**Proceedings of the meeting of HOIs and Heads of Academic Supports Facilities / Cells for the month of February, 2020**

**Date of meeting 27/2/2020, Time – 3:30 pm, Venue –New Board Room Near Vice Chancellor's Office, PIMS-DU, New RMC Building, Loni**

The following members were present

1. Hon'ble Dr. Y.M. Jayaraj – Vice Chancellor
2. Dr. S. N. Jangle, for AVM(Retd) Dr. Rajvir Bhalwar, Dean, RMC, Loni
3. Dr. Kishor B. Badhe, Dean, Faculty of Medicine, RMC
4. Dr. Vidyasagar Mopagar, Principal, RDC
5. Dr. M. Sangeetha, Dean, Academic Affairs, Faculty of Physiotherapy
6. Dr. T. Sivabalan – Dean, Faculty of Nursing & Vice Principal , CON
7. Prof. K. V. Somasundaram, Director, CSM
8. Dr. Sonali Das, I/C, Director, CBT
9. Mr. Sanjeev Kulkarni, Incharge Directorate of International Relations
10. Dr. Sandeep Pakhale, Coordinator, IQAC & NIRF, PIMS-DU
11. Dr. Sunil Thitame, Co-Coordinator, IQAC , PIMS-DU
12. Col. (Dr.) P.K. Thakur. M.S. – Medical Superintendent, PRH
13. Dr. Phalke D.B. Coordinator, Feedback Committee
14. Dr. Mohan Pawar, Coordinator, Mentor Mentee, System
15. Dr. J. M. Farooqui, Prof. Dept. of FMT & Chief Rector, Boys Hostel
16. Dr. Mrs. Vaishali Phalke, Coordinator, Women Empowerment Cell
17. Dr. Rajeev Desai - Coordinator Anti Ragging Cell
18. Mr. Kalpesh Game for Dr. Rahul Kunkulol, Director, Research Cell
19. Dr. S. R. Walunj, Registrar, PIMS-DU
20. Mr. Vivek Karhadkar, Finance Officer, PIMS
21. Col.(Retd) Hiralal Kher, Dy. Director, Admin.
22. B.D. Naik, Controller of Examinations
23. Dr. Sunil Bular – Asst. Director, Sports & C.A.
24. Mr. Mahesh Tambe , Head, Admin. Computer Dept.
25. Mr. H.P. Gaikwad, Asst. Registrar, CET Section , PIMS-DU
26. Mr. Nakul Tambe, Asst. Registrar &Coordinator, Discrimination Cell, PIMS-DU
27. Dr. Sunil Hapase, Librarian, Central Library

**The following members remained absent due to other emergency work/ leave, with prior permission**

1. Hon'ble Panjabrao Aher Patil, Executive Director, PMT/PIMS
2. Dr. Mrs. Aparna Paleker, HOD, Conservative & Dean, Faculty of Dentistry
3. Dr. Anita Munde, Coordinator, Internal Complaints Committee
4. Mr. Hemant Pawar, HOD, MRD Dept. PMT
5. Dr. J. D. Deshpande, Prof. Dept. of PSM
6. Mr. Satish Deshmukh, Dy. Registrar (MCI Cell)

**Introductory Remarks and Deliberations / Proceedings:**

Hon'ble Vice Chancellor welcomed the members and explained the purpose of this meeting and Agenda.

**Agenda for Meeting**

1. Confirmation of the proceedings of the meeting held on 23<sup>rd</sup> January, 2020
2. Action Taken Report on the proceedings of the meeting of January, 2020
3. Preparation for 14<sup>th</sup> Annual Convocation Programme scheduled on 3<sup>rd</sup> March, 2020
4. Significant Achievements / Milestones of the 6 Institutions for the year 2019-20 (from last convocation to this Convocation i.e. April 2019 till Feb. 2020) – To be included in Convocation Report- **Presentation by each of the Head of the Institution. (To submit a Hard copy as well as Soft copy to the IQAC/Office of Vice Chancellor on 27.2.2020)**
5. Admission process for MD/MS/MDS at RMC and RDC for 2020 batch.
6. Submission of Budget Provision of each Institutions to Finance Officer – **Presentation of salient features of Budget proposed for 2020-21 by each of the HOIs**
7. Presentation of significant achievement of the Institutions/Colleges for the month of January, 2020 & February, 2020 by HOIs/HODs /Heads of support sections. – **PPT Presentations by HOIS**
8. Important points from the Proceedings of Institutional Committee Meetings. If any **to be presented by HOIs.**
9. Any other items referred by HOIs, Statutory officers/ Management. if any
10. Any other matter with permission of the Chair

## **Proceedings and Resolutions:**

The following Resolutions were made after detailed discussion and deliberations.

### **RESOLUTIONS:**

#### **Agenda for Meeting**

**1. Confirmation of the proceedings of the meeting held on 23<sup>rd</sup> January, 2020**

Proceedings of the meeting of HOIs and Heads of Supports Facilities of PIM-SU on 23<sup>rd</sup> January 2020 were read and confirmed.

**2. Action Taken Report on the proceedings of the meeting of January, 2020**

The Action Taken Report on the Proceedings of meeting held on 26/12/2019 was read and discussed.

**3. Preparation for 14<sup>th</sup> Annual Convocation Programme scheduled on 3<sup>rd</sup> March, 2020**

Preparation of 14<sup>th</sup> Annual Convocation Programme is going on and Hon'ble Vice Chancellor took the overall working committee wise review of progression of work. The Hon'ble Vice Chancellor sir announced that the final review meeting of all committees will be held on Saturday, 29<sup>th</sup> Feb. 2020 and the Hon'ble Pro-Chancellor will preside over the said meeting.

**4. Significant Achievements / Milestones of the 6 Institutions for the year 2019-20 (from last convocation to this Convocation i.e. April 2019 till Feb. 2020) – To be included in Convocation Report- Presentation by each of the Head of the Institution. (To submit a Hard copy as well as Soft copy to the IQAC/Office of Vice Chancellor on 27.2.2020)**

Significant Achievements/Milestones of the 6 Institutions for the year 2019-20 are submitted to the Vice Chancellor's office in soft copy as well as hard copy.

**5. Admission process for MD/MS/MDS at RMC and RDC for 2020 batch.**

Mr. H. P. Gaikwad and Shri Mahesh Tambe told to the house that the admission process for MD/MS/MDS at RMC and RDC for 2020 batch has been announced by DGHS, MHFW, GoI. The Principal RDC and The Dean RMC were requested to follow the notifications by DGHS and submit information if called for with approved of authorities of PIMS DU.

**6. Submission of Budget Provision of each Institution to Finance Officer – Presentation of salient features of Budget proposed for 2020-21 by each of the HOIs.**

Hon'ble Vice Chancellor took the review of budget proposed by each Institutions and Sections. The Hon'ble Vice Chancellor appealed to the house submit the Budget for the year 2020-21 to Finance Officer, PIMS, on or before 29<sup>th</sup> Feb., 2020

**7. Presentation of significant achievement of the Institutions/Colleges for the month of January, 2020 & February, 2020 by HOIs/HODs /Heads of support sections. – PPT Presentations by HOIS**

All HOIs presented the significant achievements of the Institutions/Colleges for the Month of January & February,2020 . the Hon'ble Vice Chancellor requested all the HOIs to come prepared for PPT presentation and a hard copy.

**8. Important points from the Proceedings of Institutional Committee Meetings. If any to be presented by HOIs.**

Nil

**9. Any other items referred by HOIs, Statutory officers/ Management. if any**


Nil

**10. Any other matter with permission of the Chair**

Nil

**The meeting was ended with thanks to one and all.**

  
**Registrar**  
**PIMS-DU**

  
**Dr. Y. M. Jayaraj**  
**Hon'ble Vice Chancellor**



# Pravara Institute of Medical Sciences (Deemed to be University)

Established under section (3) of UGC Act 1956 -  
NAAC Accredited with 'A' Grade (CGPA 3.17)

PMT Campus Loni Bk. 413736, Tal: Rahata, Dist: Ahmednagar, Maharashtra, INDIA

Phone : 02422 – 273600, 272353, Fax: 02422 – 273442, E-mail : contact@pmtpims.org, Home Page: <http://www.pravara.com>

PIMS-DU/R/IQAC/2020/501

Date: 27/2/2020

## PRAVARA INSTITUTE OF MEDICAL SCIENCES, DU, LONI BK

**ACTION TAKEN REPORT - (On decision of Committee meeting held on 23<sup>rd</sup> Jan. 2020)**

**Presented at University level Monthly Meeting held on 27<sup>th</sup> February, 2020**

Proceedings and Resolution of Monthly Meeting of HOIs and Heads of Academic Supports Facilities/ Cells for the month of January, 2020 on 27/2/2020, at 3:30 pm at New Board Room Near Vice-Chancellors Office, PIMS (DU), 6<sup>th</sup> Floor, New RMC Building, Loni, and Action taken by the concerned HOIs / Head of Sections/ Officers as informed in the meeting.

No	<b><u>RESOLUTINS of the meeting as on 23<sup>rd</sup> January, 2020</u></b>	<b>Action Taken as on 27.2.2020</b>
1.	Proceedings of the meeting of HOIs and Heads of Supports Facilities of PIMS – DU held on 23/1/2020 were read and confirmed.	-----
2.	The Action Taken Report on the proceedings of meeting held on 23/1/2020 was read & discussed. Action Taken Report (enclosed) was presented and discussed. The same was accepted. <b>Action initiated needs to be carried forward by the concerned authorities to complete the assignment responsibility entrusted and assigned.</b>	-----
3.	<b>Preparation for 14<sup>th</sup> Annual Convocation and Academic Council Meeting.</b> The 14 <sup>th</sup> Annual Convocation of PIMS-DU will be scheduled during the last week of February, 2020 or 1 <sup>st</sup> week of March, 2020. Accordingly the preparations are to be made. The Registrar will issue the notification about the formation of various committees with specific task/work	Action is initiated. The Convocation function is scheduled on 3 <sup>rd</sup> March, 2020 at 10.00 AM at Sport ground of PIMS-DU
4.	<b>Preparations for Padmanjali 2020</b> The Directorate of Students Affairs PIMS-DU-DU has issued the Calendar of Events for Padmanjali 2020. It is made clear to all the HOIs, Staff and Students to ensure that these activities and events are conducted either before or after office/class hours. The HOIs must ensure the same & that all classes and clinical posting/work are carried out as per regular time table.	• Noted and action is done. Padmanjali 2020 programme is successfully done during the 21th Feb. to 25 th Feb.2020
5.	<b>Academic Schedules for FDP/PDP, UG Research, COME (Family Adoption Scheme) and VAPs /STTPs for Institutions – To be presents by HOIs of respective Institutions through PPT.</b> All HOIs are presented the SOPs and the Hon'ble Vice Chancellor suggested some changes in the SOPs. <b>The HOIs must announce the Academic Calendar cum Time Table for 2019-20 for conducting these FDP/PDP, UG Research, COME /VAPs/STTP and ensure that they are adhered to totally.</b>	Noted by all HOIs

<p>6. <b>Presentation of the Review of Results of Dec. 2019 Examinations by HOIs- PPT Presentation</b></p> <p>All HOIs presented the result of Dec. 2019 Examinations and the Hon'ble Vice Chancellor appealed to all HOIs to look into the matter and do the needful to improve the percentage of results.</p> <p>The HOIs may undertake review and analysis of the result and present the ATR and steps for improvement of results based the academic strategies planned at the institution level.</p>	<p>Noted and Action is done by all HOIs</p>
<p>7. <b>Presentation of significant achievement of the Institutions/Colleges for the month of December, 2019 and January, 2020 by HOIs/HODs /Heads of support sections. –</b></p> <p>The HOIs presented their report. <b>It was resolved to that HOIs will submit a hard copy of the significant activities of their Institutions of each month on the day of the monthly meeting to the office of the Registrar for documentation.</b></p>	<p>Noted</p>
<p>8. <b>Discussion and Finalization of Student Satisfaction Survey (SSS) for the Year 2018-19, - Presentation by Dr. D. B. Phalke , Coordinator, Feedback Committee</b></p> <p>The Coordinator of Feedback and Analysis of PIMS-DU-DU must ensure that feedback is taken from the Students and Teachers (as per SOP notified) for 2018-19 and 2019-20 and compile it before 1<sup>st</sup> March, 2020. Students Satisfaction Survey (SSS) be taken for all I, II, III and final year students college wise. The duly filled in feedback proforma from Peers, Experts, Academicians and Parents be compiled and analyzed. It may be presented in next meeting.</p>	<p>Noted</p>
<p>9. <b>Important points from the Proceedings of Institutional Committee Meetings. If any to be presented by HOIs.</b></p> <p>Nil</p>	<p>Noted</p>
<p>10. Any other items referred by HOIs, Statutory officers/ Management. if any: <b>NIL</b></p> <p>Nil</p>	<p>Noted</p>
<p>11. <b>Any other matter with permission of the Chair</b></p> <p>Nil</p>	<p>Noted</p>

ATR of 23<sup>rd</sup> Jan. 2020

  
Registrar