

# Pravara Institute of Medical Sciences (Deemed to be University)

University Established under section (3) of UGC Act, 1956.

NAAC Accredited with 'A' Grade (CGPA 3.17)

LONI - 413736, (Near Shirdi), Tal. Rahata,  
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- Dr. Balasaheb Vikhe Patil Rural Medical College
- Rural Dental College
- Dr. APJ Abdul Kalam College of Physiotherapy
- Smt. Sindhutai Eknathrao Vikhe Patil College of Nursing
- Centre for Bio-Technology
- School of Public Health and Social Medicine
- Dr. Vitthalrao Vikhe Patil Pravara Rural Hospital

Ref. No.

Ref. No. PIMS/ R/ 2025/ 84

Date :

Date:- 15/01/2025

To,

Dean / Principals/ Directors

Dr. Balasaheb Vikhe Patil Rural Medical College

Rural Dental College

Dr. APJ AK College of Physiotherapy

Smt. Sindhutai Eknathrao Vikhe Patil College of Nursing

College of Biosciences and Technology

School of Public Health and Social Medicine

College of Pharmaceutical Sciences

Pravara Rural Ayurved College

**Subject:- Annual Academic Calendar/ Schedule for various activities  
for the Academic Session 2024-25.**

Sir / Madam,

With reference to the above subject I am here by submitting the Academic Calendar, Schedule of the Meetings, Schedule for Internal and University Examinations, Schedule of CME / Seminar / Conferences for the Academic year 2024-25 for the Student and Staff of constituent Colleges and Centers under Pravara Institute of Medical Sciences (Deemed to be University), Loni.

This is for your kind information and necessary perusal.

Encl : Format of Academic Calendar 2024-25

Copy for information to :-

- 1) Hon'ble President
- 2) Hon'ble Vice-Chancellor
- 3) Hon'ble Deputy Director Administration

Copy to :- 1) The Manager IT – For uploading on website.

- 2) Controller of Examinations.



Dr. Arunkumar Vyas

Registrar  
Registrar

Pravara Institute of Medical Sciences  
(Deemed to be University)  
Loni - 413736, Tal. Rahata  
Dist. Ahmednagar (M.S. India)



**PRAVARA INSTITUTE OF MEDICAL SCIENCES**  
(DEEMED TO BE UNIVERSITY)

Ref: PIMS/R/ 2025/ 84 (6)

Date: 15/01/2025

**School of Public Health and Social Medicine**

**ANNUAL ACADEMIC CALENDAR/SCHEDULE FOR VARIOUS ACTIVITIES FOR THE ACADEMIC YEAR 2024-25**

The Academic Calendar (tentative) – 2024-25, schedule of the meetings of the statutory and non-statutory authorities including detailed Internal and University examination schedule. Schedule of CME / Seminar / Conferences School of Public health and Social Medicine – a Constituent Unit of Pravara Institute of Medical Sciences (Deemed to be University) shall be as under:

**1. TERMS & VACATION**

Term	From	To	Total days	No. of Holidays					Available working days
				Sundays	Public Holidays	Vacation	Uni. Exam	Total Holidays	
<b>Under Graduate Allied Health Sciences Faculty :Diploma in Optometry &amp; Ophthalmic Assistant</b>									
Ist Year	20/08/2024	31/07/2025	346	49	16	14	15	65	281
2 <sup>nd</sup> Year	01/08/2024	31/07/2025	365	52	17	14	15	69	296

Term	From	To	Total days	No. of Holidays					Available working days
				Sundays	Public Holidays	Vacation	Uni. Exam	Total Holidays	
<b>Post Graduate Allied Health Sciences Faculty: (PG) M.P.H, (PG) MSW (H), PGDEB, PGDHHM</b>									
1 <sup>st</sup> Year									
1 <sup>st</sup> Sem	20/08/2024	15/02/2025	180	25	10	7	15	35	145
3 <sup>rd</sup> Sem	01/08/2024	15/02/2025	199	28	10	7	15	38	161
2 <sup>nd</sup> Year									
2 <sup>nd</sup> Sem	17/02/2025	31/07/2025	165	23	07	7	15	30	135
4 <sup>th</sup> Sem	17/02/2025	31/07/2025	165	23	07	7	15	30	135

**Duration of the Academic Term will vary according to changes as per the admission procedures**

Sr. No.	Programmes	Days in First Sem	Days in Second Sem	Total Days
1	PG	153	135	288
2	Minimum total working days required each year =240 Days			

**Duration of the Academic Term will vary according to changes as per the admission procedures**

Sr. No.	Programmes	No of Days	Total Days
1	UG 1 <sup>st</sup> Year	281	281
2	UG 2 <sup>nd</sup> Year	296	296
	Minimum total working days required each year = 240		

**2. ADMISSIONS**

Particulars	Dates of 2024-2025
Conduct of CET	16.06.2024 (UG) & 15.06.2024 (PG)
All India Ph. D Entrance Test (2024-2025)	07.07.2024
Commencement of Academic Session	20.08.2024 (UG) & 01.08.2024 (PG)
Last date of admission	31.10.2024

### 3. INDUCTION/ORIENTATION PROGRAMME

Particulars	Proposed
Orientation of PG Programme	20.08.2024
Orientation of UG Programme	20.08.2024

### 4. INTERNAL EXAMINATIONS & UNIVERSITY EXAMINATION - (Regular Batch)

School of Public Health and Social Medicine								
Course	Year/ Sem/Batch	Internal Exam		University Sem Exam	Year Sem /Batch	Internal Exam		University Sem Exam
		First /Mid Term	Preliminary			First /Mid Term	Preliminary	
Diploma in Optometry and Ophthalmic Assistant	1 <sup>st</sup> Year	18.01.2025	13.01.2025	13.02.2025		21.04.2025	16.06.2025	15.07.2025
	2 <sup>nd</sup> Year							
MPH	I <sup>st</sup>	18.01.2025	13.01.2025	13.02.2025	II <sup>nd</sup>	21.04.2025	16.06.2025	15.07.2025
	III <sup>rd</sup>				IV <sup>th</sup>			
MSW (Health)	I <sup>st</sup>	18.01.2025	13.01.2025	13.02.2025	II <sup>nd</sup>	21.04.2025	16.06.2025	15.07.2025
	III <sup>rd</sup>				IV <sup>th</sup>			
PG Diploma in Hospital and Healthcare Mgt	1 <sup>st</sup>	18.01.2025	13.01.2025	13.02.2025		21.04.2025	16.06.2025	15.07.2025
PG Diploma in Epidemiology and Biostatistics	1 <sup>st</sup>	18.01.2025	13.01.2025	13.02.2025		21.04.2025	16.06.2025	15.07.2025

**(Time table for even batch will be declared later)**

- Foundation day of the Pravara Institute of Medical Sciences :29<sup>th</sup> Sept. 2024
- Founder's Birth Anniversary celebration of Padmashree Dr. Vitthalrao Vikhe-Patil, Pravara Medical Trust, Loni 413736: 19.08.2024.
- Birth Anniversary celebration of Padmabhushan, Dr. Balasaheb Vikhe Patil, Managing Trustee / President, PMT / PIMS: 05.05.2025

### 7. VACATION - TEACHERS :

Vacation	From	To	Days
Winter Vacation	Will be Declared by University later		30
Summer Vacation			40

#### **Important Note:**

- Each teaching staff shall avail only the half vacation i.e. 50 % of the total vacation period at the discretion of the Dean/ Principal. They shall sanction the vacation in such a way that 50 % teaching staff of the department shall be present in the department during the vacation period (as per Statute, Ordinance and Direction of the University from time to time).
- The teachers shall avail either the first half or second half of the vacation period ensuring that 50% of the staff are working at any given half of the vacation period specified and notified. There shall be no advancement or postponement of vacation period availment by the teaching staff. The 50% of unutilized/ unavailed vacation period shall be consider as PL at a ratio 2:1 (Vacation days : PL days). During the working days teachers are entitle for CL/ Sick Leave/ PL only.
- The University authorities may cancel the availment of vacation by the staff in emergency situations like Inspections, Crisis and Disaster Management. In such case they will be suitably completed with PL as per rule.
- The Dean/ Principal shall ensure that sufficient teaching staff shall be present during University examination period for smooth conduct of examinations.

## ANNUAL CALENDER OF STUDENTS WELFARE ACTIVITIES

### Sports and Co-Curricular Activities :

Participation of University team in various sports competitions/Games/Sport Events and Cultural Activities, as per schedule fixed by Association of Indian Universities, New Delhi.

SN	Sports/Activities	Schedule of the Calendar
1	Inter Collegiate Sports gathering(Padmanjali)/ Cultural Activities	As per University Guidelines
2	All India /Zonal Sports Activities	As per University Guidelines

### University Functions :

SN	Event	Schedule of Calendar
1	Annual University Convocation	As per decision of PIMS (DU)
2	University Anniversary	29 <sup>th</sup> Sept. 2024

## 8. SCHEDULE OF THE MEETINGS FOR STATUTORY AND NON STATUTORY BODIES OF THE UNIVERSITIES :

Statutory Body	Proposed Schedule
<b>Executive Council</b>	<b>1. <u>March</u></b> a. To consider and approve Budget Estimates for ensuing year b. Appointment of Auditors for statutory Audit of the PIMS (DU) c. Any other Financial Matters <b>2. <u>July</u></b> To consider recommendations of Academic Council, University Authorities/Bodies <b>3. <u>September</u></b> To consider recommendations of Academic Council, University Authorities/Bodies <b>4. <u>November/December</u></b> To consider recommendations of Fee Fixation Committee on Fixation/revision of fees of UG/PG courses and other charges
<b>Academic Council</b>	<b>1. <u>December</u></b> To consider the recommendations of various Board of Studies and approval on syllabi, panel of Examiners, Introduction of new courses updation of syllabi and any other academic matters etc. <b>2. <u>July</u></b> To consider recommendations of various Board of Studies and approval on syllabi, panel of Examiners, Introduction of new courses updation of syllabi and any other academic matters etc.
<b>Board of Studies</b> 1. <b>Faculty of Medicine- 7 Board of studies</b> 2. <b>Faculty of Dentistry - 4 Board of Studies</b> 3. <b>Faculty of Nursing - 2 Board of Studies</b> 4. <b>Faculty of Allied Health Sciences</b> a. <b>Physiotherapy</b> b. <b>Biotechnology</b> c. <b>Social Medicine</b> 5. <b>Faculty of Pharmacy</b> 6. <b>Faculty of Ayurveda</b>	<b>May/June</b> a. Prescribe syllabus b. Revision of syllabus c. Recommend Panel of Examiners d. Suggest Introduction/starting new courses- Degree / Diploma/Certificate e. Any other matter related to academic improvement <b>November / December</b> a. Prescribe syllabus b. Revision of syllabus c. Recommend Panel of Examiners d. Suggest Introduction/starting new courses- Degree / Diploma/Certificate Any other matter related to academic improvement
<b>Planning and Monitoring Board</b>	<b>September/October</b> a. Prepare University and College development Plans- Short Term/Long Term plans keeping in view with the objectives of the University with National Educational Policy b. Recommend Development and Collaborative programme for the college/university

	<ul style="list-style-type: none"> <li>c. Evaluate and assess the use of grants by colleges/university in respect of development projects</li> <li>d. Assess the manpower's requirement of trained persons in different field of Health Sciences</li> <li>e. Introduction of strengthening suggestion of new courses</li> <li>f. Organize Academic Audit and Collaborative programmes of the University</li> <li>g. To recommend measures to create links and develop specific schemes of the University</li> </ul>
<b>Board of Examinations</b>	<p><b>Meeting are schedules before commencement of examinations and after completion</b></p> <p><b>1. <u>March/April</u> – Last week</b></p> <ul style="list-style-type: none"> <li>a. Approve schedule of examinations and centres</li> <li>b. Appointment of Paper Setters/ Moderators / Examiners (Theory/Practical/Clinical/Viva Voce etc.)</li> <li>c. To consider reports on Malpractices resorted by examinee Paper Setters/Examiners and other staff appointed for conduct of disciplinary action against persons found guilty</li> <li>d. To consider reports of vigilance squad, senior supervisors etc. relating to conduct of Examinations</li> <li>e. Any other matter related to examinations</li> </ul> <p><b>2. <u>September/October</u>- Last week</b></p> <ul style="list-style-type: none"> <li>a. Approve schedule of examinations and centres</li> <li>b. Appointment of Paper Setters/ Moderators / Examiners (Theory/Practical/Clinical/Viva Voce etc.)</li> <li>c. To consider reports on Malpractices resorted by examinee Paper Setters/Examiners and other staff appointed for conduct of disciplinary action against persons found guilty</li> <li>d. To consider reports of vigilance squad, senior supervisors etc. relating to conduct of Examinations</li> <li>e. Any other matter related to examinations</li> </ul>
<b>Board of Sports</b>	<p><b>1. <u>August</u> – First week</b></p> <ul style="list-style-type: none"> <li>a. Sports activity calendar</li> <li>b. Organization of various sports competitions</li> <li>c. All India/Zonal Sports participation</li> </ul> <p><b>2. <u>April</u> – First week</b></p> <ul style="list-style-type: none"> <li>a. Annual Report</li> <li>b. Sport day organization</li> <li>c. Infrastructure development</li> </ul>
<b>University Grievance Committee for staff and students</b>	Preview and conduction of meeting frequently on receipt of grievances
<b>Internal Complaint Committee</b>	Preview and conduction of meeting frequently on receipt of grievances
<b>Anti Ragging Committee</b>	<p><b><u>April</u>- Last week</b></p> <ul style="list-style-type: none"> <li>a. Planning of preventive measures to prevent ragging incidences for newly admitted batch</li> <li>b. Forming Anti Ragging Squad and meeting with squad members</li> </ul> <p><b><u>August</u> - Second week</b></p> <ul style="list-style-type: none"> <li>a. To take measures for prevention of Ragging Activities in the Institutions</li> <li>b. Display of boards for prevention of anti ragging activity with the names and contact numbers of the members of Anti Ragging Committee at prominent places</li> </ul> <p><b>*Frequent meetings on receipt of ragging complaints</b></p>
<b>Staff Selection Committee</b>	Meetings are held as per requirement of staff by each Constituent Units of the University
<b>Research and Development Cell Committee Meetings</b>	<ul style="list-style-type: none"> <li>a. After receipt of more than 10 research proposals</li> <li>b. To review and approve PG dissertation topics</li> </ul>
<b>Institutional Ethics Committee</b>	<b>Meetings are held at institute level for approval of UG/PG research projects</b>
<b>Directorate of International Relations</b>	a) Orientation and providing necessary information to the Foreign students posted at School of Public Health and Social Medicine on their arrival in University Campus

	b) Orientation and providing necessary information to the local students of the PIMS(DU) joining Foreign Universities on Scholarship/Exchange programme on their departure
<b>Teacher Parents Meeting</b>	<b>November/ December -First week</b> Orientation and providing necessary information about Medical, Dental, Nursing, Allied Health, Pharmacy and Ayurveda Courses, Rules Regulations of Constituents Units of PIMS (DU) ,Hostel, Anti Ragging etc Review of progress made by wards after Internal Examinations, University Examinations and attendance, etc
<b>Purchase Committee Meeting</b>	As an when required
<b>Finance Committee Meeting</b>	<b>November- First week, March-First week</b>
<b>Fee Fixation Committee Meeting</b>	<b>November- Second week of every year</b>
<b>Annual Budget Meeting</b>	<b>February/March- Second week</b>

**Academic Administrative Audit :**

<b>Internal Audit</b>	<b>April/May-Second week</b>
<b>External Audit</b>	<b>June/July -Second week</b>

**Submission of Reports (Annual) :**

<b>Particulars</b>	<b>Annual Report</b>
<b>Submission of Annual Report of the University to UGC and all stake holders</b>	<b>May- Last week</b>
<b>Submission of Audited Statements of Accounts 2023-2024 to UGC</b>	<b>October/November-First week</b>
<b>Submission of Annual Report of IQAC to NAAC</b>	<b>August/September- First week</b>
<b>Report on working of Autonomous Cells of University i.e. Attendance Cell, Examination Cell, Research Cell, Academic Appraisal programme, IQAC Cell, University Institutional Forum for women, International Students Cells etc.</b>	<b>May/June-Last week</b>

**List of Workshops/Conferences/Seminars/Observation of PublicHealth Days Planned by Constituent Units during Academic Year 2024-2025.**

<b>Name of the College/Centre</b>	<b>Department/ Faculty</b>	<b>Name of the Activity</b>	<b>Month</b>
School of Public Health and Social Medicine	Allied Health Sciences	CME for MOs & Nurses of RHCs and Mobile Clinics	Oct. 2024, Jan. 2025, April 2025, July 2025
		World Breast Feeding Week	August 2024
		World Heart Day	September 29, 2024
		World Elders Day	October 1, 2024
		World Mental Health Day	October 10, 2024
		World Hand Washing Day	October 20, 2024
		World Breast Cancer Awareness Month	October 1- 31,2024
		World Diabetes Day	November 14, 2024
		World AIDS Week	December 1-7, 2024

		International Universal Health Coverage Day	December 12, 2024
		World Cancer Day	February 4, 2025
		World Women's Day	March 8, 2025
		World Health Day	April 4, 2025
		World Hand Hygiene Day	May 5, 2025
		World Thalassemia Day	May 8, 2025
		World Hypertension Day	May 17, 2025
		World No Tobacco Day	May 31, 2025
		World Environment Day	June 5, 2025
		World Sickle Cell Day	June 19, 2025
		World Population Day	July 11, 2025



*[Signature]*  
Registrar  
Registrar

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